



# Rochester Hills

## Minutes - Draft

### City Council Regular Meeting

1000 Rochester Hills Dr  
Rochester Hills, MI 48309  
(248) 656-4600  
Home Page:  
[www.rochesterhills.org](http://www.rochesterhills.org)

*Susan M. Bowyer Ph.D., Ryan Deel, Dale A. Hetrick, James Kubicina,  
Jenny McCardell, Stephanie Morita and Mark A. Tisdell*

**Vision Statement:** *The Community of Choice for Families and Business*

**Mission Statement:** *"Our mission is to sustain the City of Rochester Hills as the premier community of choice to live, work and raise a family by enhancing our vibrant residential character complemented by an attractive business community."*

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Monday, December 4, 2017

7:00 PM

1000 Rochester Hills Drive

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## CALL TO ORDER

*President Tisdell called the Regular Rochester Hills City Council Meeting to order at 7:05 p.m. Michigan Time.*

## ROLL CALL

**Present** 7 - Susan M. Bowyer, Ryan Deel, Dale Hetrick, James Kubicina, Jenny McCardell, Stephanie Morita and Mark A. Tisdell

## Others Present:

*Bryan Barnett, Mayor  
Tina Barton, City Clerk  
Sean Canto, Chief of Fire and Emergency Services  
Scott Cope, Director of Building and Ordinance Compliance  
Paul Davis, Deputy Director of DPS/Engineering  
Todd Gary, Deputy Chief  
Kristen Kapelanski, Manager of Planning  
Andrew Matz, Lieutenant/Paramedic  
Michael Reamer, Lieutenant/Paramedic  
Allan Schneck, Director of DPS/Engineering  
Joe Snyder, Chief Financial Officer  
John Staran, City Attorney  
Laurie Taylor, Director of Assessing  
Pamela Valentik, Manager of Economic Development*

## PLEDGE OF ALLEGIANCE

## APPROVAL OF AGENDA

A motion was made by Bowyer, seconded by Kubicina, that the Agenda be Approved as Amended to move Legislative File 2017-0559 Request for Purchase Authorization - DPS/ENG: Contract/Blanket Purchase Order for Preliminary Design Engineering Services for the Auburn Road Corridor Improvement Project between Culbertson and Dequindre in the not-to-exceed amount of \$443,124.86, and Legislative File 2017-0560 Discussion regarding the Michigan Department of Transportation's proposal to transfer jurisdiction of Auburn Road to the City of Rochester Hills, to immediately follow Legislative File 2017-0561 Auburn Road Early Preliminary Engineering Presentation. The motion carried by the following vote:

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdel

## COUNCIL AND YOUTH COMMITTEE REPORTS

### Rochester Hills Government Youth Council (RHGYC):

**President Tisdel** introduced **Avneet Aulakh**, RHGYC Representative, and stated that she is a junior at Rochester High School, and is on the Tennis Team, is a member of the Green Club, and the National Honor Society. He commented that she is in her first year on the RHGYC, and her sister was a four-year member.

**Ms. Aulakh** reported that the RHGYC held a successful fundraiser in conjunction with Carson's Community Days and volunteered painting faces at the Rochester Hometown Christmas Parade. She announced that the RHGYC members will be at Barnes & Noble on Saturday from 9:00 a.m. to 9:00 p.m. wrapping presents, and will hear a presentation by Sara Roediger, Manager of Planning, at their next meeting on the Master Plan process for the City.

## PRESENTATIONS

2017-0557 Swearing-in Ceremony for Lieutenant/Paramedics

**Attachments:** [120417 Agenda Summary.pdf](#)

**Sean Canto**, Chief of Fire and Emergency Services, congratulated the two Department members who were receiving a promotion milestone to the rank of Lieutenant. He introduced Andrew Matz and Michael Reamer.

**City Clerk Tina Barton** administered the oath of office for the rank of Lieutenant/Paramedic.

Council congratulated Lieutenant/Paramedic Andrew Matz and Lieutenant/Paramedic Michael Reamer.

**Presented.**

2017-0561 Auburn Road Early Preliminary Engineering Presentation

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Presentation.pdf](#)  
[Final EPE Report 111717\(Part1\).pdf](#)  
[Final EPE Report 111717\(Part2\).pdf](#)

**Allan Schneck**, Director of DPS/Engineering, **Paul Davis**, Deputy Director of DPS/City Engineer, and **Sara Roediger**, Director of Planning and Economic Development were in attendance along with **Rhett Gronevelt, PE**, and **Mark Loch, PE**, of OHM Advisors.

**Ms. Roediger** stated that since the adoption of the Auburn Road Corridor Plan earlier this year, City staff have worked with OHM to try to move this project forward. She explained that the City planned to do sub-area plans for many years for the City, and she noted that the Old Town area was discussed as it has a distinct character. She stated that staff worked with LSL Planning in 2016 to develop a conceptual plan, and held open houses with residents and stakeholders. The plan was approved by Council in January of 2017. The corridor was a priority discussed during the Budget Meetings in August.

**Mr. Davis** commented that the City does not undertake an Early Preliminary Engineering (EPE) Study often, and typically proceeds right into design; however, due to the age of the corridor and scope of potential reconstruction work, an EPE study was deemed appropriate. He noted that the study looked at whether there are any items that may be unforeseen or expensive, such as utility relocations, utility capabilities or wetland impacts.

**Mr. Loch** stated that the EPE vetted out some of the issues that could be "job stoppers", and reviewed contamination, potential relocation, and historic properties. He noted that nothing of that nature was encountered. He mentioned the engagement activities undertaken, including meetings with stakeholders and the Michigan Department of Transportation (MDOT). He stated that at least 90 percent of the owners were contacted, and most were in favor of the project and saw its benefit. He stressed that stakeholder engagement will continue as the project progresses.

He explained that the design must slow speeds down in the area and arrive at alternative parking areas and driveway relocations to the side streets. He pointed out several different options including a roundabout option. He noted that the road ownership plays a key role in the project.

He noted that existing conditions encompass one lane in each direction with paved shoulders, no curb, gutter or swales, and no way to control drainage or ingress or egress. Current parking is within the MDOT right-of-way. He explained that the LSL option included a typical block including pedestrian access and some alley improvements. He noted that the roundabout option would place three compact roundabouts at Culbertson, Harrison and Melvin which would be designed to handle trucks. Left turns would be closed out at non-roundabout streets. He noted lane sizes, parking lanes and medians. He compared the typical block and the roundabout options and stated that OHM recommends the roundabouts.

**Mr. Gronevelt** stated that the roundabout option would go over the initial cost estimates and would be designed to be pedestrian-friendly and calm traffic. He

stated that the base option would be roughly \$6.2 million in total project cost, while the roundabout option would be just over \$7 million and would include more right-of-way impacts. He noted that there were value engineering opportunities for the project.

