



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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Legislative File No: 2017-0080

TO: Mayor and City Council Members

FROM: Scott Cope, Director Building/Ordinance/Facilities
Ken Elwert, Director Parks and Forestry

DATE: February 27, 2017

SUBJECT: Architectural/Engineering Services for Borden Park New Park Office and Compound Improvements

REQUEST:

City Council is requested to authorize a contract for Architectural/Engineering Services for the design development and construction drawings and specifications for the Borden Park New Park Office and Compound Improvements project to H2A Architects, Davison, Michigan in the amount not-to-exceed \$58,461.70.

REASON FOR PURCHASE:

In 2011, H2A was selected through an RFP process to provide for on-call historical and other architectural services as needed by the City. H2A was selected based on their experience and qualifications with public sector clients and cost proposal. The City has worked with H2A on several projects, including most recently H2A stepping in and assisting the City with the fire station projects. The City has been very satisfied with the quality of work and services H2A provides. H2A was the architect of record for both phases of the Calf Barn project, and Jackie Hoist, the lead architect has extensive experience with the City, including being the architect for the City Hall Renovation project back in 2003.

The Parks Department is looking to relocate the Borden Park office and its operations to a more central location in the park to provide better safety, security, and customer service. The current park office is an older residential house converted to an office located at the northeast corner of the park. Being in this location makes it very difficult to observe and react to the needs and activities going on in the park. The existing building does not meet ADA requirements, is not efficient for use, lacks adequate power requirements and is in need of significant improvements such as, additional insulation, a new heating system, new windows, new doors and new floor coverings.

We are also proposing improvements in the park's maintenance and storage area. This work involves the construction of a fence to secure the storage yard, concrete material storage bins for infield mix, topsoil, and aggregates, and the installation of a fuel storage tank for the park's maintenance operations.

PROCESS:

Vendor Name and Address:

H2A Architects
9100 Lapeer Road, Suite B

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

Funding is included in the 2017 Adopted Budget.

Remaining Budget funding to be utilized in the construction phase of the projects.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.975000	Building (Borden Office)	\$254,000.00	\$24,603.41	\$229,396.59
Facilities	631.976000	Building Improvements (Borden Maint. Yard)	\$360,000.00	\$33,858.29	\$326,141.71
		GRAND TOTAL	\$614,000.00	\$58,461.70	\$555,538.30

RECOMMENDATION:

It is recommended that City Council authorize a blanket purchase order/contract to H2A Architects, Davison, Michigan for architectural/engineering services for the Borden Park New Office and Compound Improvements in the amount not-to-exceed \$58,461.70 and further authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
Deputy Clerk		