

**FISCAL YEAR 2021**  
**1<sup>st</sup> QUARTER PROPOSED BUDGET AMENDMENT**

	Current 2021 Budget	1st Qtr Amendment	Proposed 2021 Budget
<b>Total Revenues</b>	<b>\$ 134,060,340</b>	<b>\$ (68,050)</b>	<b>\$ 133,992,290</b>
<i>Operating Expense</i>	<i>\$ 108,102,740</i>	<i>\$ 1,020,740</i>	<i>\$ 109,123,480</i>
<i>Capital Outlay Expense</i>	<i>29,460,480</i>	<i>11,352,610</i>	<i>40,813,090</i>
<i>Transfer-Out Expense</i>	<i>22,753,040</i>	<i>(78,050)</i>	<i>22,674,990</i>
<b>Total Expenses</b>	<b>\$ 160,316,260</b>	<b>\$ 12,295,300</b>	<b>\$ 172,611,560</b>
<b>To/(From) Fund Balance</b>	<b>\$ (26,255,920)</b>	<b>\$ (12,363,350)</b>	<b>\$ (38,619,270)</b>

***Grand Total Citywide Revenue, Expense, and Fund Balance Impact:***

The FY 2021 1<sup>st</sup> Quarter Budget Amendment proposes a decrease in total revenues of (\$68,050) and an increase in total expenses of \$12,295,300. The proposed decrease in revenues less the increase in expenses will have a net impact on citywide fund balances and retained earnings of (\$12,363,350).

Some of the most significant financial items presented as part of this FY 2021 1<sup>st</sup> Quarter Budget Amendment include:

- Decrease of (\$68,050) in Total Revenues:
  - Due to the transfers-in of funding with corresponding transfers-out from other funds
- Increase of \$1,020,740 in Operating Expenditures:
  - Due to the carryover of Hamlin Road site development agreement in the LDFA Fund, operating equipment in the Fire Capital Fund, maintenance and repair projects in the Facilities Fund, and Master Thoroughfare Plan in the Major Road and Pathway Maintenance Fund.
- Increase of \$11,352,610 million in Capital Projects:
  - Due to the carryover of projects not fully completed in FY 2020

Major Road Fund	\$ 1,380,770
Local Street Fund	\$ 191,890
Storm Water Fund	\$ -
Fire Capital Fund	\$ 617,000
Pathway Construction Fund	\$ 29,750
Capital Improvement Fund	\$ 55,000
W&S Capital Fund	\$ 1,444,900
Facilities Fund	\$ 5,400,720
MIS Fund	\$ 680,000
Fleet Fund	\$ 1,552,580
<b>TOTAL</b>	<b>\$ 11,352,610</b>

- Decrease of (\$78,050) in Transfers-Out
  - Due to transfers out from the General Fund (101) to the Capital Improvement Fund (420) and from the Capital Improvement Fund to the Facilities Fund (631).

***Summary by Fund***

***101 - General Fund***

General Fund Revenues are proposed to increase by +\$10,000

General Fund expenditures are proposed to increase by +\$103,000 due to:

- Increase of +\$103,000 in operating expenditures due to:

## FISCAL YEAR 2021 1<sup>st</sup> QUARTER PROPOSED BUDGET AMENDMENT

- Mayor / Operating Supplies = +\$10,000
  - Postage for Special COVID Hills Herald Addition and to send Hills Herald to All City Households
- Mayor / Printing & Publishing = +\$26,000
  - Printing for Special COVID Hills Herald Addition and to send Hills Herald to All City Households
- Mayor / Travel & Seminar = +8,000
  - Purchasing Division Travel (carryover from FY 2020)
- Building / Operating Equipment = +\$2,000
  - Monitors for Electronic Plan Review Project (carryover from FY 2020)
- Planning / Professional Services = +35,000
  - Gateway and Streetscape Plan (carryover from FY 2020)
- Parks / Professional Services = +\$22,000
  - Parks Master Plan (carryover from FY 2020)
- Decrease of (\$93,000) in transfers-out due to:
  - Decrease of (\$93,000) to Capital Improvement Fund to balance

The increase in revenues less the increase in expenditures has no impact on fund balance.

