



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2018-0009

TO: Mayor and City Council Members
FROM: Scott Cope, Director Building/Ordinance/Facilities
Jack Sage, Ordinance Inspector
DATE: January 22, 2018
SUBJECT: No-Haz Program 2018

REQUEST:

City Council is requested to authorize the 2018 Oakland County Household Hazardous Waste (No-Haz) Inter-local agreement between Oakland County and the City of Rochester Hills in the amount not-to-exceed \$55,000. Also included in this amount is the continuation of the resident supplemental fee of \$10.00 per vehicle.

REASON FOR PURCHASE:

2017 represented the fifteenth (15th) year that the City of Rochester Hills has participated in cooperation with Oakland County to provide a Household Hazardous Waste Program for the residents.

In reviewing the costs of the No-Haz program over the past fourteen years, Rochester Hills experienced an increase to a peak cost of \$102,643.96 in 2009. In 2010 the City of Rochester Hills, along with other communities in the program, implemented a supplemental per-vehicle resident fee to defer the increasing cost of the program. It is important to note that the funding for this program is received into the General Fund from the Refuse Administration Account (Solid Waste Program). Of the Sixteen (16) participating communities, the City of Rochester Hills still has the largest resident program participation among the consortium communities with 27.17% of total participants.

According to the 2017 No-Haz program Estimated costs spreadsheet the total amount for Rochester Hills is projected at \$49,109.06. This figure is arrived at based on the following amounts:

\$ 4,549.40	Administration Fee: Population
\$ 6,145.32	Administration Fee: Cars
\$ 53,104.35	Hazardous Waste Disposal Fee
<u>\$ (14,690.00)</u>	<u>Credit: Vehicle Charges</u>
\$ 49,109.07	Total Estimated 2018 NoHaz Program Costs

This is only an estimate as final charges will be based on actual participation. It is recommended that a contingency of \$5,890.94 be added for a not to exceed total of \$55,000.00.

PROCESS:

Vendor Name and Address:

Oakland County Waste Res. Mgmt. Div
2100 Pontiac Lake rd., Building # 41 W
Waterford, MI. 48328

Reason for Selection:

Continuation of program,
Inter-Local Agreement with Oakland County

Method of Purchase:

Blanket Purchase Order

BUDGET:

A portion of the proposed funds are included in the 2018 Adopted Budget.

If approved by City Council, a 1st Quarter 2018 Budget Amendment shall be prepared to increase the Ordinance Division / Contractual Services account (372.807000) by \$10,000 with offsetting funds to be drawn from General Fund Balance.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
General Fund / Ordinance	372.807000	Contractual Services	\$45,000	\$55,000	(\$10,000)

RECOMMENDATION:

It is recommended that the City of Rochester Hills City Council authorize the 2017 Oakland County Household Hazardous Waste (No-Haz) Inter-local Agreement between Oakland County and the City of Rochester Hills in the amount of \$55,000 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		