He discussed the ownership of the roadway, noting that MDOT's primary goal is to move cars and its investment in anything other than a two-lane road would be unlikely. He explained that if the road remained under MDOT's jurisdiction, the project would be accomplished by permit, and the City would have to meet MDOT's permit rules and enter into maintenance agreements. If the City considered the jurisdictional transfer, the road would fall under City ownership. He noted pros and cons of ownership, highlighting the pros of increased Act 51 and Metro Act revenues and no permitting required, versus cons including a greater demand on City staff and increased responsibility for maintenance. He mentioned that there were a number of potential funding sources and possible available grants.

**Mr. Davis** stated that there were a number of potential funding sources, including the Major Road Fund (through Act 51 and Metro Act Funds), Local Roads, the Tree Fund and possibly the Safety Path Fund. He noted that \$3.6 million was included in the 2019 projected budget as a placeholder. He mentioned that funding from MDOT for turning the road over to the City was another potentially-available source.

**Mr. Gronevelt** reviewed the proposed schedule for the project, including survey and design, utility coordination and relocation, and right-of-way mitigation in 2018, and construction in 2019 to coordinate with the Dequindre Road project. He mentioned critical upcoming dates in the first quarter of 2018 for grant applications. He noted that the next step is for Council to consider whether to proceed with the project and approve the design contract, and weigh in on whether the LSL design or the roundabout option would be preferred. He suggested a January decision regarding MDOT turnback of the road jurisdiction to the City.

#### **Public Comment:**

**Scot Beaton**, 655 Bolinger, expressed his thanks and stated that he had distributed a letter to Council members regarding the project. He questioned whether the proposed 100-foot right-of-way could be reduced to 90 feet, and suggested that 22-foot sidewalks were excessive and would be too expensive. He suggested the lanes be 12 feet rather than 11 feet. He questioned whether emergency access would be provided at every intersection. He questioned whether trees could be planted over an existing watermain. He commented that the alleyways were necessary so as not to landlock the business owners.

**Mr. Davis** responded that the 100-foot right-of-way exists today, and any greenbelt could be determined in the design process. He noted that OHM presented a typical cross-section; however, that did not mean that things could not be done differently. He stated that it is common to have a 12-foot driving lane on more of a major road, and noted that the City has 11-foot lanes on local roads. He stressed

that one of the major objectives is to make the design pedestrian-friendly, and narrowing the lane width will reduce speeds and provide calming. He commented that while the City does not prefer to have watermains under trees, sometimes there are projects with constraints making that unavoidable. He stated that the City is not proposing to replace the water main at this time as it is not a justified expense. He commented that the alleyways are a needed component in the areas brought out tonight that would be a part of a mitigating plan to address parking lost in the project. He mentioned that one-way alleys were reviewed as an option; however, it was determined that they were not warranted.

**Lee Zendel**, 1575 Dutton Road, questioned whether the goal would be to encourage individuals to come to the district, and whether there was much in the way of vacancies or places for new businesses to come in.

**Ms. Roediger** responded that upon review, there were a surprising number of vacant or underutilized properties. Furthermore, there is room for additional residential units. Through market study, it was determined that there is room for office, retail and residential development. She commented that the area is ripe for redevelopment.

**Council Discussion:**

**Dr. Bowyer** expressed her thanks for the presentation, noting that she previously resided in the area and it is near and dear to her heart.

**Mr. Kubicina** stated that he has heard from a number of residents along the corridor who are very excited about the project. He questioned whether funding from the General Fund would be off limits.

**Mr. Davis** responded that the General Fund is an option for the project.

**Mr. Hetrick** commented that he preferred the roundabout option as it calms more traffic than the base option. He questioned the lane width in downtown Rochester.

**Mr. Davis** responded that he was not sure of the size, but would suspect that it might be 12 feet.

**Mr. Hetrick** requested that staff provide more detail on the feedback from the residents and business owners, and questioned whether they might be poised to make investments.

**Ms. Roediger** responded that a number of meetings were held during the corridor planning study process, and the early preliminary engineering included a series of focus group meetings that went block-by-block inviting every property owner, along with follow-up phone calls and visits. She noted that a series of improvements will need to be made. The Assessing Department reviewed preliminary numbers for tax capture and meetings will be explored with the business community on how to establish a business district that is membership-based.

**Mr. Hetrick** questioned whether previous discussions on gathering spaces were no longer options.

**Ms. Roediger** responded that to get adequate access to all parcels, rear access is necessary. She stated that based on current uses, there are not many options. She noted that the continuous center median will accommodate some of the traffic calming. She commented that placemaking will have to be done as the parcels are redeveloped in the future.

**Mr. Hetrick** noted that there had been considerable disagreement about closing road entrances. He suggested more investigation into rear parking.

**Mr. Davis** concurred, noting that loading for business deliveries, dumpsters and grease interceptors are needed.

**Ms. McCardell** noted that the EPE study addressed traffic analyses and crash reports and the result would increase the level of safety for the residents. She stated that there were several crashes in this segment which seem to significantly exceed the SEMCOG threshold, and she commented that the roundabout and medians will force motorists to stop and watch for traffic.

**Vice President Morita** stated that she had asked for clarification on where fund balances would end up at the end of the project, and commented that it is her desire to not greatly impact fund balance. She noted that with this program, as of 2020 the City should expect a \$23.7 million fund balance, which is 101 percent of expected General Fund expenditures. She questioned how the project can be undertaken without adversely affecting General Fund balance.

**Joe Snyder**, Chief Financial Officer, noted that the roundabout option was reviewed and it was determined that it could be scaled back. He mentioned that the General Fund amount required would be closer to \$3 million, for sidewalks, pedestrian lighting, decorative landscaping and stormwater management. He pointed out that alleyways are not within the Major Road network and would be within Local Streets. The total estimate for the project including Major Road, Local Street, trees and water and sewer would be \$7 million. He commented that General Fund would be looking to contribute approximately \$2 million extra. He mentioned that as a part of the upcoming 4th Quarter Budget Amendments, the General Fund will have a surplus of \$2 million, which could be earmarked for the Auburn Road Corridor Program. He stated that the City would be at the same fund balance in 2020 as was adopted in the 2018 Budget including the \$2 million expenditure as it will have an additional \$2 million surplus. He suggested that the funds could be moved to 2019 to be applied to the project. He reviewed that the Major Roads projects came in under budget and will provide a \$900,000 favorable variance. He noted that a portion of the \$5 million proposed for the 2019 Local Street Program could be used to fund alleyway improvements. The tree fund could step in contributing a portion of the City-sponsored tree planting program. He noted that there is \$1 million in the Tree Fund fund balance. He commented that the General Fund would still be over 100 percent funded after this project.

