



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2023-0440

**TO:** Mayor and City Council Members  
**FROM:** Bill Fritz, PE Director Public Services  
**DATE:** September 25, 2023  
**SUBJECT:** Geotechnical Engineering and Materials Testing Services

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**REQUEST:**

City Council is requested to authorize a blanket purchase order/contract for geotechnical engineering and materials testing services to Testing Engineers and Consultants, Inc., Troy, Michigan in the amount not-to-exceed \$399,800.00 through August 30, 2024, and further authorize the Mayor to execute an agreement on behalf of the City.

**REASON FOR PURCHASE:**

Request for Proposals were solicited in 2020 utilizing the MITN system with two (2) proposal responses received. An evaluation committee consisting of staff from the Department of Public Services reviewed and evaluated the proposals received and subsequently recommended for award of the contract to Testing engineers and Consultants (TEC), Inc. The initial three (3) year term of the contract was awarded by City Council at their July 27, 2020 meeting. The contract called for a term of three (3) years with an option to renew for two (2) years provided all pricing, terms and conditions remain the same. TEC has agreed to hold pricing and extend their contract. At this time, the City is recommending City Council exercise and approve a one (1) year contract extension.

Geotechnical engineering is utilized by the Department of Public Services for public works projects and materials testing services on both public and private development projects. Additionally, the Building/Facilities Department utilizes these services as well for City Construction projects.

**PROCESS:**

**Vendor Name and Address:**

Testing Engineers and Consultants, Inc.  
1343 Rochester Road  
Troy, MI 48099

**Reason for Selection:**

Best Value

**Method of Purchase:**

Blanket Purchase Order/Contract

**BUDGET:**

Funding is included in the FY 2023 Adopted Budget and the FY 2024 Proposed Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road	452.970000	Construction - Major Road	\$122,800	\$122,800	\$0
Local Street	454.970000	Construction - Local Street	\$177,000	\$177,000	\$0
Pathway Construction	403.974000	Land Improvement - Pathway Construction	\$10,000	\$10,000	\$0
W&S Capital	593.972000	Mains & Services	\$25,000	\$25,000	\$0
W&S Capital	593.974000	Land Improvement	\$5,000	\$5,000	\$0
Facilities	631.974000	Land Improvement	\$50,000	\$50,000	\$0
Facilities	631.975000	Building	\$10,000	\$10,000	\$0
		<b>Total</b>	<b>\$399,800</b>	<b>\$399,800</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that City Council authorize a blanket purchase order/contract for geotechnical engineering and materials testing services to Testing Engineers and Consultants, Inc., Troy, Michigan in the amount not-to-exceed \$399,800.00 through August 30, 2024, and further authorize the Mayor to execute an agreement on behalf of the City.

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APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney       Yes       N/A