



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2023-0418

**TO:** Mayor and City Council Members  
**FROM:** Mike Viazanko, Director Building/Facilities/Ordinance  
**DATE:** September 11, 2023  
**SUBJECT:** Contract for On-Call Electrical Services

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**REQUEST:**

City Council is requested to authorize the issuance of a blanket purchase order to K&S Ventures, Inc. of Rochester Hills, Michigan for On-Call Electrical Services for the City owned buildings in the total amount not-to-exceed Forty Thousand (\$40,000) Dollars through October 31, 2024.

**REASON FOR PURCHASE:**

The City of Rochester Hills owns several buildings throughout the City that require routine maintenance and repairs of the electrical systems to be performed by certified electricians.

The Purchasing Division solicited competitively sealed proposals for on-call electrical services and the evaluation committee awarded K&S Ventures, Inc. of Rochester Hills as the best value who submitted the most responsive, responsible proposal for on-call electrical services. The base year of the contract has expired and the Facilities Department wishes to exercise its available option to renew for one year.

K&S Ventures, Inc. have performed the noted services in the past in a professional and satisfactory manner.

**PROCESS:**

**Vendor Name and Address:**

K&S Ventures, Inc.  
2925 Waterview Drive  
Rochester Hills, MI 48309

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2023 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$40,000	\$40,000	\$0

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize a blanket purchase order / contract to K&S Ventures, Inc., 2925 Waterview Drive, Rochester Hills, Michigan for the On-Call Electrical Services for City buildings for an amount not-to-exceed Forty Thousand (\$40,000) Dollars through October 31, 2024 and further authorizes the Mayor to execute a contract on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A