



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2024-0049

TO: Mayor and City Council Members
FROM: Bill Fritz, Director Department of Public Services
DATE: February 12, 2024
SUBJECT: Ready Mix Concrete Materials

REQUEST:

City Council is requested to authorize a blanket purchase order to Protocon RM, Sterling Heights, Michigan as primary vendor and, Superior Materials, Farmington Hills, Michigan as secondary vendor, as required for Ready Mix Concrete Materials in the amount not-to-exceed \$177,200.00 through December 31, 2025.

REASON FOR PURCHASE:

The Department of Public Services purchases ready mix concrete materials on an as-needed basis to use for local road, major road and pathway repairs. Concrete is also utilized in water main and sewer breaks when it becomes necessary to dig into roads, pathways or driveways. The concrete materials are delivered as needed for department operations.

Sealed bids were solicited using the MITN website and two responses were received. Award is recommended to Protocon RM as the primary vendor and the lowest, responsive, responsible bidder meeting the specifications of the bid. Superior Materials was the second bidder and selected as a secondary vendor.

If Protocon RM is unable to supply the concrete materials in order to meet the delivery times required by the department for daily operations, concrete will be obtained from Superior Materials.

PROCESS:

Vendor Name and Address:

Primary Vendor:

Protocon RM
6227 Metropolitan Parkway
Sterling Heights, MI 48312

Secondary Vendor:

Superior Materials, LLC.
30701 W. 10 Mile, Suite 500
Farmington Hills, MI 48336

Reason for Selection:

Lowest responsive, responsible bidder

Method of Purchase:
Blanket Purchase Order

BUDGET:

Funding is included in the FY 2024 Adopted Budget and the FY 2025 Projected Budget

Fund Name	Department Account No	Account No. Description	2-Year Budget Amount	2-Year Cost	Remaining Budget
Major Roads	462.781000	Materials-Rd Maint	\$21,860	\$21,860	\$0
Local Roads	464.781000	Materials-Rd Maint	\$138,190	\$138,190	\$0
Sewer	510.781000	Materials	\$2,000	\$2,000	\$0
Water	530.781000	Materials	\$15,150	\$15,150	\$0
		TOTAL	\$177,200	\$177,200	\$0

RECOMMENDATION:

It is recommended that Rochester Hills City Council authorize a blanket purchase order to Protocon RM, Sterling Heights, Michigan as primary vendor and Superior Materials, Farmington Hills, Michigan as secondary vendor, for Ready Mix Concrete Materials in the amount not-to-exceed \$177,200.00 through December 31, 2025.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Procurement Manager		
Mayor		
City Clerk		

Contract Reviewed by City Attorney Yes N/A