



# Rochester Hills

## Minutes

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*David J. Blair, Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, Carol Morlan,  
Theresa Mungioli and David Walker*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, May 8, 2023

7:00 PM

1000 Rochester Hills Drive

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#### CALL TO ORDER

*President Deel called the Regular Rochester Hills City Council Meeting to order at 7:00 p.m. Michigan Time.*

#### ROLL CALL

**Present** 7 - David Blair, Susan M. Bowyer, Ryan Deel, Dale Hetrick, Carol Morlan, Theresa Mungioli and David Walker

Others Present:

*Dennis Andrews, Park Manager  
Paul Davis, Deputy Public Service Director/City Engineer  
Ken Elwert, Parks and Natural Resources Director  
Rochelle Lyon, Information Systems Director  
Michael McLaughlin, Accounting Manager  
Chris McCleod, Planning Manager  
Leanne Scott, City Clerk  
Joe Snyder, Chief Financial Officer  
John Staran, City Attorney  
Mike Viazanko, Building/Ordinance/Facilities Director  
Maria Willett, Chief of Staff  
Captain Russ Yeiser, Oakland County Sheriff's Office*

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

**A motion was made by Morlan, seconded by Blair, that the Agenda be Approved as Amended, to remove Legislative File 2023-0209 Request to Rescind Traffic Control Order No. TM-10, Controlling turning movements on to Barclay Circle at Kohl's Driveway, Section 26 from the Agenda. The motion CARRIED by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

## COUNCIL AND YOUTH COMMITTEE REPORTS

### Rochester Hills Government Youth Council (RHGYC):

**President Deel** introduced RHGYC Representative Jackson Otlewski.

**Mr. Otlewski** shared that the RHGYC is excited to host its annual Cultural Fair on Saturday, May 13, 2023; many different cultures will be showcased through food, presentation and dance. He stated that the RHGYC has been accepting new member applications and the deadline to apply is Friday, May 12, 2023. He stated that in their efforts to educate the youth about RHGYC, four members visited local middle schools to provide more insight on what RHGYC is all about. He stated that the RHGYC will be volunteering at the Oak in the Hills event on May 20, 2023. He shared a brief video that the RHGYC put together for the upcoming Cultural Fair.

**President Deel** commended Mr. Otlewski and the RHGYC members for a great job on the Cultural Fair video.

### Trailways Commission:

**Mr. Walker** shared that the Trail Manager, Melissa Ford, has chosen to pursue a different position outside of the Trailways. He noted that she did an excellent job and will be missed. He announced that Tom Correll will take over as the new Trail Manager and welcomed him aboard.

### Rochester Avon Recreation Authority (RARA) and Rochester Area Youth Assistance (RAYA):

**Ms. Mungoli** stated that RARA and RAYA are sponsoring Camp Safari. She shared that Camp Safari is a low-cost summer day camp for qualifying families who reside in the City of Rochester Hills or the City of Rochester. She explained that RAYA offers scholarships for RARA's Camp Safari. She added that more information can be found on RARA's website.

**Ms. Mungoli** reminded everyone that the Memorial Day Parade is Monday, May 29, 2023 at 11:00 a.m. She noted that kids can bring their bikes and ride along in the parade.

### Avondale Youth Assistance (AYA):

**Ms. Morlan** shared that AYA had its Honorary Ceremony that honored 11 students for their leadership qualities. She thanked McDonalds, Culvers and Starbucks for sponsoring the ceremony.

### Rochester Hills Museum Foundation:

**Ms. Morlan** stated that the Van Hoosen Museum and Stoney Creek Village are celebrating Stoney Creek Villages' 200th Anniversary. She noted that the Museum's drop-in hours are Fridays and Saturdays from 12:00 p.m. - 3:00 p.m. and guided tours of the Farmhouse and Red House are at 1:00 p.m. She shared that the Rochester Grangers Vintage Baseball season begins on Saturday, May

20, 2023 at 1:00 p.m. against the Mount Clemens Regulars. She reminded everyone that the Museum is a perfect venue for weddings and private events and encouraged anyone interested to visit the Museum's website for more information. She noted that Museum memberships are available to purchase and that there is a special Bicentennial Fundraiser that qualifies donors to be a Pioneer Donor.

**Green Space Advisory Board (GSAB):**

**Vice President Bowyer** shared that the GSAB Garlic Mustard Pull Event will take place on May 11, 2023 from 5:00 p.m. - 7:00 pm at the Harding Green Space. She encouraged interested participants to register online at [www.rochesterhills.org/outdoors](http://www.rochesterhills.org/outdoors). She noted that garlic mustard is an invasive species that kills all the plants that surround it.

**Water and Sewer Technical Review Committee:**

**Vice President Bowyer** stated that the Water and Sewer Technical Review Committee met and discussed water rates. She explained that the Committee determined a four percent increase in water rates for 2023-2024 and noted that last year, the rates increased by five percent. She reminded residents to water their grass between midnight and 5:00 a.m., staggering start times to keep water rates lower.

**Planning Commission:**

**Vice President Bowyer** shared that the Planning Commission recently had two new developments come before them for approval: South Oaks and Walton Oaks. She explained that originally these two developments were very dense developments; Walton Oaks with 32 condominium style housing and after discussion with the applicant and the Planning and Economic Department, the site plan was modified to 11 single family homes. She stated that the preliminary site plans were approved and will come before City Council for approval.

