



City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS

1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2023-0531 (Revised)

**TO:** Mayor and City Council Members

**FROM:** Brooke Insana, Human Resources Director  
Sean Canto, Chief of Fire and Emergency Services

**DATE:** December 4, 2023

**SUBJECT:** Occupational Medicine Services

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**REQUEST:**

City Council is requested to authorize a blanket purchase order for Occupational Medicine Services to Beaumont Urgent Care by WellStreet, LLC in the amount not-to-exceed \$540,660.00 through December 31, 2026.

**REASON FOR PURCHASE:**

The City issued Request for Proposals for Occupation Medicine Services and received four (4) proposal responses. An evaluation committee made up of staff from the City's Human Resources Department and the Fire Department evaluated the proposal responses received. Beaumont Urgent Care by WellStreet, LLC was selected based on the services and hours they provide, proximity to City buildings and overall lowest cost proposal. The contract term calls for a three (3) year contract with one (1) additional two-year renewal option.

The City was under contract with Ascension for these services, however Ascension notified the City that they were closing the Rochester location, and would only be offering services at locations in Macomb Township, Grand Blanc, Madison Heights, Novi, Livonia, East China and West Michigan. The closest location to the City was Macomb Township and required our employees to travel there to receive services. This has been found to have an impact on services to our employees, especially as on-the-job injuries have occurred, and needing them to receive care. Based on consideration as to what was in the best interest of the City, it was determined not to renew the contract with Ascension and instead issue a Request for Proposals to evaluate best value offering to the City. Based on proposals received, Beaumont Urgent Care by WellStreet, LLC is recommended for award of the contract as providing best overall value to the City and its employees.

**PROCESS:**

**Vendor Name and Address:**

Beaumont Urgent Care by Wellstreet, LLC  
845 S. Lapeer Rd.  
Lake Orion, MI 48362

**Reason for Selection:**

Best Value

**Method of Purchase:**  
Blanket Purchase Order

**BUDGET:**

Funds are included as part of the FY 2024 Adopted Budget and FY 2025 and FY 2026 Projected Budgets.

Fund Name	Department Account No	Account No. Description	3-Year Budget Amount	3-Year Cost	Remaining Budget
General Fund	233.801002	Prof. Serv. Medical	\$51,000	\$51,000	\$0
Fire Fund	206.801002	Prof. Serv. Medical	\$21,000	\$21,000	\$0
Fire Fund	339.801002	Prof. Serv. Medical	\$426,000	\$426,000	\$0
Fire Fund	341.801002	Prof. Serv. Medical	\$36,000	\$36,000	\$0
Fire Fund	342.801002	Prof. Serv. Medical	\$6,660	\$6,660	\$0
<b>TOTAL</b>			<b>\$540,660</b>	<b>\$540,660</b>	<b>\$0</b>

**RECOMMENDATION:**

It is recommended that Rochester Hills City Council authorize a blanket purchase order for Occupational Medicine Services to Beaumont Urgent Care by WellStreet, LLC in the amount not-to-exceed \$540,660.00 through December 31, 2026.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney       Yes       N/A