



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2009-0105

TO: Mayor and City Council Members
FROM: Roger Rousse, Director of Public Service
DATE: February 6, 2009
SUBJECT: Water Meters

REQUEST:

City Council is requested to authorize a one (1) year blanket purchase order for Water Meters and Equipment to Etna Supply Company of Grand Rapids, Michigan in the total amount not-to-exceed \$220,000.00 through December 31, 2009.

REASON FOR PURCHASE:

Based on new residential/commercial construction, existing residential connections to municipal water and updating meters, the Department of Public Service has evaluated the 2009 requirements for Water Meters and equipment. It has been determined that a one year blanket purchase order is needed in order to satisfy the department's requirements.

Etna Supply Company is the sole distributor for the type of meter employed by the City. While other meters may be available, the electronics are not compatible with our systems.

Etna Supply Company has agreed to remain firm on their quoted meter and equipment prices from 2005 and hold pricing through the year 2010.

PROCESS:

Vendor Name and Address:

Etna Supply Company
529 32nd Street, S.E.
Grand Rapids, MI 49548

Reason for Selection:

Sole Source Supplier

Method of Purchase:

Blanket Purchase Order

BUDGET:

Provided for in the 2009 budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
592.111001	Water & Sewer	Inventory- Meters	\$220,000	\$220,000	0

RECOMMENDATION:

It is recommended that City Council authorize a Blanket Purchase Order for Water Meters and Equipment to Etna Supply Company of Grand Rapids, Michigan, in the total amount not-to-exceed \$220,000.00 through December 31, 2009.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		