**Vice President Bowyer** reminded residents that during this time of year many baby fawns may be seen in tall grasses. She added that the fawns may look abandoned; however, do not try to rescue them. She explained that the fawn's mother often times leaves her baby close by and will come back to get the fawn later, knowing that the fawns are scentless and out of harms' way. She added if there are concerns that a deer is in danger or needs rescuing, to leave them be and call Ken Elwert at 248.656.4673 or Lance DeVoe at 248.841.2675 for assistance.

## PRESENTATIONS

- 2023-0189 Request for the Acceptance of the Fiscal Year End 2022 Annual Comprehensive Financial Report (ACFR) presented by the audit firm of Yeo & Yeo, PLLC

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Presentation.pdf](#)  
[Resolution \(Draft\).pdf](#)

Yeo and Yeo Representatives, **Allan Panther**, Partner, and **Mike Rolka**, Senior Manager, were present.

**Mr. Panther** shared that when working with the City of Rochester Hills, the following phrases are a common theme relating to the City:

- Best in Class
- Forward Thinking Community
- Structural Surplus

**Mr. Panther** stated that Yeo and Yeo works with many municipalities in the State of Michigan and noted that the City of Rochester Hills stands out when it comes to audits, financial management, style and quality of leadership, financial stewardship and management of public funds. He added that the City is an excellent client from an auditor's standpoint and it is apparent that the City is a forward thinking community. He stated that the multi-year budgeting, financial forecasting and capital improvement plan are all examples of how the City continues to be a forward thinking community. He thanked the Mayor and City Council, as well as Joe Snyder, Chief Financial Officer, and his team for their hard work and assistance.

**Mr. Panther** provided the following financial highlights:

Audit Opinion:

- The purpose of an audit is to provide an unmodified opinion on the City's financial position.
- Management has a responsibility to provide a fair presentation on the financial status in accordance with Generally Accepted Accounting Principles (GAAP).

Government Revenues, Expenditures, and Fund Balances:

- Governmental Funds consist of the General Fund, the Fire and Police Fund, Major Local Street Fund, Capital Improvement Fund along with several smaller funds. He noted the Governmental Funds do not contain the Water and Sewer Fund and the Internal Service Funds.
- The Fund balances are in excess of City revenues and expenditures and the revenues exceed the expenditures each year.
- The City lives within its means which displays good governance.

**Mr. Rolka** provided the following financial highlights:

Governmental Revenues:

- Property Tax are a main source of revenue for the City each year and as the property taxable values increase the revenue increases. He added that from 2018 to 2022, there had been a three percent increase each year to the property taxable value.
- State Sources were readjusted from the new Census; therefore, the State Revenue will be based upon the results of the Census.
- Charges for Services, Licenses and Fines have been consistent over the last five years.

- Investment Earnings are down due to the market; primarily the Cemetery Trust Fund and the Green Space Trust Fund. He noted that as the market returns, the fund balances will return.

Governmental Expenditures:

- General Government spending was up this year due to election costs and Census educational materials.
- Public Safety and Recreation and Culture spending continues to increase each year and are a big part of City Council's goals.
- Capital Outlay spending increased based on major projects that were completed this year such as the Auburn Road reconstruction as well as the reconstruction of Old Perch.
- Debt Service has decreased this year due to the payoff of two bonds.

Water and Sewer Fund Activity:

- There has been a steady incline in Net Investments in Capital Assets over the last five years. He noted that there has been continuous improvement to the infrastructure.
- The City is in a good place financially with the unrestricted net funds and they remain above operating costs.
- There is a small amount of restricted net position that is insignificant compared to the fund as a whole.
- Each year, the Water and Sewer Fund revenue and expense are very similar to each other. He added that the City does a good job of keeping the resident water rates equal to what the City pays for water and sewer.

**Mr. Rolka** stated that the Governance Letter is a required communication that is prepared for the City. He added that two of the biggest significant estimates for the City are the useful lifespan of Capital Assets and the Net Other Postemployment Benefits (OPEB) Liability. He pointed out that there is a new accounting standard taking effect next year; the Governmental Accounting Standards Board (GASB) Statement No. 96. He added that the standard is related to software subscription items; capital assets and tangible assets will need to be recorded when it relates to software subscriptions. He stated that there was one adjustment of revenue that was recorded as 2021 revenue and should have been deferred to 2022 revenue. He mentioned that Rochester Avon Recreation Authority (RARA) also had a great financial year; its fund balance increased about \$400,000 each year and the fund went from \$600,000 to just over a million dollars this year.

Council Discussion:

**President Deel** thanked Mr. Panther and Mr. Rolka for their presentation and questioned whether the City could be ranked any higher in regard to the financial audit.

**Mr. Rolka** responded that the City got the best score possible on the 2022 financial audit.

**Mr. Hetrick** shared that he appreciated Mr. Panther and Mr. Rolka for the information and added that he enjoyed hearing 'structural surplus' in the presentation. He added that the Governmental Expenditures stood out to him

mostly because City Council's main priorities are public safety and roads and the information presented aligns with City Council's goals.

**Vice President Bowyer** thanked Mr. Panther and Mr. Rolka for a nice health check up on the City's finances and added that she appreciated the slide that displayed the Fund Balances remained above the expenses and revenues.

**A motion was made by Mungioli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0130-2023

**Resolved**, that the Rochester Hills City Council hereby acknowledges receipt of the Annual Comprehensive Financial Report (ACFR) from City Administration and the auditing firm of Yeo & Yeo, PLLC for Fiscal Year End 2022.

