



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
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[www.rochesterhills.org](http://www.rochesterhills.org)

Legislative File No: 2023-0564 version 2

**TO:** Mayor and City Council Members  
**FROM:** Joe Snyder, Chief Financial Officer, x2534  
**DATE:** December 11, 2023  
**SUBJECT:** Fee Ordinance Amendment – Second and Final Reading

**REQUEST:**

The Rochester Hills City Council is requested to accept for Second and Final Reading, amendments to Chapter 54, Chapter 110, and Chapter 122 Fees of the City of Rochester Hills Code of Ordinances.

**BACKGROUND:**

All City Departments were requested to review their various fees as contained in Chapter 54, Chapter 110, and Chapter 122 Fees of the City of Rochester Hills Code of Ordinances.

In the fee review and fee setting process, departments were requested to consider applicable laws and statutes, the competitiveness of the fees, and the full cost of providing the service including both direct and indirect costs related to the service. The following Fee Ordinance amendments were submitted by the Building and Parks Departments.

Portions of Chapter 54, Fees proposed to be changed include:

- 54-56 / Miscellaneous Services
  - Fees updated by the Clerk’s Office
  - Language and Fee updated by the Clerk’s Office
- 110-437 / Zoning Board of Appeals Filing Fees
  - Fees updated by the Planning Department
- 122-304 / Utility Improvement Standards
  - Language and Fee updated by the Planning Department

**RECOMMENDATION:**

The Rochester Hills City Council is recommended to accept for Second and Final Reading, amendments to Chapter 54, Chapter 110, and Chapter 122 Fees of the City of Rochester Hills Code of Ordinances.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		

Deputy Clerk		
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Contract Reviewed by City Attorney     Yes     N/A