



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2025-0051

TO: Mayor and City Council Members
FROM: Ken Elwert, CPRE, Director, Parks and Natural Resources
DATE: February 10, 2025
SUBJECT: Construction Engineering Services Brooklands Plaza

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for construction engineering services for the Brooklands Plaza Project to Spalding DeDecker, Rochester Hills, Michigan in the amount not-to-exceed \$175,856.00 and further authorize the Procurement Manager to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

It is being recommended that Spalding DeDecker provide construction engineering services on the City's behalf for this project. The proposal from Spalding DeDecker includes conducting a pre-construction meeting, construction staking, inspection, reports, progress meetings and material testing. Spalding DeDecker is one of the City's selected on-call professional engineering firms and has performed similar services in the past for the City.

PROCESS:

Vendor Name and Address:

Spalding DeDecker
905 South Blvd East
Rochester Hills, MI 48307

Reason for Selection:

Qualifications Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Partial funding was included in the FY 2024 Adopted Budget. If approved by City Council, a 1st quarter budget amendment will be presented to carry over the funding to FY 2025.

If approved by City Council, a 1st quarter budget amendment will be presented to reallocate funding remaining from the Bloomer Park, Spencer Park, and Avondale Park Parking Lot Rehabilitation projects which are estimated to be collectively \$325,000 under contractual award.

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Facilities	631.974000	PK-02: Brooklands Plaza Construction	(\$63,982.40)	\$175,856.00	(\$239,145.65)

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for construction engineering services for the Brooklands Plaza Project to Spalding DeDecker, Rochester Hills, Michigan in the amount not-to-exceed \$175,856.00 and further authorize the Procurement Manager to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A