**2023-0191** Presentation on the 2023 Rochester Area Memorial Day Parade; Rochester Regional Chamber of Commerce Foundation, Maggie Bobitz, President, presenter

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Presentation.pdf](#)

**Maggie Bobitz**, Rochester Area Chamber of Commerce President, was present.

**Ms. Bobitz** shared the following schedule information in regard to the Memorial Day Parade:

- 8:00 a.m. the City of Rochester event at Mt. Avon Cemetery
- 9:00 a.m. the City of Rochester Hills event at Veteran's Memorial Pointe
- 11:00 a.m. the Memorial Day Parade of Heroes will start at Van Hoosen Middle School
- immediately following the Parade is the Closing Ceremony at Veterans' Tribute of Oakland Township

**Ms. Bobitz** stated that the Memorial Day Parade of Heroes has a rich history in the Community and thanked Council Members David Blair, Theresa Mungioli and David Walker along with the City of Rochester Council members, Mark Albrecht, Doug Gould and Marilyn Trent for their leadership and involvement with the Parade. She added that the City of Rochester Hills, the City of Rochester and Oakland Township contracted the Rochester Regional Chamber to facilitate the Parade.

**Ms. Bobitz** explained that the Parade Route will begin at Van Hoosen Middle School and proceed north on Adams Road to Veterans' Tribute at Adams and Silverbell Road where a Closing Ceremony will be held. She noted that Adams Road will be closed at Tienken, Dutton and Silverbell from 11:00 a.m. until the parade has concluded. She added that kids are encouraged to come ride in the Parade on their bikes.

**President Deel** thanked Ms. Bobitz for her presentation and for all the work she has done for the Parade.

**Ms. Munglioli** pointed out that it has been a great pleasure working with Ms. Bobitz and the Rochester Regional Chamber. She added that Sister City Rochester/Rochester Hills goal is to use the funds earned from this year to fund next year's parade and continue annually in this manner. She stated that they are very grateful to the Oakland County Sheriff's Office for providing security services during the Parade. She encouraged everyone to come to the Parade and to participate if they are able to.

**Mr. Walker** thanked Ms. Bobitz and the Rochester Regional Chamber for facilitating the Parade and noted that they also facilitate the Annual Rochester Hometown Christmas Parade. He questioned whether the road closures are the same this year as they were last year.

**Ms. Bobitz** replied that the road closures for the Parade are the same as last year.

**Ms. Morlan** thanked Ms. Bobitz for her presentation and questioned whether the kids need to sign up to ride their bikes in the Parade or if they are able to just show up and participate.

**Ms. Bobitz** responded that the kids can show up and participate in the Parade.

**Presented.**

**2023-0233** Adoption of Resolution to Amend the May 8, 2023 City Council Regular Meeting Agenda to move Legislative File 2023-0192 'Request to Authorize the permit application from the Road Commission for Oakland County (RCOC) for the Memorial Day Parade to be held on Monday, May 29, 2023' from Consent Agenda to immediately follow Legislative File 2023-0191 'Presentation on the 2023 Rochester Area Memorial Day Parade; Rochester Regional Chamber of Commerce Foundation, Maggie Bobitz, President, presenter' under Presentations

**A motion was made by Hetrick, seconded by Morlan, to Amend the May 8, 2023 City Council Regular Meeting Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Munglioli and Walker

Enactment No:

**2023-0192** Request to Authorize the permit application from the Road Commission for Oakland County (RCOC) for the Memorial Day Parade to be held on Monday, May 29, 2023

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Parade Route.pdf](#)  
[Resolution \(Draft\).pdf](#)

**A motion was made by Munglioli, seconded by Walker, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0107-2023

**Resolved**, that the Rochester Hills City Council hereby supports holding the Rochester Area Memorial Day Parade on Monday, May 29, 2023.

## ORDINANCE FOR ADOPTION

**2023-0127** Acceptance for Second Reading and Adoption - An Ordinance to Amend Sections 138-4.410, 138-11.204, and 138-13.101 of Chapter 138, Zoning, of the Code of Ordinance of the City of Rochester Hills, Oakland County, Michigan, to provide additional specific design standards for drive-through facilities, clarify the number of stacking spaces required, and provide a new definition for drive-through facility, and to ensure consistency across various Ordinance sections; to repeal conflicting or inconsistent Ordinances, and prescribe a penalty for violations

**Attachments:** [050823 Agenda Summary.pdf](#)  
[041723 Agenda Summary.pdf](#)  
[Ordinance 033023 \(Revised\).pdf](#)  
[Memo McLeod-Roediger 031523.pdf](#)  
[Ordinance 030123.pdf](#)  
[Minutes PC 032123 \(Draft\).pdf](#)  
[Minutes PC 022123 \(Excerpt\).pdf](#)  
[Public Comment 032123.pdf](#)  
[Public Comment 022123.pdf](#)  
[Public Hearing Notice.pdf](#)  
[041723 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Chris McLeod**, Planning Manager, stated that the request is for acceptance of the Second Reading for an ordinance amendment for drive-through facility standards to ensure they are properly operating throughout the City. He noted that the requirement for the number of drive-through spaces have increased and the amount of screening between the site and residential property lines has also increased.

