



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2007-0088

TO: Mayor and City Council Members

FROM: **Roger Rouse, Director of Department of Public Service**
Scott Cope, Director of Building

DATE: January 30, 2007

SUBJECT: Weed Mowing
Shoulder Right-of-Way, Detention Pond and Pathway Lawn Maintenance

REQUEST:

City Council is requested to authorize blanket purchase orders to Kleen Kut of Washington, Michigan for weed mowing services for private vacant and occupied lots in the amount of \$35,000 and for shoulder right-of-way, detention basin and pathway mowing in the amount of \$39,200, for a total not-to-exceed amount of \$74,200.

REASON FOR PURCHASE:

In 2006, Request for Proposals were solicited and evaluated by Building Department, DPS/Engineering and Purchasing staff with award recommended to Kleen Kut of Washington, Michigan based on best value to the City in terms of quality of work, experience and capacity of contractor and cost proposal. The Request for Proposals included an option to renew, which the City wishes to exercise for 2007.

The Department of Public Services utilizes the expertise and specialized equipment of a lawn maintenance and weed mowing contractor for shoulders and detention basins mowing, as well as to maintain adequate site distances along roadways.

The Building Department Ordinance Enforcement contracts for weed mowing of private vacant and occupied lots for Ordinance compliance. Besides mowing, the contractor is responsible for identification of violations and providing documentation, including measurements and photographs. The costs for these services are billed to the property owner or ultimately added to property taxes.

PROCESS:

Vendor Name and Address:

Kleen Kut
PO Box 528
Washington, MI 48094

Reason for Selection:

Best Value

Method of Purchase:
Contract/Purchase Orders

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Roads	462.807000	Contractual Services	\$55,000	\$15,000	0
Pathway	214.807000	Contractual Services	\$16,000	\$16,000	0
Drains	244.807000	Contractual Services	\$8,200	\$8,200	0
General-Weed Control	535.807000	Contractual Services	\$50,000	\$35,000	\$15,000
		Total		\$74,200	

RECOMMENDATION:

It is recommended that City Council authorize blanket purchase orders to Kleen Kut of Washington, Michigan for weed mowing services for private vacant and occupied lots in the amount of \$35,000 and for shoulder right-of-way, detention basin and pathway mowing in the amount of \$39,200, for a total not-to-exceed amount of \$74,200.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		