### **202 - Major Road Fund**

Major Road Fund expenditures are proposed to increase by +\$1,407,770 due to:

- Increase of +\$27,000 in operating expenditures due to:
  - Master Thoroughfare Plan (carryover from FY 2020)
- Increase of +\$1,380,770 in capital projects:

Major Road Fund Capital Project Change Summary			
Project Title	2021 Adopted Budget	1st Qtr Amendmdent	2021 Amended Budget
MR-01A: 2020 Major Road Rehab [Carryover]	\$ -	\$ 10,880	\$ 10,880
MR-02K: Hamlin Road (Adams to Crooks) [Carryover]	\$ 3,760,000	\$ 220,000	\$ 3,980,000
MR-03A: Harding Avenue Rehab [Carryover]	\$ -	\$ 27,960	\$ 27,960
MR-05H: Adams Road Widening (Hamlin to Walton) [Carryover]	\$ -	\$ 250,000	\$ 250,000
MR-10B: Austin Avenue Improvement [Carryover]	\$ -	\$ 12,160	\$ 12,160
MR-13A: Dequindre Road [Utica to N. of Auburn] [Carryover]	\$ -	\$ 20,000	\$ 20,000
MR-13C: Avon/Dequindre/23 Mile Project [Carryover]	\$ 400,000	\$ 35,220	\$ 435,220
MR-16A: Auburn Road Corridor [Major Road] [Carryover]	\$ -	\$ 137,500	\$ 137,500
MR-16C: Auburn Road (Rochester to Culbertson) [Carryover]	\$ -	\$ 250,000	\$ 250,000
MR-27 /Bridge Rehabilitaion [Carryover]	\$ 66,000	\$ 230,000	\$ 296,000
MR-28: John R Road Rehab [Carryover]	\$ -	\$ 34,550	\$ 34,550
PW-01: 2020 Pathway Rehab [Major Road Portion] [Carryover]	\$ -	\$ 2,560	\$ 2,560
MR-13A: Dequindre Road ROW [Utica to N. of Auburn] [Carryover]	\$ -	\$ 149,940	\$ 149,940
All Other Major Road Capital Projects	\$ 1,944,250	\$ -	\$ 1,944,250
<b>Capital Project Total</b>	<b>\$ 6,170,250</b>	<b>\$ 1,380,770</b>	<b>\$ 7,551,020</b>

The increase in expenditures will have a net impact on fund balance of (\$1,407,770).

### **203 – Local Street Fund**

Local Street Fund expenditures are proposed to increase by +\$217,670 due to:

## FISCAL YEAR 2021 1<sup>st</sup> QUARTER PROPOSED BUDGET AMENDMENT

- Increase of +\$25,780 in operating expenditures
- Increase of +\$191,890 in capital projects:

Local Street Capital Project Change Summary			
Project Title	2021 Adopted Budget	1st Qtr Amendmdent	2021 Amended Budget
LS-01: "2020" Local Street Concrete Program [Carryover]	\$ -	\$ 40,000	\$ 40,000
LS-01: "2020" Local Street Asphalt Program [Carryover]	\$ -	\$ 75,040	\$ 75,040
MR-16A: Auburn Road Corridor [Alleyways] [Carryover]	\$ -	\$ 27,500	\$ 27,500
Bolinger & Michelson P/E (SAD) [Carryover]	\$ -	\$ 49,350	\$ 49,350
All Other Local Street Capital Projects	\$ 5,100,000	\$ -	\$ 5,100,000
<b>Capital Project Total</b>	<b>\$ 5,100,000</b>	<b>\$ 191,890</b>	<b>\$ 5,291,890</b>

The increase in expenditures will have a net impact on fund balance of (\$217,670).

### **207 – Special Police Fund**

Fire Fund expenditures are proposed to increase by +\$2,430 due to:

- Operating equipment carried over from FY 2020

The increase in expenditures will have a net impact on fund balance of (\$2,430).

### **214 – Pathway Maintenance Fund**

Pathway Maintenance Fund expenditures are proposed to change due to:

- Increase of +\$4,800 in operating expenditures due to:
  - Master Thoroughfare Plan [Non-Motorized] (carryover from FY 2020)
- Decrease in Transfers Out by (\$4,800) due to:
  - Balance Pathway Maintenance Fund

The change in expenditures will have no impact on fund balance.