**Vice President Morita** questioned whether expenses will be going up and if the City should look to keep more funds in the General Fund to maintain the same level of expense ratio to fund balance.

**Mr. Snyder** responded that he was extremely comfortable with having over 100 percent in fund balance.

**Vice President Morita** questioned how the City could explore allocating less to Local Roads. She stated that she was not comfortable taking a \$4 million hit to General Fund. She suggested that perhaps the Local Roads allocation could be \$3.5 million for the next four years. She stated that she would bring this up now as Council would be asked tonight to spend a half-million dollars on the project, and she would not be comfortable approving that expenditure and then later deciding not to take that hit to the General Fund. She questioned what the DPS Department's tolerance would be to reduce Local Road Fund improvements over the next three years to \$3.5 million, allocating \$1.5 million to this project.

**Mr. Davis** responded that he was initially thinking \$4 million for Local Roads. He commented that over the last five to six years the City has made great strides into improving the Local Roads network. He stated that he did not believe that it would be a permanent detriment and for one to two years would be acceptable.

**Vice President Morita** questioned whether he would consider it for three years. She stated that she wanted to have an agreement by Council where the money will come from for the rest of the project.

**Mr. Davis** responded that there are some items within the City's control and some not within the City's control. He stated that there are funds the City could possibly get to reduce the City's expenditure including TAP and Safety Grants, and reducing sidewalks and going with greenbelt areas. He commented that there would be other options to reduce cost.

**Dr. Bowyer** stated that she would be in agreement with dipping into the General Fund for only \$3 million. She pointed out that the City has already spent quite a bit and she did not wish to see this project fail to move forward. She noted that she prefers the roundabout proposal.

**Mayor Barnett** noted that Council has thoroughly discussed the EPE, which is good. He encouraged Council Members to keep an open mind, and to continue to get the answers to achieve a project that hopefully amplifies safety and quality of life. He commented that the City collects taxes to invest back into the community and stated that the information will be refined. He pointed out that the City is number four out of 116 communities in the Tri-County area in terms of fund balance.

**Mr. Hetrick** expressed his appreciation to the Administration for taking on reducing the Local Street Fund as a way of getting an assist to get this project done. He noted that most of the value engineering items seem to be related to things that will come out of General Fund, and he suggested that value engineering may reduce some of these items.

*In response to an earlier question **Mayor Barnett** noted that he obtained information that downtown Rochester has a seven-foot wide sidewalk, seven-foot wide furniture zone, seven-foot parking line, and an 11-foot travel lane.*

**Presented.**

**2017-0559** Request for Purchase Authorization - DPS/ENG: Contract/Blanket Purchase Order for preliminary design engineering services for the Auburn Road Corridor Improvement Project between Culbertson and Dequindre in the not-to-exceed amount of \$443,124.86; OHM Advisors, Livonia, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Letter from OHM 112117.pdf](#)  
[OHM Advisors Individual Project Services Agreement 014.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Paul Davis**, Deputy Director of DPS/City Engineer, stated that the next step in the Auburn Road Corridor Project is to determine whether Council wishes to make the award to undertake the preliminary engineering. He stated that OHM Advisors is recommended to be retained for this phase, and their proposal is approximately \$443,000. He noted that in the previous item discussed it appears that the roundabout option is preferred, and he stated that if Council is willing to go forward this evening, OHM would be requested to prepare roundabout designs.

**Public Comment:**

**Scot Beaton**, 655 Bolinger, commented that he is sad to hear that the City would plant trees over watermains, and he would like to see a 90-foot right-of-way instead of 100 feet. He questioned FB-2 zoning and front yard setbacks. He requested that Council not make alleyways a priority.

**Sara Roediger**, Director of Planning and Economic Development, stated that the area has its own zoning as a Corridor Improvement District. She noted that setbacks were zero feet minimum and 10 feet maximum.

**President Tisdell** stated that everyone who has spoken this evening has expressed concern for maximizing content and minimizing expense.

**Dr. Bowyer** thanked Mr. Beaton for his input. She mentioned that when tree types were selected, their root structure would be taken into consideration. She stated that she liked the idea of staying with OHM for project design, and stated that while the cost is more she believes that Council can work out the details of where the money comes from.

**President Tisdell** stated that the City has a great history in making General Fund expenditures on projects having a long capital life and it is his opinion that this project would not have a different result.

**A motion was made by Bowyer, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 6 - Bowyer, Deel, Hetrick, Kubicina, McCardell and Tisdell

**Nay** 1 - Morita

Enactment No: RES0329-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Contract/Blanket Purchase Order for preliminary design engineering services to OHM Advisors, Livonia, Michigan for the Auburn Road Corridor Improvement Project between Culbertson and Dequindre in the not-to-exceed amount of \$443,124.86 and further authorizes the Mayor to execute a contract on behalf of the City.

**2017-0560** Discussion regarding the Michigan Department of Transportation's proposal to transfer jurisdiction of Auburn Road to the City of Rochester Hills

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Davis letter to MDOT 102517.pdf](#)  
[Jurisdictional Map.pdf](#)  
[MDOT Letter to Paul Davis 111717.pdf](#)  
[Draft Memorandum of Understanding.pdf](#)

**Paul Davis**, Deputy Director of DPS/City Engineer, stated that the Administration sent a letter to the Michigan Department of Transportation (MDOT) in October expressing that the City's preferred option was to take jurisdiction of a half-mile length of Auburn Road. He noted that MDOT returned a proposal and a draft Memorandum of Understanding that the City take jurisdiction of a two-mile stretch of Auburn Road. In consideration of that exchange of jurisdiction, \$300,000 was proposed to be made by MDOT toward the corridor improvement project, with the provision that if the project is not completed within five years, that funding would be returned to MDOT.

He stated that upon review, it was determined that \$300,000 should cover an overlay of that section. It is the Administration's opinion that \$300,000 is not adequate. He noted that the City expended approximately \$140 per foot for a subdivision with driveways, which is approximately \$1.5 million, and \$300,000 would most likely be the amount necessary for one mile instead of two. He stated that Council's direction is requested as to whether to present a counter or accept MDOT's current offer. He commented that there are pros and cons associated with the offer. He stated that accepting jurisdiction would add a greater level of maintenance to the existing network; however, it would provide more control of the road. He noted that the City could move forward with either MDOT maintaining jurisdiction, or the City taking it over.

**Vice President Morita** stated that it is her opinion that the City should control the roadway if it wants to do the project right. She commented that the City should ask MDOT for more money. She noted that as the discussion is technically concerning acquiring property, it is her opinion that the discussion should be held in Closed Session.

