



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2013-0083 vs.2

**TO:** Mayor and City Council Members

**FROM:** Allan E. Schneck, Director, Department of Public Services

**DATE:** October 20, 2014

**SUBJECT:** Hamlin Road Improvements from Hamlin Ct. to Dequindre  
City File #E12-028

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**REQUEST:**

The Department of Public Services requests that City Council approve the attached proposal from OHM Advisors for engineering services beyond the originally agreed upon scope of services by \$36,300.00 and authorize the Mayor to execute the contract on behalf of the City. Approval of this request will increase the project design compensation from \$449,915.45 to a new not-to-exceed cost of \$486,205.45.

**REASON FOR PURCHASE:**

Rochester Hills applied for and was subsequently awarded \$1,769,000.00 in federal funding for Hamlin Road between Hamlin Ct. and Dequindre through the Oakland County Federal Aid Task Force Committee. The federal funding is split into two project appropriations under the resurfacing, restoration and rehabilitation (3R) category. The monies for both Hamlin Road projects are programmed for fiscal year 2015 and are limited to the construction phase of the project. Engineering design (PE), right-of-way (ROW) and construction engineering (CE) costs must be paid by Rochester Hills.

City Council approved the initial engineering design proposal at the March 4, 2013 meeting. The attached letter dated September 16, 2014 from Mark Loch, P.E. with OHM Advisors details the items that have subsequently occurred beyond the original scope of services. Oftentimes, changes in the engineering design can still be accommodated within the originally approved amount, but in this instance, the City engineering division and design consultant are requesting that council approve an additional amount to cover the items detailed in the OHM Advisors letter.

**PROCESS:**

**Vendor Name and Address:**

Orchard Hiltz & McCliment, Inc.  
34000 Plymouth Road  
Livonia, MI 48150

**Reason for Selection:**

Quality Based Selection

**Method of Purchase:**

Blanket Purchase Order

**BUDGET:**

Remaining FY 2014 Project Budget amounts include funding that is anticipated to be available within each cost center and can be allocated for the additional Preliminary Engineering costs proposed. Funding for the Construction phase is provided as part of the FY 2015 Adopted Budget.

If approved by City Council, Fiscal shall prepare a 4<sup>th</sup> Quarter Budget Amendment for the additional project share funding needed in the Water & Sewer Capital Fund.

Fund Name	Department Account No	Account No. Description	Available FY 2014 Project Budget	Cost	Remaining Budget
Major Road	452.970000	Construction	\$34,087.29	\$10,600.00	\$23,487.29
Major Road	452.973000	ROW Acquisition	\$231,660.00	\$21,700.00	\$209,960.00
Water & Sewer Capital	593.972000	Mains & Services	\$1,527.11	\$4,000.00	(\$2,472.89)
		<b>GRAND TOTAL</b>		<b>\$36,300.00</b>	

**RECOMMENDATION:**

The Department of Public Services recommends that City Council approve the attached proposal from OHM Advisors for engineering services beyond the originally agreed upon scope of services by \$36,300.00 and authorize the Mayor to execute a contract on behalf of the City. Approval of this request will increase the project design compensation from \$449,915.45 to a new not-to-exceed cost of \$486,205.45.

Attachment(s): September 16, 2014 Letter from Mark Loch with OHM Advisors

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		