



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0361

TO: Mayor and City Council Members

FROM: Bill Fritz, PE, Director Department of Public Services

DATE: August 14, 2023

SUBJECT: Catch Basin and Manufactured Treatment Devices Cleaning Services – City File #E08-023

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for Catch Basin and Manufactured Treatment Devices Cleaning Services to Safeway Transport, Dearborn, Michigan in the amount not-to-exceed \$225,000.00 through December 30, 2026.

REASON FOR PURCHASE:

The City's Purchasing Division issued Request for Proposals utilizing the MITN system. Three (3) responses were received and reviewed by a committee consisting of staff from the Department of Public Services Engineering Division. Based on the evaluation, award is recommended to Safeway Transport based on experience, capacity to perform the services, and overall best value cost. The contract has an initial three (3) year term with the option to renew for two (2) additional years providing all terms and conditions remain the same at the time of the renewal.

The City is required to perform storm water catch basin cleaning including the removal, transportation, and disposal of debris and non-potable water from catch basins located throughout the City. There are approximately 4,000 catch basins located within Rochester Hills. The City is also required to clean their approximately eleven (11) manufactured treatment devices located throughout the City.

Preventative maintenance of the catch basins is required by the City's MS4 Permit as it relates to potential storm water pollutant sources and their effects to water quality. All work performed under this contract will be in compliance with the City of Rochester Hills MS4 Permit and EGLE guidelines.

PROCESS:

Vendor Name and Address:

Safeway Transport, Inc.
1950 Bailey Street
Dearborn, MI 48124

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the FY 2023 Adopted Budget, FY 2024 Proposed Budget, and the FY 2025-26 Projected Budget.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	3-Year Remaining Budget
Major Road Fund	462.807000	Contractual Services	\$67,500	\$67,500	\$0
Local Street Fund	464.807000	Contractual Services	\$157,500	\$157,500	\$0
		GRAND TOTAL	\$225,000	\$225,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for Catch Basin and Manufactured Treatment Devices Cleaning Services to Safeway Transport, Dearborn, Michigan in the amount not-to-exceed \$225,000.00 through December 30, 2026 and further authorizes the Mayor to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A