**City Attorney John Staran** concurred.

**Mr. Hetrick** stated that he would concur as well that the discussion regarding MDOT's monetary contribution should be held in Closed Session. He

*questioned the benefit of receiving Act 51 dollars for the roadway versus the cost of maintaining that portion.*

**Joe Snyder**, Chief Financial Officer, stated that the City would likely receive \$80,000 to \$100,000 each year per mile for roadways covered under Act 51 funds, while maintenance would be in the range of \$41,000. He commented that this amount would be favorable until year 20 when the roadway would need replacement, as it would then be the City's responsibility.

**Mr. Hetrick** stated that hopefully in 20 years the City would be in good shape to handle the project.

**Dr. Bowyer** commented that the City needs to have ownership of the roadway to move forward. She stated that she would agree that the City should approach MDOT for negotiation.

**Discussed.**

## **PUBLIC COMMENT for Items not on the Agenda**

**Scot Beaton**, 655 Bolinger, stated that Rochester Hills has the best snow removal crew in the world and reminded motorists to give the snowplows plenty of room.

**Lee Zendel**, 1575 Dutton Road, stated that elections are important in America and local elections are important as well. He commented that the Rochester Hills Clerk's Office does an exemplary job of running elections. He noted that the candidates have a responsibility to properly fill out and file campaign information in a timely manner, and stated that any winning candidate who has not filed the proper forms should abstain or recuse themselves from voting until they have done so. He mentioned that post-election reports are due this coming Thursday.

**Sakis Pechlivanidis**, 1250 N. Livernois, requested that a speed limit of 40 miles per hour on Livernois not be posted as it could encourage drivers to drive at a higher speed than they are currently driving. He noted that he collected signatures from 35 or 40 homes to this effect and would request the City's support.

**Melinda Hill**, 1481 Mill Race, stated that a recent fire in the Miller family's home destroyed one of the City's historical properties. She noted that the family is in great distress and requested individuals visit the GoFundMe page set up to help with their needs. She requested the City intervene with Rochester College to ensure that the iconic landmark historic barn on the property does not deteriorate. She noted that the gravel portion of Washington Road is now posted at 45 miles per hour and traffic is horrendous.

## CONSENT AGENDA

All matters under Consent Agenda are considered to be routine and will be enacted by one motion, without discussion. If any Council Member or Citizen requests discussion of an item, it will be removed from Consent Agenda for separate discussion.

**2017-0528** Approval of Minutes - City Council Special Meeting - October 23, 2017

**Attachments:** [CC Special Mtg Min 102317.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0330-2017

**Resolved**, that the Minutes of a Rochester Hills City Council Special Meeting held on October 23, 2017 be approved as presented.

**2017-0529** Approval of Minutes - City Council Regular Meeting - October 23, 2017

**Attachments:** [CC Min 102317.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0331-2017

**Resolved**, that the Minutes of a Rochester Hills City Council Regular Meeting held on October 23, 2017 be approved as presented.

**2017-0563** Approval of Minutes - City Council Regular Meeting - November 13, 2017

**Attachments:** [CC Min 111317.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0332-2017

**Resolved**, that the Minutes of a Rochester Hills City Council Regular Meeting held on November 13, 2017 be approved as presented.

**2017-0531** Request for Approval of a Storm Water System Maintenance Agreement between the City of Rochester Hills, and Rochester Community Schools, for Rochester Adams High School

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Storm Water Maint Agreement.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0333-2017

**Resolved**, that the Rochester Hills City Council, hereby approves the storm water system maintenance agreement, relative to the details of the development and use, repair and maintenance of the storm water system from Rochester Community Schools, whose address is 501 W. University Drive, Rochester, MI 48307, for Rochester Adams High School, for Parcel No. 15-06-400-002.

**Further Resolved**, that the City Clerk is directed to record the agreement with the Oakland County Register of Deeds.

**2017-0448** Request for Approval of Traffic Control Order TM-36.17 NO TURN ON RED from northbound Old Perch Road onto Walton Boulevard at their intersection between the hours of 6:30 AM to 9:00 AM and 2:30 PM to 4:00 PM, School Days Only

**Attachments:** [120417 Agenda Summary.pdf](#)  
[TM-36-17 Old Perch and Walton - Rev.pdf](#)  
[Paul Hartzell Correspondence.pdf](#)  
[TM-36-17 Old Perch and Walton.pdf](#)  
[Excerpt of minutes 2017-0448.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0334-2017

**Whereas**, Traffic Control Order TM-36-17.1 has been issued by the City Engineer in accordance within the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), and under the provisions of the City of Rochester Hills Code of Ordinances, Chapter 98 (Rochester Hills Traffic Code), as amended; and

**Whereas**, Said Traffic Control Order covers:

**The Intersection of Old Perch Road and Walton Boulevard - Section #16**

**TM-36-17.1 NO TURN ON RED from northbound Old Perch Road onto Walton Boulevard at their intersection between the hours of 6:30 AM to 9:00 AM and 2:30 PM to 4:00 PM, School Days Only**

**Whereas**, said Traffic Control Order will not be effective after the expiration of ninety (90) days from the date of issuance, except upon approval by this Council; and

**Whereas**, the Advisory Traffic and Safety Board has considered the issues pertaining to the Traffic Control Order and recommends that the Order be approved;

**Resolved**, that the Rochester Hills City Council approves the issuance of the Traffic Control Order TM-36-17.1 to be in effect until rescinded or superseded by subsequent orders; and

**Now, Therefore Be It Resolved**, that a certified copy of this Resolution is filed together with the Traffic Control Order, with the City Clerk of Rochester Hills, Oakland County, Michigan.

**2017-0549** Request for Purchase Authorization - BUILDING/ASSESSING/TREASURY: Blanket Purchase Order/Contract for Third Party Website Hosting Services in the amount not-to-exceed \$67,785.00 through December 31, 2020; BS&A Software, Bath, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Proposal Spreadsheet 17-043.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0335-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Contract/Blanket Purchase Order for third party website hosting services to BS&A Software, Bath, Michigan in the amount not-to-exceed \$67,785.00 through December 31, 2020 and further authorizes the Mayor to execute a contract on behalf of the City.

- 2017-0547** Request for Purchase Authorization - BLDG: Contract/Blanket Purchase Order for Commercial and Industrial Plan Review Services for 2018 and 2019 in the amount not-to-exceed \$80,000.00 through December 31, 2019; Code Source PC, Grandville, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**This Matter was Adopted by Resolution on the Consent Agenda.**

Enactment No: RES0336-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Contract/Blanket Purchase Order for commercial and industrial plan review services for 2018 and 2019 to Code Source PC, Grandville, Michigan in the amount not-to-exceed \$80,000.00 through December 31, 2019 and further authorizes the Mayor to execute a contract on behalf of the City.

