



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2025-0050

**TO:** Mayor and City Council Members

**FROM:** Ken Elwert, CPRE, Director, Parks and Natural Resources  
Dennis Andrews, CPRE, Deputy Director, Parks and Natural Resources

**DATE:** February 10, 2025

**SUBJECT:** Job Order Contracting Fees for Brooklands Plaza Construction

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**REQUEST:**

City Council is requested to authorize a contract/blanket purchase order for professional services and license fees required for Brooklands Plaza Construction to Gordian, Greenville, South Carolina in the amount not-to-exceed \$65,982.40 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

**REASON FOR PURCHASE:**

Gordian through the National Cooperative Purchasing Group, OMNIA Partners, was awarded a contract through a competitive process to provide Job Order Contracting (JOC) Services which includes working with agencies for the development of a Unit Price Book, JOC Training, Technical Support (preparing construction and technical specifications), provides site licensed software to assist with project management and cost development, assisting in answering technical questions, disputes, evaluation of pricing for projects, and additional services needed to complete required projects.

Gordian has performed these services satisfactory for the City and Park and Natural Resources are confident that Gordian will perform the specified services.

**PROCESS:**

**Vendor Name and Address:**

Gordian  
30 Patewood Drive  
Building 2, Suite 350  
Greenville, South Carolina 29615

**Reason for Selection:**

Cooperative Contract

**Method of Purchase:**

Contract/Blanket Purchase Order

**BUDGET:**

Partial funding was included in the FY 2024 Adopted Budget. If approved by City Council, a 1<sup>st</sup> quarter budget amendment will be presented to carry over the funding to FY 2025.

If approved by City Council, a 1<sup>st</sup> quarter budget amendment will be presented to reallocate funding remaining from the Bloomer Park, Spencer Park, and Avondale Park Parking Lot Rehabilitation projects which are estimated to be collectively \$325,000 under contractual award.

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Facilities	631.974000	PK-02: Brooklands Plaza Construction	\$2,692.75	\$65,982.40	(\$63,289.65)

**RECOMMENDATION:**

City Council is requested to authorize a contract/blanket purchase order for professional services and license fees required for Brooklands Plaza Construction to Gordian, Greenville, South Carolina in the amount not-to-exceed \$65,982.40 and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A