### **402 – Fire Capital Fund**

Fire Capital Fund expenditures are proposed to increase by +\$751,150 due to:

- Increase of +\$134,150 in operating expenditures due to:
  - Operating equipment carried over from FY 2020
- Increase of \$617,000 in capital projects:

Fire Capital Project Change Summary			
Project Title	2021 Adopted Budget	1st Qtr Amendmdent	2021 Amended Budget
IS-08 / Ambulance [Carryover]	\$ -	\$ 308,500	\$ 308,500
IS-08 / Ambulance [Carryover]	\$ -	\$ 308,500	\$ 308,500
All Other Fire Capital Projects	\$ 669,000	\$ -	\$ 669,000
<b>Capital Project Total</b>	<b>\$ 669,000</b>	<b>\$ 617,000</b>	<b>\$ 1,286,000</b>

The increase in expenditures will have a net impact on fund balance of (\$751,150).

### **403 – Pathway Construction Fund**

Pathway Construction Fund revenues are proposed to decrease by (\$4,800) due to:

- Decreased Transfer-Out from Pathway Maintenance Fund

Pathway Construction Fund expenditures are proposed to increase by +\$29,750 due to:

- Increase of +\$29,750 in capital projects:

**FISCAL YEAR 2021**  
**1<sup>st</sup> QUARTER PROPOSED BUDGET AMENDMENT**

Pathway Capital Project Change Summary			
Project Title	2021 Adopted Budget	1st Qtr Amendmdent	2021 Amended Budget
PW-01 / 2020 Pathway Rehabilitation Program [Carryover]	\$ -	\$ 8,960	\$ 8,960
PW-01B / Crooks Pathway Gaps [Carryover]	\$ -	\$ 7,040	\$ 7,040
PW-07D / Adams @ CRT Pathway Crossing [Carryover]	\$ -	\$ 13,750	\$ 13,750
All Other Pathway Capital Projects	\$ 391,380	\$ -	\$ 391,380
<b>Capital Project Total</b>	<b>\$ 391,380</b>	<b>\$ 29,750</b>	<b>\$ 421,130</b>

The decrease in revenues less the increase in expenditures will have a net impact on fund balance of (\$34,550).

**420 – Capital Improvement Fund**

Capital Improvement Fund revenues are proposed to decrease by (\$93,000) due to:

- Less funding transferred in from General Fund

Capital Improvement Fund expenditures are proposed to increase by +\$74,750 due to:

- Increase of +\$55,000 in capital projects:

Capital Improvement Fund Project Change Summary			
Project Title	2021 Adopted Budget	1st Qtr Amendmdent	2021 Amended Budget
Plan Review Table [Carryover]	\$ 15,000	\$ 15,000	\$ 30,000
Election Ballot Sorter Machine [Carryover]	\$ -	\$ 30,000	\$ 30,000
Microfilm Reader [Carryover]	\$ -	\$ 10,000	\$ 10,000
All Other Capital Projects	\$ 36,000	\$ -	\$ 36,000
<b>Capital Project Total</b>	<b>\$ 51,000</b>	<b>\$ 55,000</b>	<b>\$ 106,000</b>

- Increase of +\$19,750 in transfers out due to:
  - Decrease of (\$68,500) to the Facilities Fund due to PK-011 / Bloomer Park Office Water Hook-up that was completed in FY 2020
  - Increase of +\$31,500 to the Facilities Fund due to PK-13 / IH Ranger’s Station P/E
  - Increase of +\$56,750 to the Facilities Fund due to Borden Park Office Renovation P/E

The decrease in revenues less the increase in expenditures will have a net impact on fund balance of (\$167,750).

**510 – Sanitary Sewer Division**

Sanitary Sewer Division expenses are proposed to increase by +\$11,240 due to:

- Increase of +\$11,240 in professional services and equipment maintenance

The increase in expense will have a net impact on retained earnings of (\$11,240).

**530 – Water Division**

Water Division expenses are proposed to increase by +\$11,240 due to:

- Increase of +\$11,240 in professional services and equipment maintenance

The increase in expense will have a net impact on retained earnings of (\$11,240).