**Passed the Consent Agenda**

**A motion was made by Morita, seconded by Hetrick, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

**LEGISLATIVE & ADMINISTRATIVE COMMENTS**

*In response to Public Comment, **President Tisdell** noted that the City is using the tools it has available to address speed limits on gravel roads. He mentioned that oftentimes a speed study could result in the 85th percentile being greater than the posted speed, and stated that the City has a responsibility to post a speed as there could be liability should an injury occur. He questioned whether the barn at Rochester College was a designated historic structure.*

***Dr. Bowyer** thanked Ms. Hill for speaking on behalf of the needs of the Miller family after their house burned down on Thanksgiving, noting that Paul Miller was previously a City representative to the Trailways Commission. She stated that she shared the link online to the GoFundMe page. She responded to Public Comment noting that anytime a speed study is performed the new speed limit is higher than expected.*

***Mr. Hetrick** mentioned that the Chill in the Mills 5K would be held in downtown Rochester on January 21, 2017.*

***Mr. Kubicina** noted that Vice President Morita was being a good sport by wearing an Ohio State University (OSU) hat after losing a bet to him regarding*

the OSU/University of Michigan football game. He commented that every Council has its own personality, and he was anxious to see how this new Council will interact. He welcomed new Council Members Ryan Deel and Jenny McCardell. He recognized long-time resident Gail Kemler, noting that she celebrated her 100th birthday. He stated that she has been involved in many community activities, is one of the founding members of Neighborhood House, as was on the School Board from 1964 to 1972.

**Ms. McCardell** expressed her thanks to all of the City Staff members, Sean Canto, Chief of Fire and Emergency Services, and Captain Michael Johnson, Oakland County Sheriff's Office, for taking her and Mr. Deel through Council Orientation this week. She commented that it has been a great learning process.

**Mayor Barnett** thanked the residents who have expressed interest in serving on the City's Boards, Commissions and Committees. He thanked Ms. Hill for her request for donations to benefit the Miller family and stated that he would be making a contribution to the GoFundMe page. He commented that he had a chance to speak with Sara Roediger, Director of Planning and Economic Development, and stated that Rochester College will be coming before the Historic Districts Commission in January to present an update on the barns. He welcomed the new Council Members. He mentioned several recent events, including:

- Light the Village was well attended.
- The Broomfield Center for Leadership Event was held at the Emagine Theater and the featured speaker was Emagine CEO Paul Glantz.
- This is the third year City staff members are participating in 30 Days of Giving.
- Sandy Steiner is a Rochester Hills resident who writes a blog, I Run This Town. Ms. Steiner made it her goal to run every mile in the city, and invited Mayor Barnett to join her for the last two miles. The undertaking took 22 weeks and encompassed 500 miles.
- Ross Robinson, who was very active at the Older Persons' Commission, recently passed away. A memorial service will be held on December 16, 2017 at 11:00 a.m.

## ATTORNEY'S REPORT

**City Attorney John Staran** had nothing to report.

## NOMINATIONS AND APPOINTMENTS

**2017-0579** Adoption of Resolution to Waive City Council Rules of Procedure to allow for Citizen Appointments to be made within a one-week period of their Nominations  
**Dr. Bowyer** expressed her thanks to those individuals interested in participating on a City Board, Commission or Committee.

**President Tisdell** requested a motion to waive City Council Rules of Procedure to allow for appointments to be made within one week of their nomination, rather than two weeks. He explained that any appointments carrying over for a vote would then be addressed at next week's Regular Meeting.

A motion was made by Bowyer, seconded by Kubicina, that this matter be Adopted by. The motion carried by the following vote:

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0337-2017

**Resolved**, that the Rochester Hills City Council waives the City Council Rules of Procedure, Article VII. Boards, Commissions and Committees, Section .01 (ii) to allow for Citizen Appointments to be made within a one-week period of their Nominations.

**2017-0457** Nomination/Appointment of one (1) Citizen Representative to the Building Authority, for a six-year term to expire December 31, 2023

**Attachments:**

[Farmer, LaVerne CQ.pdf](#)  
[McGuire, Michael CQ.pdf](#)  
[120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Butler, Patrick CQ.pdf](#)  
[Fons, Dane CQ.pdf](#)  
[Kalas, Tom CQ.pdf](#)  
[Sawdon, Keith CQ.pdf](#)  
[Strunk, Jon CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[120417 Resolution \(Draft\).pdf](#)  
[Resolution \(Draft\).pdf](#)

**Public Comment:**

**Michael McGuire**, 935 John R, stated that he has served on the Building Authority for the past six years and would look forward to serving another term.

**LaVerne Farmer**, 3686 Merriweather Lane, stated that she has a General Contractor's license and recently became a Broker. She requested consideration for appointment to the Building Authority.

**Lee Zendel**, 1575 Dutton Road, commented that it appears that some of the candidate questionnaires submitted for consideration this evening may be from candidates that are unfamiliar with what they are submitting for.

**President Tisdell Opened the Floor for Nominations.**

**President Tisdell** nominated Michael McGuire.

**Dr. Bowyer** nominated LaVerne Farmer.

**Seeing No Further Nominations, President Tisdell Closed the Floor for Nominations.**

*He noted that as two individuals were nominated, this item would return to the next Regular Meeting for a vote.*

**Discussed.**

- 2017-0452** Nomination/Appointment of seven (7) Citizen Representatives to the Deer Management Advisory Committee, each for a one-year term to expire December 31, 2018

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Balaban, Monique CQ.pdf](#)  
[Barno, Deborah CQ.pdf](#)  
[Braun III, Werner Richard \(Rick\) CQ.pdf](#)  
[Brown, Jeremy CQ.pdf](#)  
[Decker, Allen CQ.pdf](#)  
[Donovan, Sean.pdf](#)  
[Granader, Brian CQ.pdf](#)  
[Hunter, Scott CQ.pdf](#)  
[Moore, Carl CQ.pdf](#)  
[Nachtman, James CQ.pdf](#)  
[Neveau, Thomas CQ.pdf](#)  
[Paille, John CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdell Opened the Floor for Nominations.**

*Dr. Bowyer nominated Monique Balaban, Deborah Barno, Jeremy Brown, Allen Decker, Sean Donovan, Scott Hunter and James Nachtman.*

**Seeing No Further Nominations, President Tisdell Closed the Floor for Nominations.**

*President Tisdell announced that the individuals nominated would be appointed to the Deer Management Advisory Committee and requested a motion to do so.*

**A motion was made by Hetrick, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0338-2017

**Resolved**, that the Rochester Hills City Council hereby appoints Monique Balaban, Deborah Barno, Jeremy Brown, Allen Decker, Sean Donovan, Scott Hunter and James Nachtman to the Deer Management Advisory Committee, each to serve a one-year term to expire December 31, 2018.

