



# Rochester Hills Minutes - Draft

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## Green Space Advisory Board

*Chairperson William Windscheif, Vice Chairperson Paul Funk*

*Members: Gerald Carvey, Laura Douglas, Tim Gauthier, Lynn Loeb, Lorraine McGoldrick,  
Dahlvin Peterson, Linda Raschke  
Council Member Ravi Yalamanchi*

*Youth Representatives: Aly Difilippo, Sresht Rengesh, Michelle Thorpe*

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Tuesday, October 27, 2009

7:00 PM

1000 Rochester Hills Drive

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### CALL TO ORDER

*Chairperson Windscheif called the Green Space Advisory Board meeting to order at 7:02 p.m.*

### ROLL CALL

**Present** 8 - Paul Funk, Gerald Carvey, Tim Gauthier, Lorraine McGoldrick, William Windscheif, Lynn Loeb, Dahlvin Peterson and Laura Douglas

**Absent** 1 - Linda Raschke

*Non-Voting Members Present: Kurt Dawson, Mike Hartner, Roger Moore, Michelle Thorpe and Ravi Yalamanchi*

*Non-Voting Members Absent: Aly Difilippo, Sresht Rengesh*

*Others Present: None*

*Committee Member Raschke provided previous notice she would be unable to attend and asked to be excused.*

### APPROVAL OF MINUTES

**2009-0439** Regular Meeting - September 22, 2009

**Attachments:** [092209 GSAB Draft Minutes.pdf](#)  
[Resolution.pdf](#)

*Member Funk noted that under **UNFINISHED BUSINESS**, page 5, item 2009-0370, paragraph 1, line 4 should read "...December 2010".*

**This matter was Approved as Amended**

**Aye** 8 - Funk, Carvey, Gauthier, McGoldrick, Windscheif, Loeb, Peterson and Douglas

**Absent** 1 - Raschke

**Resolved** that the Green Space Advisory Board hereby approves the Minutes of the Regular Meeting of September 22, 2009 as amended.

## COMMUNICATIONS

*Chairperson Windscheif introduced and welcomed new youth representative, Michelle Thorpe, a freshman at Adam High School. Ms. Thorpe is very interested in preserving open space.*

*Member McGoldrick commented that the property nomination form on the City's web page had been updated by staff as requested.*

## PUBLIC COMMENT

*None at this time.*

## UNFINISHED BUSINESS

### 2008-0130 GSAB Administrative & Strategic Sub-Committee

*Mr. Mike Hartner, Director of Parks & Forestry, provided a recap of revenues and expenses for the Green Space Millage Fund for 2006, 2007, 2008, and September 30, 2009 year-to-date. It also included projections for 2010 and 2011. The fund balance as of September 30, 2009 was \$2,530,670.*

*The City Assessor/Treasurer, Mr. Kurt Dawson, noted that the Green Space Millage funds are invested in very secure investments with limited risk, as required by Public Act 20. The projected revenue for 2011 is less than 2010 due to the economic decrease in property values.*

**This matter was Discussed**

### 2008-0131 GSAB Communication, Promotion & Media Sub-Committee

*Member Peterson distributed a draft article explaining the RecycleBank program and how points earned can be donated as dollars to benefit the Stewardship Fund managed by the Community Foundation of Greater Rochester. The article and a photo will be sent to area newspapers to promote the GSAB Stewardship Fund.*

**This matter was Discussed**

### 2008-0132 GSAB Property Nominations & Acquisitions Sub-Committee

*Member Gauthier presented a draft Powerpoint presentation for the recommendation to acquire the Clinton River valley parcel 2. Board members reviewed the draft presentation and made suggested changes.*

*The consensus was to request placement on the November 9, 2009 City*

*Council agenda. Members Gauthier, Peterson and Windscheif will make the presentation. The Board thanked Member Gauthier for assembling the presentation.*

*Member Gauthier also distributed an updated internal log that he maintains on the status of open space properties.*

