



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2021-0313

TO: Mayor and City Council Members
FROM: Ken Elwert, CPRE, Director Parks and Natural Resources
DATE: August 16, 2021
SUBJECT: Innovation Hills Parking Lot Expansion Project

REQUEST:

City Council is requested to authorize a contract/blanket purchase order for the Innovation Hills parking lot expansion project in the amount of \$238,570.00 with a 10% project contingency in the amount of \$23,857.00 for a total not-to-exceed project amount of \$262,427.00 to Hutch Paving, Inc., Warren, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

Bids were posted utilizing the MITN system with six (6) responses received. Of the bid responses received, Hutch Paving, Inc. was the lowest, responsive, responsible bidder and award is recommended to this company.

This project consists of additional an additional topcoat over the existing parking lot, regrading and paving of additional parking areas, and striping for existing and new parking lots. Project will add 39 parking spots, for a total of 103.

The City is recommending award of the alternate bid items as part of this project to address the spider-crack areas of the parking lot. These areas were originally installed through donated work of a construction company several years earlier than the remainder of the parking lot base. The severity of the spidering will bleed through the topcoat, reducing the length of time these areas will last if not corrected.

PROCESS:

Vendor Name and Address:

Hutch Paving, Inc.
3900 East Ten Mile
Warren, MI 48091

Reason for Selection:

Lowest, responsive, responsible bidder

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Partial funding is available in the FY 2021 Adopted Budget. If approved by City Council, a 3rd Quarter Budget Amendment shall be presented to increase the project expense budget in the Facilities Fund by +\$30,000 with offsetting revenue transferred-in from the Capital Improvement Fund.

Fund Name	Department Account No	Account No. Description	Current Budget Amount	Cost	Updated Remaining Budget
Facilities Fund	631.974000	Land Improvement	\$234,480.00	\$262,427.00	(\$27,947.00)

RECOMMENDATION:

It is recommended that City Council authorize a contract/blanket purchase order for the Innovation Hills parking lot expansion project in the amount of \$238,570.00 with a 10% project contingency in the amount of \$23,857.00 for a total not-to-exceed project amount of \$262,427.00 to Hutch Paving, Inc., Warren, Michigan and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Chief Financial Officer		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A