**A motion was made by Hetrick, seconded by Blair, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0104-2023

**Resolved**, that An Ordinance to Amend Sections 138-4.410, 138-11.204, and 138-13.101 of Chapter 138, Zoning, of the Code of Ordinance of the City of Rochester Hills, Oakland County, Michigan, to provide additional specific design standards for drive-through facilities, clarify the number of stacking spaces required, and provide a new definition for drive-through facility, and to ensure consistency across various Ordinance sections; to repeal conflicting or inconsistent Ordinances, and prescribe a penalty for violations, is hereby Accepted for Second Reading and Adoption and shall become effective Monday, May 15, 2023 following its publication in the Oakland Press on May 14, 2023.



**2023-0168** Acceptance for Second Reading and Adoption - An Ordinance to amend Chapter 78, Peddlers, Solicitors and Itinerant Merchants of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to add Article IV, Food Trucks and Food Trailers, to require annual licensing of, and to establish operating requirements for, food trucks and food trailers; to prescribe a penalty for violations; and to repeal inconsistent ordinances

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Ordinance \(Updated\).pdf](#)  
[041723 Agenda Summary.pdf](#)  
[Ordinance.pdf](#)  
[Roediger-Welch Memo 031523.pdf](#)  
[Minutes PC Worksession 032123 \(Draft\).pdf](#)  
[041723 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mike Viazanko**, Building/Ordinance/Facilities Director, explained that this is the Second Reading for an Ordinance Amendment to Chapter 78 for Food Trucks.

**A motion was made by Hetrick, seconded by Mungioli, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0105-2023

**Resolved**, than an Ordinance to amend Chapter 78, Peddlers, Solicitors and Itinerant Merchants of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to add Article IV, Food Trucks and Food Trailers, to require annual licensing of, and to establish operating requirements for, food trucks and food trailers; to prescribe a penalty for violations; and to repeal inconsistent ordinances is hereby Accepted for Second Reading and Adoption and shall become effective Monday, May 15, 2023 following its publication in the Oakland Press on Sunday, May 14, 2023.

**2023-0182** Acceptance for Second Reading and Adoption - An Ordinance to amend Article IX to add Section 54-502, of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to add Section 54-502 to establish an annual license fee for mobile food vending units; repeal conflicting ordinances, and prescribe a penalty for violations

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Ordinance \(Updated\).pdf](#)  
[041723 Agenda Summary.pdf](#)  
[Ordinance.pdf](#)  
[041723 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Mike Viazanko**, Building/Ordinance/Facilities Director, stated that this is the Second Reading for an Ordinance Amendment to add fees to the Food Truck License and Application process.

**A motion was made by Mungiola, seconded by Blair, that this matter be Accepted for Second Reading and Adoption by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungiola and Walker

Enactment No: RES0106-2023

**Resolved**, that an Ordinance to amend Article IX to add Section 54-502, of Chapter 54, Fees, of the Code of Ordinances of the City of Rochester Hills, Oakland County, Michigan, to add Section 54-502 to establish an annual license fee for mobile food vending units; repeal conflicting ordinances, and prescribe a penalty for violations is hereby Accepted for Second Reading and Adoption and shall become effective Monday, May 15, 2023 following its publication in the Oakland Press on Sunday, May 14, 2023.

## **PUBLIC COMMENT for Items not on the Agenda**

### **CONSENT AGENDA**

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2023-0193** Approval of Minutes - City Council Regular Meeting - October 10, 2022

**Attachments:** [CC Min 101022.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0108-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on October 10, 2022 be approved as presented.

**2023-0194** Approval of Minutes - City Council Special Meeting - October 24, 2022

**Attachments:** [CC Special Min. 102422.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0109-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Special Meeting held on October 24, 2022 be approved as presented.

**2023-0195** Approval of Minutes - City Council Regular Meeting - October 24, 2022

**Attachments:** [CC Min 102422.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0110-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on October 24, 2022 be approved as presented.

**2023-0196** Approval of Minutes - City Council Regular Meeting - November 14, 2022

**Attachments:** [CC Min 111422.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0111-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on November 14, 2022 be approved as presented.

**2023-0224** Approval of Minutes - City Council Regular Meeting - December 5, 2022

**Attachments:** [CC Min 120522.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0112-2023

**Resolved**, that the Minutes of the Rochester Hills City Council Regular Meeting held on December 5, 2022 be approved as presented.

**2023-0205** Request for Purchase Authorization - FACILITIES: Purchase authorization for the replacement of office chairs for the Oakland County Sheriff's Office Substation in the amount of \$28,033.35; NBS Commercial Interiors, Troy, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[NBS Quote.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0113-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of replacement office chairs for the Oakland County Sheriff's Office Substation to NBS Commercial Interiors, Troy, Michigan in the amount of \$28,033.35.

**2023-0209** Request to Rescind Traffic Control Order No. TM-10.2, Restricting turning movements on to Barclay Circle at Kohl's Driveway, Section 26

**Attachments:** [052223 Agenda Summary.pdf](#)  
[Area Map.pdf](#)  
[Barlay Cr Rehab Map.pdf](#)  
[Barlay Cr Plan.pdf](#)  
[Entrance Study.pdf](#)  
[TCO.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Removed from Agenda.**

**2023-0210** Request for Approval of Traffic Control Orders No. SS-154-23, Streets along Auburn Road, Rochester to Dequindre - Sections No. 25, 26, 35 and 36; TS-04-23, Auburn Road to Barclay Circle, John R Road and Culbertson Avenue - Sections No. 25, 26, 35 and 36; and YS-114-23, Streets within Auburn Road Subdivisions- Sections No. 25 and 36

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Maps for Auburn Rd.pdf](#)  
[Traffic Controls Summary.pdf](#)  
[TCO SS-154-23.pdf](#)  
[TCO TS-04.23.pdf](#)  
[TCO YS-114-23.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0114-2023

