



**City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
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Legislative File No: 2011-0136

TO: Mayor and City Council Members
FROM: Leanne Scott, City Council Coordinator
DATE: March 11, 2011
SUBJECT: Resignation – Advisory Traffic and Safety Board and Building Authority

Mr. Allan Schneck has submitted a letter of resignation as a Citizen Representative on the Advisory Traffic and Safety Board and the Building Authority effective March 11, 2011. Mr. Schneck's term on the Advisory Traffic and Safety Board would have expired on June 30, 2013 and his term on the Building Authority would have expired on December 31, 2013.

The action before Council is to accept Mr. Schneck's resignation, and request the Clerk's Office send an appropriate communication thanking him for his service to the City. A resolution has been included in the packet for your consideration.

Upon action of Council, the Council Team will post the vacancy to fill the unexpired term of Mr. Schneck to the Building Authority. The Mayor's Office will be notified regarding the vacancy on the Advisory Traffic and Safety Board.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
City Council Liaison		