



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0497

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Facilities/Ordinance
DATE: December 4, 2023
SUBJECT: Tuckpointing, Stone Replacement and Masonry Repair

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for as-needed tuckpointing, stone replacement and masonry repair in the amount not-to-exceed \$39,000.00 for a three-year term to expire November 30, 2026 to Poe Restoration and Waterproofing Company, Oak Park, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

The City requires tuckpointing, stone replacement and masonry repair services for various City-owned buildings including historic facilities at Bloomer Park and the Rochester Hills Museum at Van Hoosen Farm.

The City issued a Request for Proposals for tuckpointing, stone replacement and masonry repair services utilizing the MITN system, 261 vendors were notified and 30 downloaded the solicitation. Only one proposal was received and reviewed by an evaluation committee consisting of staff from the facilities department. Poe Restoration and Waterproofing Company is recommended for award based on their experience and qualifications, warranty offering, capacity to perform the work, comprehensive proposal response, and experience with historic buildings. Purchasing conducted research and determined Poe Restoration and Waterproofing Company's pricing is fair and reasonable in today's market and when compared to the vendor's pricing from the last solicitation in 2020, Poe Restoration and Waterproofing Company's 2023 rates are still significantly less than the 2020 rates.

Poe Restoration and Waterproofing Company has worked with the City over the past several years and the City has been extremely satisfied with the work performed, especially at the Museum and recommends award of this contract to Poe Restoration and Waterproofing Company.

PROCESS:

Vendor Name and Address:

Poe Restoration and Waterproofing Company
13401 Cloverdale Street
Oak Park, MI 48237

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2024 Adopted Budget and the FY 2025-2026 Projected Budgets

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$39,000	\$39,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for as-needed tuckpointing, stone replacement and masonry repair in the amount not-to-exceed \$39,000.00 for a three-year term to expire November 30, 2026 to Poe Restoration and Waterproofing Company, Oak Park, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A