



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2023-0164

TO: Mayor and City Council Members
FROM: Mike Viazanko, Director Building/Ordinance/Facilities
DATE: April 17, 2023
SUBJECT: As-needed Miscellaneous Concrete Repair

REQUEST:

City Council is requested to authorize a blanket purchase order/contract for as-needed miscellaneous concrete work services in the amount not-to-exceed \$75,000.00 for a one-year term to expire March 31, 2024 to Carlo Construction, Inc. of Rochester Hills, Michigan.

REASON FOR PURCHASE:

The City requires the need for a qualified and experienced concrete vendor to perform miscellaneous concrete work as needed for various City-owned buildings including the parks and museum.

The City issued a solicitation for miscellaneous concrete work services utilizing the MITN system. Four (4) proposals were received and evaluated by a committee consisting of staff from Facilities and Procurement. The proposal scoring the highest was received from Carlo Construction, Inc. of Rochester Hills, Michigan based on their experience, references, quality of work and reasonable pricing and is recommended for the award.

PROCESS:

Vendor Name and Address:

Carlo Construction, Inc.
2221 Avon Industrial Drive
Rochester Hills, MI 48309

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2023 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.929000	Repairs & Maintenance	\$75,000	\$75,000	\$0

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract for as needed miscellaneous concrete work for the City in the amount not-to-exceed \$75,000.00 for a one-year term to expire March 31, 2024 to Carlo Construction, Inc. of Rochester Hills, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A