**Whereas**, Traffic Control Order No. SS-154-23, TS-04-23 and YS-114-23 has been issued by the Transportation Engineer in accordance within the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), and under the provisions of the City of Rochester Hills Code of Ordinances, Chapter 98 (Rochester Hills Traffic Code), as amended, a traffic engineering investigation has been completed and;

**Whereas**, said Traffic Control Orders cover:

**SS-154-23, Streets along Auburn Rd - Rochester Rd to Dequindre Rd - Sections #25, 26, 35 & 36;**

**TS-04-23 Auburn Rd - Barclay Circle, John R Rd and Culbertson Ave - Sections #25, 26, 35 and 36;**

**YS-114-23 Street within Auburn Rd Subdivision - Sections #25 & 36;**

**Whereas**, the Advisory Traffic and Safety Board has considered the issues pertaining to the Traffic Control Orders and recommends that the Orders be approved;

**Resolved**, that the Rochester Hills City Council approves the issuance of the Traffic Control Order SS-154-23, TS-04-23 and YS-114-23 to be in effect until rescinded or superseded by subsequent orders; and

**Now, Therefore, Be It Resolved**, that a certified copy of this Resolution is filed together with the Traffic Control Orders, with the City Clerk of Rochester Hills, Oakland County, Michigan.

**2023-0183** Request for Purchase Authorization - MIS: Blanket Purchase Order for the management and maintenance of the City's multi-function copier/scanner devices in the amount not-to-exceed \$60,000.00 through April 1, 2025; Applied Innovations, Grand Rapids, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0115-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for the management and maintenance of the City's multi-function copier/scanner devices to Applied Innovations, Grand Rapids, Michigan in the amount not-to-exceed \$60,000.00 through April 1, 2025.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0198** Request for Purchase Authorization - MIS: Blanket Purchase Order for annual support and software maintenance for the City's Equalizer - Building, Assessing, Tax, Special Assessments, Miscellaneous Receivables and Cash Receipting Software in the amount not-to-exceed \$30,272.00; BS&A Software, Bath, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0116-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for annual support and software maintenance to BS&A Software, Bath, Michigan for annual support and software maintenance for the City's Equalizer - Building, Assessing, Tax, Special Assessments, Miscellaneous Receivables and Cash Receipting Software in the amount not-to-exceed \$30,272.00 through May 1, 2024.

**2023-0199** Request for Purchase Authorization - MIS: Purchase Authorization for the City's HPE (Hewlett Packard Enterprise) server and storage system support and maintenance contract for a two-year period in the amount of \$75,000.00; IT Solutions Group, Novi, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Bid Tab.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0117-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of a two-year server and storage system support and maintenance contract for the City's HPE server and storage system in the amount of \$75,000.00 to IT Solutions Group, Novi, Michigan.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0188** Request for Acceptance of the Subrecipient Agreement between Oakland County and the City of Rochester Hills for the allocation of grant funding under the FY 2023 High Intensity Drug Trafficking Area (HIDTA) grant

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Agreement.pdf](#)  
[Exhibits A-E.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0118-2023

**Resolved**, that the Rochester Hills City Council hereby accepts the Subrecipient Agreement between Oakland County and the City of Rochester Hills for the allocation of grant funding under the Program Year 2023 High Intensity Drug Trafficking Area (HIDTA) grant and further authorizes the Mayor to execute the Agreement on behalf of the City.

**2023-0187** Request for Purchase Authorization - NATURAL RESOURCES:  
Contract/Blanket Purchase Order for woody debris management for Clinton River and associated tributaries in the amount not-to-exceed \$90,000.00 for a three-year term; Kanouse Outdoor Restoration, Belding, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Proposals Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0119-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket purchase order for woody debris management for the Clinton River and associated tributaries to Kanouse Outdoor Restoration, Belding, Michigan in the amount not-to-exceed \$90,000.00 for a three-year term and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0203** Request for Adoption of Resolution Authorizing the Parks & Natural Resources Director to be the Agent for the City of Rochester Hills for Oakland County's West Nile Virus Fund Program

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0120-2023

**Whereas**, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

**Whereas**, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat

eradication, mosquito larviciding, or focused adult mosquito insecticide spraying in designated community green areas; and

**Whereas**, the City of Rochester Hills, Oakland County, Michigan, has or will incur expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program;

**Now, Therefore, Be It Resolved**, that the City Council of Rochester Hills authorizes and directs its Parks & Natural Resources Director, as agent for the City of Rochester Hills, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

### Passed the Consent Agenda

**A motion was made by Mungioli, seconded by Bowyer, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

## LEGISLATIVE & ADMINISTRATIVE COMMENTS

**Ms. Mungioli** shared that this week is Police Week and acknowledged that Rochester Hills is one of the safest cities in the country because of the Oakland County Sheriff's Office (OCSO). She thanked Captain Yeiser and the OCSO for keeping the City safe.

**Mr. Blair** wished his kids Ben and Abby a Happy 10th Birthday.

**Mr. Walker** shared that there had been several ribbon cutting ceremonies over the last few weeks, noting the following:

- Redwood Rochester Hills Apartments on April 19, 2023
- KSI Kitchen and Bath on April 25, 2023

He noted that Insomnia Cookies will have their ribbon cutting ceremony on May 9, 2023 at 4:00 p.m. He welcomed the new business owners to the City and thanked them for choosing the City of Rochester Hills to open their business.

