



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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Legislative File No: 2025-0567 / Version #2

**TO:** Mayor and City Council Members

**FROM:** Joe Snyder, Chief Financial Officer, x2534

**DATE:** December 15, 2025

**SUBJECT:** Chapter 110: Ordinance Amendment – Second Reading

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**REQUEST:**

The Rochester Hills City Council is requested to accept for Second and Final Reading, amendments to Chapter 110, Fees, of the City of Rochester Hills Code of Ordinances.

**BACKGROUND:**

On an annual basis, all City Departments are requested to review their various fees as contained in the City of Rochester Hills Code of Ordinances.

In the fee review and fee setting process, departments were requested to consider applicable laws and statutes, the competitiveness of the fees, and the full cost of providing the service including both direct and indirect costs related to the service. The following Fee Ordinance amendments were submitted by the Parks and Natural Resources Department, Planning and Economic Development Department, and Department of Public Services.

**Portions of Chapter 110, Fees proposed to be changed include:**

- Sec. 110-86. - Floodplain use permit.
  - Fees updated by the Department of Public Services
- Sec. 110-88. - Administrative charge.
  - Fees updated by the Department of Public Services
- Sec. 110-287. Parks and natural resources department.
  - Fees updated by the Parks and Natural Resources Department
- Sec. 110-316. Wetland and watercourse permits.
  - Fees updated by the Planning and Economic Development Department

**RECOMMENDATION:**

The Rochester Hills City Council is recommended requested to accept for Second and Final Reading, amendments to Chapter 110, Fees, of the City of Rochester Hills Code of Ordinances.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney      ☒ Yes      ☐ N/A