



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0050

TO: Mayor and City Council Members

FROM: Bill Fritz, P.E., Director Department of Public Services

DATE: February 12, 2024

SUBJECT: As-Needed Professional Services for the Management, Integration, Upgrade and Repair of the City's SCADA System including Communications Engineering File E23-008

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Decima, LLC., Dearborn, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2024 and further authorize the Mayor to execute a Contract Amendment on behalf of the City.

REASON FOR PURCHASE:

The City issued Request for Proposals for as-needed professional services for the City's SCADA system utilizing the MITN system. Two proposal responses were received and evaluated by a committee consisting of staff from the DPS department. Decima was shortlisted and an interview was requested to hear more about their experience and qualifications working with systems similar to that of what the City has implemented into their SCADA system. After conducting the interview, it was determined that Decima, LLC. has the capacity, qualifications, and experience to perform the services at the lowest cost and a contract was subsequently awarded to them. The Contract called for a one (1) year initial contract term with the option to renew for four (4) additional one (1) year periods. The City is recommending exercising the third renewal option of the contract, leaving one (1) remaining one-year renewal option available.

The SCADA system technology gives City public services staff the ability to monitor and make remote adjustments to the operations of the public water and sewer utilities. The value of this system depends on the ability to keep current with software upgrades and programmed replacement of key hardware such as data collection servers. Approval of a professional services contract will assist the continued efforts to provide quality water and sewer service to City customers.

PROCESS:

Vendor Name and Address:

Decima LLC
3200 Greenfield Road, Suite 300
Dearborn, MI 48120

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2024 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Sewer	510.801000	Professional Services	\$30,000	\$30,000	\$0
Water	530.801000	Professional Services	\$30,000	\$30,000	\$0
		Total	\$60,000	\$60,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for as-needed professional services for the management, integration, upgrade and repair of the City's SCADA System including communications to Decima, LLC., Dearborn, Michigan in the amount not-to-exceed \$60,000.00 through December 31, 2024 and further authorizes the Mayor to execute a Contract Amendment on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A