**593 – Water & Sewer Capital Fund**

Water & Sewer Capital Fund expenses are proposed to increase by +\$1,444,900 due to:

- Increase of +\$1,444,900 in capital projects including:

**FISCAL YEAR 2021**  
**1<sup>st</sup> QUARTER PROPOSED BUDGET AMENDMENT**

Water & Sewer Capital Fund Project Change Summary			
Project Title	2021 Adopted Budget	1st Qtr Amendmment	2021 Amended Budget
Urgent Water & Sanitary Sewer Repairs [Carryover]	\$ 250,000	\$ 289,000	\$ 539,000
SS-02B: 2020 Sanitary Sewer Rehab [Carryover]	\$ 500,000	\$ 500,000	\$ 1,000,000
SS-10B: Wimberly Dr: Sanitary Sewer Repairs [Carryover]	\$ 175,000	\$ 25,000	\$ 200,000
WS-08: Tienken Manor WM Replacement / PRV Maint [Carryover]	\$ 2,466,750	\$ 20,000	\$ 2,486,750
WS-34: Glidewell Subdivision WM Replacement [Carryover]	\$ -	\$ 100,000	\$ 100,000
WS-46: RC-02 Improvements [Carryover]	\$ 402,500	\$ 35,000	\$ 437,500
WS-58: Dequindre/Avon Roundabout W&S Relocation [Carryover]	\$ -	\$ 11,360	\$ 11,360
Line Locator Equipment [Carryover]	\$ -	\$ 5,000	\$ 5,000
SS-01B: SCADA System Upgrade Radio System [Carryover]	\$ -	\$ 415,000	\$ 415,000
SS-01B: SCADA System Upgrade Server/Hardware/Software [Carryover]	\$ 574,340	\$ 159,540	\$ 733,880
SS-24B: Sewer Televising Equipment [Reclassify to 661.981000 as part of vehicle 39-158]	\$ 115,000	\$ (115,000)	\$ -
All Other Water & Sewer Capital Projects	\$ 5,983,420	\$ -	\$ 5,983,420
<b>Capital Project Total</b>	<b>\$ 10,467,010</b>	<b>\$ 1,444,900</b>	<b>\$ 11,911,910</b>

The increase in expenditures will have a net impact on retained earnings of (\$1,444,900).

**631 - Facilities Fund**

Facilities Fund revenues are proposed to increase by +\$19,750 due to:

- Transfers In from Capital Improvement Fund for Park projects – IH Ranger Station P/E and Borden Park Office P/E

Facilities Fund expenses are proposed to increase by +\$5,543,820 due to:

- Increase of +\$143,100 in operating expenses primarily due to:
  - Maintenance and Repair projects carried over from 2020
- Increase of +\$5,400,720 in capital projects:

Facilities Fund Project Change Summary			
Project Title	2021 Adopted Budget	1st Qtr Amendmment	2021 Amended Budget
PK-13: Innovation Hills Development [Carryover]	\$ 1,692,730	\$ 1,832,270	\$ 3,525,000
PK-13: Innovation Hills Ranger Station [Carryover]	\$ 575,000	\$ 46,500	\$ 621,500
Auburn Road Corridor / Plaza & Corridor Features & Restroom [Carryover]	\$ -	\$ 365,000	\$ 365,000
PK-03F: Museum Equipment Barn [Carryover]	\$ -	\$ 1,000,000	\$ 1,000,000
Dairy Barn Truss & Roof Replacement [Carryover]	\$ -	\$ 1,980,000	\$ 1,980,000
FA-13L: Fire Department Signs [Carryover]	\$ -	\$ 154,000	\$ 154,000
PK-05H: Borden Park Office Renovation P/E [Carryover]	\$ -	\$ 86,750	\$ 86,750
PK-01I: Bloomer Park Office Water Hook-up [Completed in FY 2020]	\$ 78,000	\$ (78,000)	\$ -
City Hall Floor Burnisher / Scrubber [Carryover]	\$ -	\$ 6,000	\$ 6,000
Museum Exhibits [Carryover]	\$ -	\$ 8,200	\$ 8,200
All Other Facilities Capital Projects	\$ 2,953,870	\$ -	\$ 2,953,870
<b>Capital Project Total</b>	<b>\$ 5,299,600</b>	<b>\$ 5,400,720</b>	<b>\$ 10,700,320</b>

The increase in revenues less the increase in expenses will have a net impact on retained earnings of (\$5,524,070).

