



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0259

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., Director Department of Public Services

DATE: June 10, 2024

SUBJECT: Construction Engineering Services for Pedestrian Crossing/HAWK Signal at Adams Road & Marketplace, City File # E22-005

REQUEST:

It is requested that City Council authorize an increase to the blanket purchase order/contract to the construction engineering (CE) services agreement for the Pedestrian Crossing/HAWK Signal at Adams Road and Marketplace Circle in the amount of \$14,100.00 for a new total not-to-exceed contract amount of \$61,000.00 to OHM Advisors, Auburn Hills, Michigan and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

REASON FOR PURCHASE:

As part of the City's On-Call Professional Engineering Services agreement, the City requested a proposal from OHM Advisors, one of our selected firms, to provide a proposal to perform construction engineering services for the Adams pedestrian crossing project and subsequently entered into an agreement on September 12, 2023 to perform the required services. As the project has progressed to field installation, it's been discovered that revisions to the plans are needed in order to meet required ADA and grading requirements, as well as changes that have been requested by the Friends of the Clinton River Trail.

The City is recommending that OHM advisors provide the additional construction engineering services to incorporate the required changes into plan documents. The attached proposal describes the scope of services included for the construction engineering services to complete the work.

PROCESS:

Vendor Name and Address:

OHM Advisors
2365 Pontiac Rd, Suite 201
Auburn Hills, MI 48326

Reason for Selection:

Qualification Based Selection

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding for this project is provided via a transfer-in from the (848) LDFA Fund to the (403) Pathway Construction Fund. If approved by City Council, the Fiscal Division shall prepare a FY 2024 2nd Quarter Budget Amendment to transfer the additional funding from the (848) LDFA Fund to the (403) Pathway Construction Fund for the project

Fund Name	Department Account No	Account No. Description	Remaining Budget Amount	Cost	Remaining Budget
Pathway Construction Fund	403.974000	PW-07D: Pathway Crossing/Pedestrian Signal Construction Engineering	\$0	\$14,100	(\$14,100)

RECOMMENDATION:

It is recommended that City Council authorize an increase to the blanket purchase order/contract to the construction engineering (CE) services agreement for the Pedestrian Crossing/HAWK Signal at Adams Road and Marketplace Circle in the amount of \$14,100.00 for a new total not-to-exceed contract amount of \$61,000.00 to OHM Advisors, Auburn Hills, Michigan and further authorizes the Procurement Manager to execute the agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A