



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0231

TO: Mayor and City Council Members
FROM: Vince Foisy, Communications Systems Administrator
DATE: May 22, 2023
SUBJECT: Security Systems Services

REQUEST:

City Council is requested to authorize a contract / blanket purchase order for Security Systems Services in the not-to-exceed amount of \$40,000.00 through May 31, 2024 to Security Designs, Inc., Livonia, MI.

REASON FOR PURCHASE:

The City solicited on the MITN for a licensed security firm to monitor the fire and burglar alarms in City owned buildings and to provide service on these systems. The City received five responsive responsible proposals that were reviewed based on experience, qualifications, capacity of company, comparable contracts and pricing by an evaluation members from Communications, MIS and DPS. Security Designs, Inc. was selected as providing the best value for the City based on their excess capacity, ability to do the work, low price. There is a renewal available for another year of security system services.

Security Designs, Inc. has provided and continues to perform the security systems services in a professional and satisfactory manner.

PROCESS:

Vendor Name and Address:

Security Designs, Inc.
14700 Farmington Road, Suite 110
Livonia, MI 48154

Reason for Selection:

Best Value
Working History with vendor

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2023 Adopted Budget

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807006	Contractual Service – Phone Maintenance	\$40,000	\$40,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for Security Systems Services in the not-to-exceed amount of \$40,000.00 for a one-year term to expire May 31, 2024 to Security Designs, Inc., Livonia, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A