**Vice President Bowyer** congratulated her son, Michael on earning his Master's Degree from the University of Michigan-Dearborn in Engineering. She stated that the Rochester Hills Government Youth Council (RHGYC) Cultural Togetherness Fair is Saturday, May 13, 2023 at 12:00 p.m. at Rochester University. She noted the following Outdoor Engagement activities:

- Outdoor Adventure Kickoff (O.A.K.) in the Hills on Saturday, May 20, 2023 at 11:00 a.m. at Thelma Spencer Park
- Older Persons' Commission (OPC) 5K Run or Walk for Meals on Saturday, June 6, 2023 at 8:00 a.m. at the OPC
- Paint Creek Trail Labor Day Bridge Walk on Monday, September 4, 2023 at 8:00 a.m. at Rochester Park
- Neighborhood House Scare away Hunger on Sunday, October 8, 2023
- Community Foundation Greater Rochester's 2nd Annual Golf Outing on Monday, June 5, 2023 at Pine Trace Golf Course

**Ms. Mungiola** stated that May 9, 2023 is the second meeting for the Adams Road Corridor at West Middle School at 6:00 p.m.

**Ms. Willett** shared the following City updates on behalf of Mayor Barnett:

- The Building Department hosted an event at Home Depot over the weekend for Building Safety Month. She noted that over 300 kids participated in the event. She shared that on Wednesday, May 31, 2023 at 9:00 a.m., the Building Department will host 'Coffee With the Inspectors' at City Hall.
- Brownie Troop 77194 from Hugger Elementary helped the City celebrate Arbor Day by planting a black walnut tree at the Van Hoosen Museum. She added that Pat McKay did a great job speaking about the history of the Museum.
- The Avon and Dequindre Road construction is on schedule to be complete on August 11, 2023. She shared that anyone interested in the progress of this project can visit: [www.rcoc.org](http://www.rcoc.org) to get real time updated information.
- The Adams Road Corridor Community Update Meeting is on Tuesday, May 9, 2023 from 6:00 p.m. until 7:30 p.m. at West Middle School.
- Borden Park Office Ribbon Cutting Ceremony will take place on Wednesday, May 10, 2023 at 4:00 p.m.
- The Michigan Economic Development Corporation recognized the Paint Creek Trail as one of two Pure Michigan Trails.
- There is still time to donate recycle bank points to the Green Schools Program. She added that this is the number one fundraiser for the Rochester Community Schools.
- Janelle Tischer, Vice President of Category Strategy at Walt Disney, was featured on Right Down the Street with Mayor Bryan K. Barnett.
- O.A.K. in the Hills will take place Saturday, May 20, 2023 from 11:00 a.m. until 3:00 p.m. at Spencer Park. She stated that it is a free event and encouraged interested participants to sign up at [rochesterhills.org/OAKinthehills](http://rochesterhills.org/OAKinthehills).
- The Rochester Lions Club is hosting its 47th Annual Carnival in the City.

## ATTORNEY'S REPORT

City Attorney John Staran had nothing to report.

## NOMINATIONS/APPOINTMENTS

**2023-0190** Nomination/Appointment of one (1) Citizen Representative to the Rochester Avon Recreation Authority for a three-year term to expire May 31, 2026

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Campbell CQ.pdf](#)  
[Fakhouri CQ.pdf](#)  
[Lassner CQ.pdf](#)  
[Malhotra CQ.pdf](#)  
[Morlan CQ.pdf](#)  
[Parisi CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ms. Morlan** requested to recuse herself from this item because her daughter is a candidate for this appointment.



*Ms. Munglioli explained she would like to nominate Emily Morlan to be reappointed to the Rochester Avon Recreation Authority (RARA) Board. She noted that Emily joined RARA in the midst of many changes in the Board. She added that she is thrilled that Emily wants to continue serving on the RARA Board.*

**A motion was made by Munglioli, seconded by Blair, that this matter be Adopted by Resolution to appoint Emily Morlan to the Rochester Avon Recreation Authority for a three-year term to expire May 31, 2026. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Hetrick, Munglioli and Walker

**Abstain** 1 - Morlan

Enactment No: RES0121-2023

**Resolved**, that the Rochester Hills City Council hereby appoints Emily Morlan to the Rochester Avon Recreation Authority to serve a three-year term expiring May 31, 2026.

## NEW BUSINESS

**2023-0186** Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for the purchase of rock salt in the amount not-to-exceed \$206,000.00 through June 30, 2024; The Detroit Salt Company, Detroit, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Bid Tab.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Paul Davis, Deputy Public Service Director/City Engineer, stated the request is for approval of a two-year blanket to participate in a cooperative that procures salt in this region. He added that there were over a hundred solicitations made and three bids were returned. He noted that the recommendation is to award the contract to Detroit Salt Company.*

**A motion was made by Hetrick, seconded by Munglioli, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Munglioli and Walker

Enactment No: RES0122-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order to The Detroit Rock Salt Company, Detroit, Michigan for the purchase of rock salt in the amount not-to-exceed \$206,000.00 through June 30, 2024.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0201** Request for Purchase Authorization - MIS: Blanket Purchase Order/Contract for functional support and application lifecycle management support services for the City's J.D. Edwards Enterprise Resource Planning software system in the amount not-to-exceed \$813,000.00 for a three-year term; Denovo, Boulder, CO

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Denovo Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Rochelle Lyon**, Information Systems Director, explained that the request is for a three-year support contract for hosting functional support and application lifestyle management of the JD Edwards software system. She added that this system is the Enterprise Resource Planning (ERP) System that runs all of the City's financial operations. She noted that the system was moved in 2020 to a cloud-hosted environment with Denovo and have had great results and support from Denovo. She stated that Denovo offers additional training and resources to City staff that has not been available in the past. She explained that the application lifestyle management aspect allows the City to stay current on current versions of software at the City's pace. She added that it is more cost effective to the City to update it's system via the application lifestyle management rather than every 2-3 years as it previously had been doing.

