



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2012-0353

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Facilities
DATE: September 25, 2012
SUBJECT: Tuckpointing and Masonry Services

REQUEST:

City Council is requested to increase the purchase order for tuckpointing and masonry services to Poe Restoration and Waterproofing Company, Commerce, Michigan in the amount of \$27,000.00 for a new not-to-exceed amount of \$51,500.00.

REASON FOR PURCHASE:

The City exercised its option to renew for one additional year for tuckpointing and masonry repairs with the issuance of a blanket purchase order in the amount of \$24,500.00. Masonry Repairs at Fire Station #1 in the amount of \$15,000.00 were released from the blanket purchase order, leaving a balance of \$9,500.00 for various City facility repairs.

Proposed masonry repairs at the Rochester Hills Museum include stone wall repairs at the foundation of the barn in the amount of \$2,500.00, repair cracked stone cap on stone fireplace at the farmhouse in the amount of \$940.00 and replace the south ramp at the dairy barn in the amount of \$20,880.00, totaling \$24,320.00. A contingency of \$2,680.00 is requested for unforeseen conditions discovered while working on historical structures.

Poe Restoration and Waterproofing Company was selected as providing the best value to the City through a Request for Proposals process. The contractor has a proven track record with the City providing exemplary services and high quality workmanship.

PROCESS:

Vendor Name and Address:

Poe Restoration and Waterproofing Company
6070 Amadore Drive
Commerce, MI 48382

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.929000	Repairs & Maintenance	\$27,000.00	\$27,000.00	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council increase the purchase order for tuckpointing and masonry services to Poe Restoration and Waterproofing Company, Commerce, Michigan in the amount of \$27,000.00 for a new not-to-exceed amount of \$51,500.00 through April 18, 2013.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		