**FISCAL YEAR 2021**  
**1<sup>st</sup> QUARTER PROPOSED BUDGET AMENDMENT**

**636 - MIS Fund**

MIS Fund expenses are proposed to increase by +\$815,000 due to:

- Increase of +\$135,000 in operating equipment, contractual services and software maintenance (carryover from FY 2020)
- Increase of +\$680,000 in capital projects

MIS Fund Project Change Summary			
Project Title	2021 Adopted Budget	1st Qtr Amendmment	2021 Amended Budget
IS-10B: Computer Network Upgrade [Carryover]	\$ 60,000	\$ 100,000	\$ 160,000
IS-02A: Financial Software System Upgrade [Carryover]	\$ -	\$ 580,000	\$ 580,000
<b>Capital Project Total</b>	<b>\$ 60,000</b>	<b>\$ 680,000</b>	<b>\$ 740,000</b>

The increase in expenses will have a net impact on retained earnings of (\$815,000).

**661 - Fleet Fund**

Fleet Fund expenses are proposed to increase by +\$1,567,580 due to:

- Increase of +\$15,000 in equipment maintenance (carryover from FY 2020)
- Increase of +\$1,552,580 in capital projects:

Fleet Fund Project Change Summary			
Project Title	2021 Adopted Budget	1st Qtr Amendmment	2021 Amended Budget
Pressure Washer [Fleet] [Carryover]	\$ -	\$ 10,940	\$ 10,940
Stump Grinder [Natural Resources] [Carryover]	\$ -	\$ 49,040	\$ 49,040
Cab for Tractor [Parks] [Carryover]	\$ -	\$ 8,030	\$ 8,030
Wood Chipper [Forestry] [Carryover]	\$ -	\$ 46,270	\$ 46,270
Steam Generating Unit/Trailer [DPS] [Carryover]	\$ -	\$ 29,490	\$ 29,490
Wheel Load Scale x2 [OCSSO] [Carryover]	\$ -	\$ 14,120	\$ 14,120
Tractor/Loader/Backhoe [DPS] [Carryover]	\$ -	\$ 100,690	\$ 100,690
Tractor/Loader [DPS] [Carryover]	\$ -	\$ 118,880	\$ 118,880
Loader [DPS] [Carryover]	\$ -	\$ 172,780	\$ 172,780
Sewer Camera Truck Combined with SS-24B: Sewer Televising Equipment [Carryover]	\$ -	\$ 178,250	\$ 178,250
Pickup w/Flatbed [DPS] [Carryover]	\$ -	\$ 50,000	\$ 50,000
Single-Axle Dump Truck [DPS] [Carryover]	\$ -	\$ 201,650	\$ 201,650
Tandem-Axle Dump Truck [DPS] [Carryover]	\$ -	\$ 238,850	\$ 238,850
Tandem-Axle Dump Truck [DPS] [Carryover]	\$ -	\$ 238,850	\$ 238,850
Tandem-Axle Hooklift Truck [DPS]	\$ 245,590	\$ 47,370	\$ 292,960
Tandem-Axle Hooklift Truck [DPS]	\$ 245,590	\$ 47,370	\$ 292,960
All Other Fleet Capital Projects	\$ 761,060	\$ -	\$ 761,060
<b>Capital Project Total</b>	<b>\$ 1,252,240</b>	<b>\$ 1,552,580</b>	<b>\$ 2,804,820</b>

The increase in expenses will have a net impact on retained earnings of (\$1,567,580).

**752 – Cemetery Trust Fund**

Cemetery Trust Fund expenses are proposed to increase by +\$5,000 due to:

- Increase of +\$5,000 in professional services for investment fees

The increase in expenses will have a net impact on fund balance of (\$5,000).

**FISCAL YEAR 2021**  
**1<sup>st</sup> QUARTER PROPOSED BUDGET AMENDMENT**

**848 – LDFA Fund**

LDFA Fund expenses are proposed to increase by +\$403,000 due to:

- Increase of +\$403,000 in operating expenditures due to:
  - Carryover of +\$403,000 for Hamlin site development agreement work in LDFA District

The increase in expenses will have a net impact on fund balance of (\$403,000).