- 2017-0453** Nomination/Appointment of two (2) Citizen Representatives to the Elections Commission, each for a three-year term to expire December 31, 2020

**Attachments:**

[Chambers, Denise CQ.pdf](#)  
[Hauser, Daniel CQ.pdf](#)  
[Tischer, Charles CQ.pdf](#)  
[120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Calderwood, Christina CQ.pdf](#)  
[Dunn, Stephen CQ.pdf](#)  
[Duperon, Jeff CQ.pdf](#)  
[Izzathullah, MD, Lubna S CQ.pdf](#)  
[Reina, Steve CQ.pdf](#)  
[Strand, James CQ.pdf](#)  
[Strunk, Susan CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Public Comment:**

*Denise Chambers, 1058 Springwood Lane, stated that she has lived in Rochester Hills for approximately 20 years and has a Bachelors and Masters from Central Michigan University. She explained that she has worked in the State of Michigan and in Pennsylvania for approximately 25 years administering welfare programs, and as a part of her job had responsibility for personnel. She requested consideration for the Human Resources Technical Review Committee and for the Elections Commission, as she has worked with City Clerk Tina Barton and Deputy Clerk Leanne Scott on elections.*

**President Tisdell Opened the Floor for Nominations.**

*Mr. Kubicina nominated Denise Chambers.*

*Dr. Bowyer nominated Chip Tischer.*

*Ms. McCardell nominated Dan Hauser.*

**Seeing No Further Nominations, President Tisdell Closed the Floor for Nominations.**

*He noted that as three individuals were nominated, this item would return to the next Regular Meeting for a vote.*

**Discussed.**

**2017-0454** Nomination/Appointment of three (3) Citizen Representatives to the Green Space Advisory Board, each for a three-year term to expire December 31, 2020

**Attachments:**

[Demp, Wendy CQ.pdf](#)  
[Gauthier, Tim CQ.pdf](#)  
[Janulis, Darlene.pdf](#)  
[Leach, Philip CQ.pdf](#)  
[Smith, Ryan CQ.pdf](#)  
[120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Braun III, Werner Richard \(Rick\) CQ.pdf](#)  
[Calderwood, Christina CQ.pdf](#)  
[Foster, Dianah CQ.pdf](#)  
[Granader, Brian CQ.pdf](#)  
[Hulbert, Rodney CQ.pdf](#)  
[Hunter, Scott CQ.pdf](#)  
[Izzathullah, MD, Lubna S CQ.pdf](#)  
[Krajewski, Ken CQ.pdf](#)  
[Lyons CQ.pdf](#)  
[Mazur-Abeare, Donna.pdf](#)  
[McGunn, Michael CQ.pdf](#)  
[Muenk, Johnathan CQ.pdf](#)  
[Nachtman, James CQ.pdf](#)  
[Rogers, Leanne CQ.pdf](#)  
[Strand, James CQ.pdf](#)  
[Strunk, Susan CQ.pdf](#)  
[Tillison, Parry CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Public Comment:**

*Ryan Smith, 1475 Dawes Avenue, requested consideration for nomination to the Green Space Advisory Board. He stated that he is an avid runner and chose Rochester Hills as a place to live because of its Green Space.*

**President Tisdell Opened the Floor for Nominations.**

*Dr. Bowyer nominated Tim Gauthier, Darlene Janulis and Philip Leach.  
Ms. McCardell nominated Wendy Demp and Ryan Smith.*

**Seeing No Further Nominations, President Tisdell Closed the Floor for Nominations.**

*He noted that as five individuals were nominated, this item would return to the next Regular Meeting for a vote.*

**Discussed.**

**2017-0455** Nomination/Appointment of two (2) Citizen Representatives to the Historic Districts Commission, each for a three-year term to expire December 31, 2020

**Attachments:**

[Janulis, Darlene CQ.pdf](#)  
[Mendez Jr. AIA, Leo Valentino CQ.pdf](#)  
[Reina, Steve CQ.pdf](#)  
[120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[HDC Appt Memo.pdf](#)  
[Dunphy CQ.pdf](#)  
[Hill, Melinda CQ.pdf](#)  
[Izzathullah, MD, Lubna S CQ.pdf](#)  
[Koski, David CQ.pdf](#)  
[Krajewski, Ken CQ.pdf](#)  
[McGunn, Michael CQ.pdf](#)  
[Paille, John CQ.pdf](#)  
[Strunk, Susan CQ.pdf](#)  
[Webster, LaVere CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Public Comment:**

*Steve Reina, 162 Stratford, stated that he is a local lawyer, and he expressed his thanks to Council for appointing him to fill a vacancy on the Historic Districts Commission two years ago. He requested appointment for a full term.*

**President Tisdell Opened the Floor for Nominations.**

*Vice President Morita nominated Leo Mendez, Jr., and Darlene Janulis. Mr. Hetrick nominated Steve Reina.*

**Seeing No Further Nominations, President Tisdell Closed the Floor for Nominations.**

*He noted that as three individuals were nominated, this item would return to the next Regular Meeting for a vote.*

**Discussed.**

**2017-0456** Nomination/Appointment of four (4) Citizen Representatives to the Historic Districts Study Committee, each for a two-year term to expire December 31, 2019

**Attachments:**

[Koski, David CQ.pdf](#)  
[Lyons, Kelly CQ.pdf](#)  
[Stephens, Tom CQ.pdf](#)  
[Thompson, Jason CQ.pdf](#)  
[Webster, LaVere CQ.pdf](#)  
[120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[HDSC Appt Memo.pdf](#)  
[Hauser, Daniel CQ.pdf](#)  
[Izzathullah, MD, Lubna CQ.pdf](#)  
[Reina, Steve CQ.pdf](#)  
[Siegfried, Steve CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdal Opened the Floor for Nominations.**

*Dr. Bowyer* nominated David Koski, Tom Stephens, Jason Thompson and LaVere Webster.

*Mr. Kubicina* nominated Kelly Lyons.

**Seeing No Further Nominations, President Tisdal Closed the Floor for Nominations.**

*He noted that as five individuals were nominated, this item would return to the next Regular Meeting for a vote.*

**Discussed.**

2017-0458 Nomination/Appointment of two (2) Citizen Representatives to the Human Resources Technical Review Committee, each for a one-year term to expire December 31, 2018

**Attachments:**

[Chambers, Denise CQ.pdf](#)  
[Hooper, Greg CQ.pdf](#)  
[McDonald, Thomas CQ.pdf](#)  
[120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Calderwood, Christina CQ.pdf](#)  
[Soisson, Nancy CQ.pdf](#)  
[Strunk, Susan CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdal Opened the Floor for Nominations.**

*Vice President Morita* nominated Greg Hooper and Denise Chambers.

*Mr. Kubicina* nominated Thomas McDonald.