**A motion was made by Blair, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0123-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for functional support and application lifecycle management support services for the City's J.D. Edwards Enterprise Resource Planning software system to Denovo, Boulder, Colorado in the amount not-to-exceed \$813,000.00 for a three-year term and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0202** Request for Purchase Authorization - MIS: Blanket Purchase Order for the annual licensing, software and support services for the City's ERP system in the amount of \$239,547.00; Oracle America, Dallas, TX c/o Denovo, Boulder, CO

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Denovo Proposal.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Rochelle Lyon**, Information Systems Director, stated that the item before Council is in regard to the City's Oracle License Agreement for the Enterprise Resource Planning (ERP) System. She explained that the MIS Department had been going through an audit of current software to ensure that the City is in compliance with its agreements. She added that during the audit process, a potential issue was identified in the JD Edwards software license due to increased hires and the issuance of W-2s over the past few years. She continued that the MIS Department worked with the JD Edwards manage service provider to assist in reviewing and licensing of the system. She stated that it was determined that additional licensing and support services needed to be purchased to bring the City in compliance with its agreement. She added that Denovo was able to utilize their partner agreement with Oracle and obtain a 45 percent discount on the licensing for the City.

*Ms. Mungiolli thanked Ms. Lyon for bringing this before Council and stated how important it is to stay on top of software licensing.*

**A motion was made by Mungiolli, seconded by Morlan, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungiolli and Walker

Enactment No: RES0124-2023

**Resolved**, that the Rochester Hills City Council authorizes a blanket purchase order for the annual licensing, software and support services for the City's enterprise resource planning system to Oracle America, Dallas, Texas c/o Denovo, Boulder, Colorado in the amount of \$239,547.00.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0212** Request for Purchase Authorization - MIS: Blanket Purchase Order for Network Security Detection and Response System Services in the amount not-to-exceed \$212,760.00 for a three-year contract term; Creative Breakthroughs, Inc., Ferndale, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

***Rochelle Lyon**, Information Systems Director, explained that the request is for approval of a three-year blanket purchase order for the City's Network Security Detection and Response System. She stated that protection of digital assets is an essential service. She added that the City's approach to network security over the years is a layered approach that relies on several systems to protect the network. She stated that many products and techniques are used to stop malicious attacks. She noted that the request is a vital component to the layered approach the City takes in protecting its network.*

**A motion was made by Blair, seconded by Mungiolli, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungiolli and Walker

Enactment No: RES0125-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order for network security detection and response system services to Creative Breakthroughs, Inc., Ferndale, Michigan in the amount not-to-exceed \$212,760.00 for a three-year contract term.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0197** Request for Purchase Authorization - PARKS: Contract/Blanket Purchase Order for the renovation of Wabash Park Playground in the amount of \$387,709.64 with a 5% project contingency in the amount of \$19,385.48 for a total not-to-exceed project amount of \$407,095.12; Play Environments Design, Holland, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Proposal Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, and **Dennis Andrews**, Park Manager, were present.

**Mr. Elwert** stated the request is for approval to replace the City's oldest playground located at Wabash Park. He explained that there were two bids on this project and noted that the price of steel has substantially increased over the last year. He added that this project is mainly funded through the Parks Millage with the request of additional support to complete this project, as it is over budget.

**Ms. Mungiolli** thanked Mr. Elwert for providing her with additional information regarding this request. She shared that she visited Wabash Park and spoke with families there that are extremely excited for the playground renovation.

**Vice President Bowyer** stated that Wabash Park is near her neighborhood and is a great park. She questioned whether a tree was recently removed at Wabash Park.

**Mr. Elwert** responded that the Forestry Division evaluated that tree and it had become unstable and needed to be removed.

**Mr. Blair** stated that it was brought to Council's attention that part of the new playground at Innovation Hills is already showing signs of wear and tear. He questioned whether this new playground has a warranty or life expectancy to ensure that the full value of the playground is used.

**Mr. Elwert** replied that the playground area at Innovation Hills was not designed for the amount of traffic that it received last year. He added that the playground is a commercial product and it is not anticipated that the new playground at Wabash Park will get as much traffic as Innovation Hills. He noted that the life expectancy of the playground is fifteen years and that the current playground at Wabash Park is over twenty years old.

**President Deel** stated that the playground renovations are necessary at Wabash Park and he is glad to see this item before Council.

**A motion was made by Mungiolli, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungiolli and Walker

Enactment No: RES0126-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a contract/blanket

purchase order for the renovation of Wabash Park Playground to Play Environments Design, Holland, Michigan in the amount of \$387,709.64 with a 5% project contingency in the amount of \$19,385.48 for a total not-to-exceed project amount of \$407,095.12 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0200** Request for Purchase Authorization - Parks: Blanket Purchase Order/Contract for Bloomer Park Cricket Pitch Drainage Improvements in the amount of \$238,571.00 with a 10% project contingency in the amount of \$23,857.10 for a total not-to-exceed contract amount of \$262,428.10; L.J. Construction, Inc., Clifford, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Bid Tabulation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, and **Dennis Andrews**, Park Manager, were present.

