



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0420

TO: Mayor and City Council Members
FROM: Bill Fritz, P.E., Director Department of Public Services
DATE: September 11, 2023
SUBJECT: As-Needed Construction Survey and Inspection Services

REQUEST:

City Council is requested to authorize a blanket purchase order for as needed construction survey and inspection services to Nowak & Fraus, Pontiac, Michigan and Spalding DeDecker Associates Inc., Rochester Hills, Michigan in the amount not-to-exceed \$480,000.00 through August 31, 2025.

REASON FOR PURCHASE:

The City issued Request for Proposals for its On-Call Professional Engineering Services Contract. The City selected four (4) firms to be retained under this contract in order for the City to select the services of the appropriate firm at the time of a project based on their capacity and experience. The City has determined through this process that Spalding DeDecker Associates and Nowak & Fraus are the best firms to perform construction inspection and surveying services and is requesting authorization of a blanket purchase order for these services.

Due to numerous private development projects, the Department of Public Services is requesting assistance from these two firms to perform as needed construction inspection and surveying services. Construction inspection services performed on private development projects are pass-through in nature, meaning that offsetting private developer escrow funds will be charged as revenue to offset the private inspection expenditures. Services for this blanket are generally for private projects. Occasionally, the City has a need to supplement our staff and will engage these firms for assistance on public projects.

PROCESS:

Vendor Name and Address:

Spalding DeDecker and Associates, Inc.
905 South Boulevard East
Rochester Hills, MI 48307

Nowak & Fraus
46777 Woodward Ave
Pontiac, MI 48342

Reason for Selection:

Quality Based Selection

Method of Purchase:
Blanket Purchase Order

BUDGET:

Funding is included in the FY 2023 Adopted Budget, the FY 2024 Proposed Budget and the FY 2025 Projected Budget.

Fund Name	Department Account No	Account No. Description	2-year Budget Amount	2-year Cost	Remaining Budget
Local Street – Construction	454.801000	Professional Services	\$125,000	\$110,000	\$15,000
Water Resources	244.801000	Professional Services	\$125,000	\$110,000	\$15,000
Sewer	510.801000	Professional Services	\$125,000	\$110,000	\$15,000
Water	530.801000	Professional Services	\$125,000	\$110,000	\$15,000
Major Road – Construction	452.970000	Construction	\$10,000	\$10,000	\$0
Local Street – Construction	454.970000	Construction	\$10,000	\$10,000	\$0
Pathway Construction	403.974000	Land Improvement	\$10,000	\$10,000	\$0
W&S Capital	593.972000	Mains & Services	\$10,000	\$10,000	\$0
		Total	\$540,000	\$480,000	\$60,000

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order for as needed construction survey and inspection services to Nowak & Fraus, Pontiac, Michigan and Spalding DeDecker Associates Inc., Rochester Hills, Michigan in the amount not-to-exceed \$480,000.00 through August 31, 2025.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A