**Seeing No Further Nominations, President Tisdal Closed the Floor for Nominations.**

*He noted that as three individuals were nominated, this item would return to the next Regular Meeting for a vote.*

**Discussed.**

**2017-0459** Nomination/Appointment of two (2) Citizen Representatives to the Liquor License Technical Review Committee, each for a one-year term to expire December 31, 2018

**Attachments:**

[Blackstone, Thomas CQ.pdf](#)  
[Pixley, Vern CQ.pdf](#)  
[Smith, Ryan CQ.pdf](#)  
[120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Butler, Patrick CQ.pdf](#)  
[Hooper, Greg CQ.pdf](#)  
[Krajewski, Ken CQ.pdf](#)  
[McCracken, Chris CQ.pdf](#)  
[Rogers, Leanne CQ.pdf](#)  
[Wilhelm, Glenn CQ.pdf](#)  
[Williams, Jason CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Public Comment:**

*Ryan Smith, 1475 Dawes, requested consideration for appointment to the Liquor License Technical Review Committee. He stated that his education and employment would make him suitable for appointment to this Committee.*

**President Tisdell Opened the Floor for Nominations.**

*Mr. Kubicina nominated Thomas Blackstone and Vern Pixley.  
Vice President Morita nominated Ryan Smith.*

**Seeing No Further Nominations, President Tisdell Closed the Floor for Nominations.**

*He noted that as three individuals were nominated, this item would return to the next Regular Meeting for a vote.*

**Discussed.**

**2017-0460** Nomination/Appointment of seven (7) Citizen Representatives to the Public Safety and Infrastructure Technical Review Committee, each for a one-year term to expire December 31, 2018

**Attachments:**

[Blackstone, Thomas CQ.pdf](#)  
[Carlock, Jason CQ.pdf](#)  
[Duperon, Jeff CQ.pdf](#)  
[Graves, Jayson CQ.pdf](#)  
[Hooper, Greg CQ.pdf](#)  
[Smith, Ryan CQ.pdf](#)  
[Stephens, Tom CQ.pdf](#)  
[Struzik, Scott CQ \(Revised\).pdf](#)  
[120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Brown, Jeremy CQ.pdf](#)  
[Hokschi, Jr., Orville CQ.pdf](#)  
[Izzathullah, MD, Lubna S CQ.pdf](#)  
[Johnson, Walter CQ.pdf](#)  
[Krajewski, Ken CQ.pdf](#)  
[Mazur-Abeare, Donna CQ.pdf](#)  
[Moore, Carl CQ.pdf](#)  
[Schroeder, C Neall CQ.pdf](#)  
[Strunk, Susan CQ.pdf](#)  
[Struzik, Scott CQ.pdf](#)  
[Williams, Jason CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Public Comment:**

**Scott Struzik**, 2735 Stonebury Drive, requested reappointment to the Public Safety and Infrastructure Technical Review Committee, stating that he has served since 2015. He commented that it is his opinion that the Committee has made much progress and is solution-oriented.

**Ryan Smith**, 1475 Dawes, requested appointment, stating that he wishes to be involved in public safety as it he has a degree in it and can bring knowledge and expertise to a great board.

**Jeff Duperon**, 2737 Long Meadow Lane, stated that he had emailed Council Members information on his interest and background that might contribute to his appointment to this Committee. He stated that he is an 18-year Rochester Hills resident and businessman, and has participated in a number of community activities including the Rochester Rotary, Bloomfield Hills Optimists Club as President, and was previously a volunteer firefighter.

**Ms. McCardell** thanked the residents who came out to speak this evening.

**President Tisdell Opened the Floor for Nominations.**

**Mr. Hetrick** nominated Jason Carlock, Jeff Duperon, Jayson Graves, Greg Hooper, Ryan Smith, Tom Stephens and Scott Struzik.

**Mr. Kubicina** nominated Thomas Blackstone.

**Seeing No Further Nominations, President Tisdell Closed the Floor for**

**Nominations.**

*He noted that as eight individuals were nominated, this item would return to the next Regular Meeting for a vote.*

**Discussed.**

**2017-0461** Nomination/Appointment of one (1) Citizen Representative to the Rochester Hills Museum Foundation, for a two-year term to expire December 31, 2019

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Granthen, Julie CQ.pdf](#)  
[Hooper, Greg CQ.pdf](#)  
[Izzathullah, MD, Lubna S CQ.pdf](#)  
[Koski, David CQ.pdf](#)  
[Lyons CQ.pdf](#)  
[Morris, Heidi CQ.pdf](#)  
[Pixley, Vern CQ.pdf](#)  
[Sawdon, Keith CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdell Opened the Floor for Nominations.**

*Vice President Morita nominated Vern Pixley.*

**Seeing No Further Nominations, President Tisdell Closed the Floor for Nominations.**

*He requested a motion to appoint Vern Pixley to the Rochester Hills Museum Foundation.*

**A motion was made by Morita, seconded by McCardell, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0339-2017

**Resolved**, that the Rochester Hills City Council hereby appoints Vern Pixley to the Rochester Hills Museum Foundation, to serve a two-year term to expire December 31, 2019.

**2017-0462** Nomination/Appointment of seven (7) Citizen Representatives to the Water and Sewer Technical Review Committee, each for a one-year term to expire December 31, 2018

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Nomination Form.pdf](#)  
[Brown, Jeremy CQ.pdf](#)  
[Butler, Patrick CQ.pdf](#)  
[Duperon, Jeff CQ.pdf](#)  
[Graves, Jayson CQ.pdf](#)  
[Hokschi, Jr., Orville CQ.pdf](#)  
[Hooper, Greg CQ.pdf](#)  
[Hurst, Philip CQ.pdf](#)  
[McDonald, Thomas CQ.pdf](#)  
[Paille, John CQ.pdf](#)  
[Schroeder, C Neall CQ.pdf](#)  
[Soisson, Nancy CQ.pdf](#)  
[Notice of Vacancy.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdel Opened the Floor for Nominations.**

**Mr. Hetrick** nominated Patrick Butler, Orville Hokschi Jr., Philip Hurst, Thomas McDonald, John Paille, C. Neall Schroeder and Nancy Soisson.

**Seeing No Further Nominations, President Tisdel Closed the Floor for Nominations.**

He requested a motion to appoint these individuals to the Water and Sewer Technical Review Committee.

**A motion was made by Hetrick, seconded by Bowyer, that this matter be Adopted by. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdel

Enactment No: RES0340-2017

**Resolved**, that the Rochester Hills City Council hereby appoints Patrick Butler, Orville Hokschi Jr., Philip Hurst, Thomas McDonald, John Paille, C. Neall Schroeder and Nancy Soisson to the Water and Sewer Technical Review Committee, each to serve a one-year term to expire December 31, 2018.