**This matter was Discussed**

**2008-0133** GSAB Stewardship & Advocacy Sub-Committee

*Member Carvey commented that the Kodak grant was not awarded to GSAB and funding needs to be secured in order to proceed with a stewardship program. A baseline assessment for a parcel 16 to 30 acres is estimated to be approximately \$1,000. City Council has agreed that Green Space millage funds can be used for baseline assessments. However, a management plan would require additional funding. In July 2008, Six Rivers Land Conservancy performed a sample management plan for the donated Rivercrest property. With a small amount of funding, some invasive species could be removed in the spring of 2010.*

*Mr. Hartner noted that the City's purchasing ordinance would require a bidding process to be followed to award a baseline assessment contract. Member Loeb volunteered to maintain an internal log showing the stewardship status of each open space property purchased with Green Space millage funds.*

*The board consensus was to recommend a baseline assessment for only the Harding Road property at this time.*

***The following motion was made by Member Peterson and seconded by Member Funk:***

***Resolved*** that the Green Space Advisory Board concurs to seek a baseline assessment for the Harding Road property through the normal city process.

***Motion carried:*** Ayes: 8; Nays: 0; Absent: 1

**This matter was Discussed**

**2007-0753** Update regarding any nominated properties

*Mr. Hartner reported that he gave a presentation to the Michigan Land Trust Board in Lansing on October 28, 2009 regarding the grant application for the Sheldon and Mead Road property. Member Carvey accompanied Mr. Hartner and complimented him for a very nice presentation. There is terrific competition in Michigan for land acquisition grants.*

*Mr. Roger Moore, City Surveyor, reported that a grant application was submitted on October 26, 2009, under the Clean Water Act Section 319 to purchase an easement on Mead Road. It will be a matching grant of up to \$250,000. The property has scored well. If the grant is approved, the City administration will begin negotiations with the property owner. The grant will*

*preclude the property owner from any development rights and the easement will be protected in perpetuity.*

**This matter was Discussed**

**2009-0336** Discussion regarding GSAB logo

*Now that the 2009-2010 Youth members have been appointed to GSAB, Member McGoldrick would like to work with them to see if the Rochester Hills Government Youth Council (RHGYC) is interested in designing a contest, with rules and prizes for the best GSAB logo. Ms. Thorpe will champion the idea at the next RHGYC meeting and provide an update at the December or January GSAB meeting.*

**This matter was Discussed**

## **NEW BUSINESS**

*In the spirit of utilizing the latest social media technology to reach the public, Member Funk asked if there was any interest in having a Facebook page to promote the GSAB stewardship fund, open space parcels, etc. Discussion ensued regarding the various types of new social media available today. Mr. Hartner volunteered to discuss the involvement with the Mayor's Chief Assistant and report back to GSAB. It was noted that the City's interests must be protected against liabilities at all times.*

*It was concluded that the Communication, Promotion & Media subcommittee would draft a strategy and report back to GSAB in December before approaching the Mayor's Chief Assistant.*

## **ANY OTHER BUSINESS**

*An updated GSAB member list that included the new youth representatives was distributed. It should be used for internal purposes only.*

## **NEXT MEETING DATE**

*Chairperson Windscheif polled members to see if the November 17, 2009 Regular GSAB meeting should be cancelled since there are no pressing issues at this time.*

***The following motion was made by Member Funk and seconded by Member McGoldrick:***

***Resolved*** that the Green Space Advisory Board concurs to cancel the November 17, 2009 Regular Meeting. The next Regular Meeting will be held as scheduled for Tuesday, December 15, 2009 at 7:00 p.m.

***Motion carried:*** Ayes: 8; Nays: 0; Absent: 1

**ADJOURNMENT**

*There being no further business to discuss, Chairperson Windscheif adjourned the meeting at 8:47 p.m.*

*Minutes prepared by Denise Mertz.*

*Minutes were approved as presented/amended at the \_\_\_\_\_ [year] Regular [Committee] Meeting.*

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*William Windscheif, Chairperson*