



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2015-0357

**TO:** Mayor and City Council Members

**FROM:** Mike Hartner, Director Parks and Forestry  
Gerry Lee, Department of Parks and Forestry

**DATE:** September 14, 2015

**SUBJECT:** Stump Grinding Services

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**REQUEST:**

City Council is requested to authorize a blanket purchase order to Owen Tree Service, Attica, Michigan for stump grinding services in the amount not-to-exceed \$18,000.00 through October 31, 2018.

**REASON FOR PURCHASE:**

Request for Proposals for tree maintenance and stump grinding services were solicited utilizing the MITN system and three proposal responses were received. In evaluation of the proposal responses it was determined that it is in the best interest of the City that award of the contract be split between tree maintenance and stump grinding services. It is recommended that award for stump grinding services be awarded to Owen Tree Service. Owen Tree Service was selected as providing the best value to the City based on qualifications and experience, capacity, and lowest cost proposal for stump grinding services. The City has utilized Owen Tree Service for other types of services in the past and has been satisfied with the services received.

The services include the removal of stumps in and along the public street right-of-ways and other public properties of the City on an as-needed basis.

**PROCESS:**

**Vendor Name and Address:**

Owen Tree Service  
225 N. Lake George  
Attica, MI 48412

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Funding is included in the FY 2015 Adopted and FY 2016-2017 Projected Budgets.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
General Fund	774.807000	Contractual Services / Forestry Division	\$1,870	\$1,870	\$0
Major Road	462.807000	Contractual Services / MR Preservation	\$2,380	\$2,380	\$0
Local Street	464.807000	Contractual Services / LS Preservation	\$12,560	\$12,560	\$0
Pathway	214.807000	Contractual Services / PW Maintenance	\$1,190	\$1,190	\$0
<b>GRAND TOTAL</b>			<b>\$18,000</b>	<b>\$18,000</b>	<b>\$0</b>

**RECOMMENDATION:**

City Council is requested to authorize a blanket purchase order to Owen Tree Service, Attica, Michigan for stump grinding services in the amount not-to-exceed \$18,000.00 through October 31, 2018.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		