



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2016-0385

**TO:** Mayor and City Council Members

**FROM:** Scott Cope, Director Building/Facilities  
Sean Canto, Fire Chief

**DATE:** September 26, 2016

**SUBJECT:** Construction Management Services – Pre-Construction Services and Preparation of GMP

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**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract for Construction Management Services to perform pre-construction services and preparation of guaranteed maximum price for Fire Station #4 to George W. Auch Company, Pontiac, Michigan in the amount not-to-exceed \$27,460.00 and further authorizes the Mayor to execute a contract on behalf of the City.

**REASON FOR PURCHASE:**

The City, with the approval of the Architectural/Engineering Services Contract to Sidock Architects is beginning the design development phase of Fire Station #4. During this phase of the contract the City's Architect is working in coordination with the City's Construction management firm, George W. Auch Company, to continue preparing probable project cost estimates, ensuring budget projections are maintained, and constructability of the design is obtainable. When the design phase of the project has been completed, George W. Auch will bid the project in coordination with the Purchasing Division, and coordinate with Sidock Architects on pre-bid meetings, issuance of proper addendums in response to the bid request, evaluate substitution requests, etc. After the bid process is completed and reviewed, approval of award for Fire Station #4 Construction Management Contract with a guaranteed maximum price will be presented to City Council for approval, along with Phase III (Construction/Contract Administration Assistance) for architectural/engineering services for the construction of the station.

The City issued Request for Proposals for Construction Management Services last year, which were inclusive of services for all fire stations, including Fire Station #4. City Council issued award to the George W. Auch Company at its October 15, 2015 meeting for all stations, except Station #4. The request before you now is to approve Construction Management Services for the Design Development and Preparation of the Guaranteed Maximum Price portion of this project in the amount of \$27,460.00. The City has been exceptionally pleased with the services George W. Auch has provided in managing the current, ongoing fire station projects. They have proven to be a strong team member for the City, a great partner, and have managed the project budget and been fiscally responsible with the contingency allowances.

**PROCESS:**

**Vendor Name and Address:**

George W. Auch Company  
735 S. Paddock  
Pontiac, MI 48341

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2016 Adopted Budget

		<u>Legislative ID#</u>
<b>Original Project Budget</b>	<b>\$ 4,500,000</b>	
Phase I - Architect / Engineering	\$ (45,000)	2016-0198
Phase I - Construction Management	\$ (10,000)	2016-0203
Phase II - Architect / Engineering	\$ (177,460)	2016-0355
<b>Remaining Project Budget</b>	<b>\$ 4,267,540</b>	

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities Fund	631.976000	Building Improvement	\$4,267,540	\$27,460	\$4,240,080

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract for Construction Management Services for the Pre-Construction Services and Preparation of GMP for Fire Station #4 to George W. Auch Company, Pontiac, Michigan in the amount not-to-exceed \$27,460.00, and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		