



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
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www.rochesterhills.org

Legislative File No: 2023-0442

TO: Mayor and City Council Members

FROM: Mike Viazanko, Director Building/Ordinance/Facilities
Gary Nauts, Facilities Manager

DATE: September 25, 2023

SUBJECT: Architectural and Engineering Services for DPS Hooklift Storage Building

REQUEST:

City Council is requested to authorize a contract / blanket purchase order for Architectural / Engineering services for the Department of Public Services (DPS) Hook Storage Building in the amount not-to-exceed \$56,710 to Niagara Murano, LLC, Rochester, Michigan and further authorizes the Mayor to execute an agreement on behalf of the City.

REASON FOR PURCHASE:

Niagara Murano Architecture is one of three (3) on-call architectural/engineering firms that were qualified through a Request for Proposal process completed by the City last year to provide on-call as needed architectural/engineering services, similar to how the City handles their engineering firms. The City, through an RFP process received nine (9) proposal responses. A committee consisting of staff from Facilities, Building, Parks, and the Fire Department evaluated the responses and subsequently shortlisted and interviewed five (5) firms. Based on the interviews and proposals received, the committee recommended retaining the services of three firms, Niagara Murano, AC3 and DLZ. These firms were selected based on their varying areas of expertise, proposed staff, and overall best value cost schedules. Niagara Murano was selected to perform the architectural and engineering services for the DPS Hook Storage Building project based on their past experience with similar projects.

The Department of Public Services has the need for a building structure to store the accessories for the hooklift truck. The building will be a reinforced concrete foundation walls structure with half height concrete dividing walls inserted between the opening bays. The overhead projective roof structure and above and the walls will be made from a prefabricated steel metal building assembly and have metal siding, along with LED lighting and power outlets at various points. Niagara Murano's fee includes preparing the drawings and specifications for the solicitation, providing construction administration services and final as-built documents.

PROCESS:

Vendor Name and Address:

Niagara Murano
155 Romeo Road, Suite 700
Rochester, MI 48307

Reason for Selection:

Qualifications Based Selection

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Funding is included in the FY 2023 Adopted Budget.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
W&S Capital Fund	593.975000	Building	\$60,000	\$56,710	\$3,290

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for Architectural / Engineering services for the DPS Hook Storage Building Project in the amount not-to-exceed \$56,710 to Niagara Murano, Rochester, Michigan and further authorizes the Mayor to execute an agreement on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A