



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
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Legislative File No: 2009-0519 Version 2

TO: Mayor and City Council Members
FROM: Ron Crowell, Fire Department, 248-656-4720
DATE: January 14, 2011
SUBJECT: Increase AccuMed Group Blanket Purchase Order

REQUEST:

Request that City Council approve an increase in the Blanket Purchase Order to AccuMed Billing, Inc. in the amount of \$4,188.02 for EMS billing and reporting services for a new not-to-exceed amount of \$94,188.02.

REASON FOR PURCHASE:

On December 7, 2009, City Council authorized a blanket purchase order to AccuMed Billing, Inc. in the not-to-exceed amount of \$90,000.00. This amount was the estimated cost for billing and reporting services based on EMS transports of \$1,200,000.00 in 2010. Due to an increase in EMS calls and patient transfers, the revenue generated in 2010 was \$1,325,691.26, creating a shortage in the blanket purchase order for billing and reporting fees.

PROCESS:

Vendor Name and Address:

AccuMed Billing, Inc.
P.O. Box 2122
Riverview, MI 48192

Reason for Selection:

Contract

Method of Purchase:

Blanket P.O.

BUDGET:

No impact on staff or services

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Fire Dept EMS	344.801000	Professional Services	2010 \$100,000.00	\$94,188.02	\$5,811.98

RECOMMENDATION:

It is recommended that the Rochester Hills City Council approve an increase of the blanket purchase order for 2010 EMS billing and reporting services to AccuMed Billing, Inc., Riverview, Michigan in the not-to-exceed amount of \$4,188.02 for a new not-to-exceed amount of \$94,188.02.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		