



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2024-0063

TO: Mayor and City Council Members
FROM: Bill Fritz, P.E., Director of Public Services
DATE: February 12, 2024
SUBJECT: Barclay Circle Rehabilitation Project (Rochester Rd to Auburn Rd) - Construction Engineering Services (CE); City File Number E23-004; Capital Improvement Project Number MR-37A

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for construction engineering (CE) services for the Barclay Circle Rehabilitation Project to OHM Advisors, Livonia, Michigan in a not-to-exceed amount of \$400,000.00.

REASON FOR PURCHASE:

The City received bids for the Barclay Circle Rehabilitation Project and based on 2024 department workload, the Department of Public Services has determined an engineering consultant should be used for this project to supplement City staff with construction engineering services.

Staff recommends OHM Advisors to perform the construction engineering services to the City. The attached proposal describes the scope of services and corresponding expense to complete the work. OHM Advisors is one of the City’s selected on-call professional engineering firms and assisted in the design and specifications of this project

PROCESS:

Vendor Name and Address:

OHM Advisors (aka Orchard, Hiltz & McCliment, Inc.)
34000 Plymouth Drive
Livonia, MI 48150

Reason for Selection:

Quality Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2024 Adopted Budget.

| Fund Name | Department Account No | Account No. Description | Budget Amount | Cost | Remaining Budget |
|-------------------------|-----------------------|---------------------------------------|----------------|--------------|------------------|
| Major Road Construction | 452.970000 | MR-37A: Barclay Circle Rehabilitation | \$1,011,865.53 | \$400,000.00 | \$611,865.53 |

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for construction engineering (CE) services for the Barclay Circle Rehabilitation Project to OHM Advisors, Livonia, Michigan in a not-to-exceed amount of \$400,000.00 and further authorizes the Mayor to execute the contract on behalf of the City.

Attachment: Barclay Circle CE Proposal

| APPROVALS: | SIGNATURE | DATE |
|--|-----------|------|
| Department Review | | |
| Department Director | | |
| Budget Content: Chief Financial Officer | | |
| Purchasing Process: Procurement Manager | | |
| Mayor | | |
| City Clerk | | |

Contract Reviewed by City Attorney Yes N/A