**Mr. Elwert** stated that the request before Council is for approval to replace the cricket pitch at Bloomer Park, along with making substantial drainage improvements. He noted that the drainage improvements are done through grading and that the ground is very wet in certain areas near the cricket pitch. He added that this project is over budget and shared that they are having problems with the number of bidders on projects. He stated that there were only two bidders on this project and mentioned that there are several construction projects taking place and that is why the price is higher than anticipated. He explained that the cricket pitch fields are used all summer and that this is a needed improvement to Bloomer Park.

**Mr. Walker** thanked Mr. Elwert and stated that the parking lot and asphalt at Bloomer Park is a completely separate need than the drainage at the cricket pitch. He added that the decision to fix the drainage issues and the cricket pitch simultaneously is a cost effective way to get the work done and he is in favor of this project.

**Mr. Hetrick** questioned why the cricket pitch was not included in the reconstruction of the multi-purpose field at Bloomer Park.

**Mr. Elwert** replied that there is no additional work proposed in that area at Bloomer Park and that this project is budgeted for in the Capital Improvement Plan. He explained that the cricket pitch field is a multi-purpose field that can be utilized for other sports.

**Mr. Hetrick** stated that it looks like the reconstruction was planned for next year, not this year.

**Mr. Elwert** apologized for the confusion and reiterated that the reconstruction was planned to be completed this year.

*Ms. Mungoli* stated that the City is not charging entry into Bloomer Park this year due to the construction and pointed out that there were several people at the park recently.

*Mr. Elwert* noted that there is simply not enough City staff to collect a park entrance fee and added that the City does not typically collect park entrance fees until late May or early June dependent on staff.

*Ms. Mungoli* questioned how the City plans to staff the Parks this year and inquired about closing the Parks under construction this summer if staff could not be obtained.

*Mr. Elwert* replied that they want people to enjoy the Parks and that the construction is planned to roll out in phases so that the Parks can still be utilized this summer.

**A motion was made by Walker, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Morlan, Mungoli and Walker

**Nay** 1 - Hetrick

Enactment No: RES0127-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for the Bloomer Park Cricket Pitch Drainage Improvements project to L.J. Construction, Inc., Clifford, Michigan in the amount of \$238,571.00 with a 10% project contingency in the amount of \$23,857.10 for a total not-to-exceed contract amount of \$262,428.10 and further authorizes the Mayor to execute an agreement on behalf of the City.

**Further Resolved**, that the City's acceptance of the proposal and approval of the award of a contract shall be contingent and conditioned upon the parties' entry into and execution of a written agreement acceptable to the City.

**2023-0214** Request for Purchase Authorization - Parks: Blanket Purchase Order/Contract for construction engineering services for the Bloomer Park Cricket Field Drainage Improvement Project in the amount not-to-exceed \$27,000.00; Spalding DeDecker, Rochester Hills, MI

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Ken Elwert**, Parks and Natural Resources Director, and **Dennis Andrews**, Park Manager, were present.

*Mr. Elwert* explained that the request is for approval of the engineering for the Bloomer Park cricket pitch reconstruction. He added that Spalding DeDecker is recommended to complete the engineering on this project and has worked with the City on several construction projects and have done a great job.

**A motion was made by Walker, seconded by Bowyer, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Blair, Bowyer, Deel, Morlan, Mungoli and Walker

**Nay** 1 - Hetrick

Enactment No: RES0128-2023

**Resolved**, that the Rochester Hills City Council hereby authorizes a blanket purchase order/contract for construction engineering services for the Bloomer Park Cricket Field Drainage Improvement Project to Spalding DeDecker in the amount not-to-exceed \$27,000.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

**2023-0208** Request for Approval to eliminate two vacant Part-Time seasonal Groundskeeper positions and further authorize the creation of one new Full-Time Maintenance Specialist position in the Grounds Division

**Attachments:** [050823 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Mr. Elwert stated that this is an unusual time to bring this type of request before Council; however, they are having a difficult time filling staff positions. He added that there are a certain number of seasonal positions available in the Grounds Division and that the request is to eliminate two seasonal positions and create one full-time position.*

**A motion was made by Hetrick, seconded by Blair, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Blair, Bowyer, Deel, Hetrick, Morlan, Mungioli and Walker

Enactment No: RES0129-2023

**Whereas**, the Grounds Maintenance Division is facing an urgent staffing shortage; and

**Whereas**, the labor market is structurally shifting, limiting seasonal staff availability; and

**Whereas**, maintaining grounds and landscaping operation service levels is an objective of both the Parks and Natural Resources Department and City Council,

**Be it Resolved**, that Rochester Hills City Council does hereby authorize the elimination of two (2) vacant Part-Time seasonal Groundskeeper positions and further authorizes the creation of one (1) new Full-Time Maintenance Specialist position in the Grounds Division this year.

## ANY OTHER BUSINESS

**NEXT MEETING DATE - Regular Meeting - Monday, May 22, 2023 - 7:00 p.m.**

## ADJOURNMENT

*There being no further business before Council, it was moved by Mungioli and seconded by Walker to adjourn the meeting at 8:46 p.m.*

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RYAN DEEL, President  
Rochester Hills City Council

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*LEANNE SCOTT, MMC, Clerk  
City of Rochester Hills*

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*AMBER BEAUCHAMP  
Administrative Coordinator  
City Clerk's Office*