



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2023-0358

TO: Mayor and City Council Members
FROM: Bill Fritz, P.E., Director of Public Services
DATE: July 24, 2023
SUBJECT: Drexelgate Road Diet and Pathway Project - Construction Engineering Services (CE)
City File Number E22-003; Capital Improvement Project Numbers MR-61 and PW-11

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for construction engineering (CE) services for the Drexelgate Road Diet and Pathway Construction Project to Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, Michigan in a not-to-exceed amount of \$230,791.00.

REASON FOR PURCHASE:

The Michigan Department of Transportation (MDOT) recently received bids for the Drexelgate Road Diet and Pathway Construction project. Based on the 2023 department workload, the Department of Public Services has determined an engineering consultant is needed to provide the construction engineering services.

Staff recommends Hubbell, Roth & Clark, Inc. to perform the construction engineering services to the City. The attached proposal describes the scope of services and corresponding expense to complete the work.

PROCESS:

Vendor Name and Address:

Hubbell, Roth & Clark, Inc.
555 Hulet Drive
Bloomfield Hills, MI 48302-0360

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2023 Adopted Budget.

The remaining \$69,209.00 in ARPA Funds left over from the Drexelgate Road and pathway Construction Engineering phase will be redirected toward that Drexelgate Water Main Replacement project.

Fiscal will present the adjusting entries as part of the 2023 3rd Quarter Budget Amendment.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Major Road Construction	452.970000	MR-61: Drexelgate Parkway Rehabilitation	\$150,000.00	\$150,000.00	\$0.00
Pathway Construction	452.970000	PW-11: Drexelgate Pathway	\$150,000.00	\$80,791.00	\$69,209.00
		TOTAL	\$300,000.00	\$230,791.00	\$69,209.00

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for preliminary engineering (PE) services for the Drexelgate Road Diet and Pathway Construction project to Hubbell, Roth & Clark, Inc., Bloomfield Hills, Michigan in a not-to-exceed amount of \$230,791.00 and further authorizes the Mayor to execute the contract on behalf of the City.

Attachment(s): 20230714_Drexelgate_CE_Proposal.pdf

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A