



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0149

TO: Mayor and City Council Members

FROM: Bill Fritz, PE, Director Department of Public Services
Ken Elwert, CPRE, Director, Parks & Natural Resources Department

DATE: April 17, 2023

SUBJECT: Bloomer Park Parking Lot Reconstruction Construction Engineering (CE)
(City File No. E23-006)

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for Construction Engineering Services for the Bloomer Park Parking Lot Reconstruction to Nowak & Fraus Engineers, Pontiac, Michigan in the amount not-to-exceed \$335,356.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

The Department of Public Services received bids for the Bloomer Park Parking Lot Reconstruction Project on March 30, 2023. Based on the 2023 department workload, the Department of Public Services has determined an engineering consultant should be used for this project to supplement City staff with construction engineering services.

Staff is recommending Nowak & Fraus Engineers to provide the construction engineering services to the City. The attached proposal describes the scope of services included for the construction engineering services to complete the work. Nowak & Fraus is one of the City's selected on-call professional engineering firms and assisted in the design and specifications of this project.

PROCESS:

Vendor Name and Address:

Nowak & Fraus Engineers
46777 Woodward Avenue
Pontiac, MI 48342

Reason for Selection:

Quality Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Partial funding for the project is currently included in the FY 2023 Adopted Budget.

If approved by City Council, a 2nd quarter Budget Amendment will be presented to cover the additional expense for this project. Additional finding is proposed be drawn from the Capital Improvement Fund (420) via a Transfer Out/In to the Facilities Fund (631).

Fund Name	Department Account No	Account No. Description	Remaining Project Budget	Cost	Remaining Budget
Facilities Fund	631.974000	FA-10B: Bloomer Park: Parking Lot Rehabilitation	(\$473,998.25)	\$335,356.00	(\$809,354.25)

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for Construction Engineering Services for the Bloomer Park Parking Lot Reconstruction Project to Nowak & Fraus Engineers, Pontiac, Michigan in the amount not-to-exceed \$335,356.00 and further authorizes the Mayor to execute an agreement on behalf of the City.

Attachment(s): Proposal # 9-E050 - Rochester Hills - Bloomer Park CE.pdf

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A