**Election of City Council President and Vice-President**

**2017-0467** Election of City Council President for a one-year term to expire December 2, 2018

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Election Procedure - Roberts Rules.pdf](#)  
[Nomination Form - Pres.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdel Opened the Floor for Nominations.**

**Mr. Kubicina** nominated Mark Tisdel.

**Seeing No Further Nominations, President Tisdel Closed the Floor for Nominations.**

*He requested a motion for his appointment as City Council President.*

**A motion was made by Kubicina, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdel

Enactment No: RES0341-2017

**Resolved**, that the Rochester Hills City Council appoints Mark Tisdel as City Council President for a term to expire December 2, 2018.

**2017-0468** Election of City Council Vice-President for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - VicePres.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdel Opened the Floor for Nominations.**

*Dr. Bowyer nominated Stephanie Morita.*

**Seeing No Further Nominations, President Tisdel Closed the Floor for Nominations.**

*He requested a motion to appoint Stephanie Morita as City Council Vice President.*

**A motion was made by Bowyer, seconded by Deel, that this matter be Adopted by. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdel

Enactment No: RES0342-2017

**Resolved**, that the Rochester Hills City Council appoints Stephanie Morita as City Council Vice-President for a term to expire December 2, 2018.

### **Council Appointments to Independent Boards and Commissions**

**2017-0469** Appointment of one (1) City Council Member to the Advisory Traffic & Safety Board for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - ATSB.pdf](#)

**Appointed James Kubicina to the Advisory Traffic and Safety Board for a one-year term to expire December 2, 2018.**

**2017-0470** Appointment of one (1) City Council Member to the Avondale Youth Assistance for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - AYA.pdf](#)

**Appointed Stephanie Morita to the Avondale Youth Assistance for a one-year term to expire December 2, 2018.**

- 2017-0471 Appointment of one (1) City Council Member to the Brownfield Redevelopment Authority for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Brownfield.pdf](#)

**Appointed Ryan Deel to the Brownfield Redevelopment Authority for a one-year term to expire December 2, 2018.**

- 2017-0472 Appointment of one (1) City Council Member to the Board of Trustees to the VanHoosen Jones Stoney Creek Cemetery Trust for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Cemetery Trust.pdf](#)

**Appointed Susan Bowyer to the Board of Trustees to the VanHoosen Jones Stoney Creek Cemetery Trust for a one-year term to expire December 2, 2018.**

- 2017-0473 Appointment of one (1) City Council Member to the Green Space Advisory Board for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - GSAB.pdf](#)

**Appointed Susan Bowyer to the Green Space Advisory Board for a one-year term to expire December 2, 2018.**

- 2017-0474 Appointment of one (1) City Council Member to the Board of Trustees to the Green Space Perpetual Care Trust for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Green Space Trust.pdf](#)

**Appointed Susan Bowyer to the Board of Trustees to the Green Space Perpetual Care Trust for a one-year term to expire December 2, 2018.**

- 2017-0475 Appointment of one (1) City Council Member to the Rochester Hills Museum Foundation for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Museum Foundation.pdf](#)

**Appointed Stephanie Morita to the Rochester Hills Museum Foundation for a one-year term to expire December 2, 2018.**

- 2017-0513 Appointment of one (1) City Council Member to the Naming Standing Committee for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Naming Cmte.pdf](#)

**Appointed James Kubicina to the Naming Standing Committee for a one-year term to expire December 2, 2018.**

- 2017-0476 Appointment of two (2) City Council Members to the Older Persons' Commission, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - OPC.pdf](#)

**Appointed James Kubicina and Stephanie Morita to the Older Persons' Commission for a one-year term to expire December 2, 2018.**

- 2017-0477** Appointment of two (2) City Council Members to the Pine Trace Committee, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Pine Trace.pdf](#)

**Appointed Susan Bowyer and James Kubicina to the Pine Trace Committee, each for a one-year term to expire December 2, 2018.**

- 2017-0478** Appointment of one (1) City Council Member to the Planning Commission for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Planning Commission.pdf](#)

**Appointed Stephanie Morita to the Planning Commission for a one-year term to expire December 2, 2018.**

- 2017-0479** Appointment of one (1) City Council Member to the Board of Trustees to the Retiree Health Care Trust for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Retiree Health Care Trust.pdf](#)

**Appointed Ryan Deel to the Board of Trustees to the Retiree Health Care Trust for a one-year term to expire December 2, 2018.**

- 2017-0480** Appointment of one (1) City Council Member to the Rochester Area Youth Assistance for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - RAYA.pdf](#)

**Appointed Jenny McCardell to the Rochester Area Youth Assistance for a one-year term to expire December 2, 2018.**

- 2017-0481** Appointment of one (1) City Council Member to the Rochester/Auburn Hills Community Coalition for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - RAHCC.pdf](#)

**Appointed Jenny McCardell to the Rochester/Auburn Hills Community Coalition for a one-year term to expire December 2, 2018.**

- 2017-0482** Appointment of one (1) City Council Member to the Rochester-Avon Recreation Authority for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - RARA.pdf](#)

**Appointed Ryan Deel to the Rochester Avon Recreation Authority for a one-year term to expire December 2, 2018.**

- 2017-0486** Appointment of one (1) City Council Member as Alternate to the Southeast Michigan Council of Governments for a two-year term to expire December 1, 2019

**Attachments:** [Nomination Form - SEMCOG.pdf](#)

**Appointed Dale Hetrick as Alternate to the Southeast Michigan Council of Governments for a two-year term to expire December 1, 2019.**

- 2017-0484** Appointment of three (3) City Council Members to the Sister City Committee/Auburn Hills, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Sister Cities Auburn Hills.pdf](#)

**Appointed James Kubicina, Jenny McCardell and Stephanie Morita to the Sister City Committee/Auburn Hills, each for a one-year term to expire December 2, 2018.**

- 2017-0485** Appointment of three (3) City Council Members to the Sister City Committee/Rochester, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Sister Cities Rochester.pdf](#)

**Appointed Susan Bowyer, Ryan Deel and Dale Hetrick to the Sister City Committee/Rochester, each for a one-year term to expire December 2, 2018.**

- 2017-0487** Appointment of two (2) City Council Members to the Southeastern Oakland County Resource Recovery Authority (SOCRRA), each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - SOCRRA.pdf](#)

**Appointed Ryan Deel and Jenny McCardell to the Southeastern Oakland County Resource Recovery Authority (SOCRRA), each for a one-year term to expire December 2, 2018.**

- 2017-0488** Appointment of City Council Members as one (1) Delegate and one (1) Alternate to the Trailways Commission, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Trailways.pdf](#)

**Appointed Susan Bowyer as Delegate and Jenny McCardell as Alternate to the Trailways Commission, each for a one-year term to expire December 2, 2018.**

- 2017-0483** Appointment of one (1) City Council Member to the Rochester Hills Government Youth Council for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - RHGYC.pdf](#)

**Appointed Ryan Deel to the Rochester Hills Government Youth Council for a one-year term to expire December 2, 2018.**

- 2017-0489** Appointment of one (1) City Council Member to the Zoning/Sign Board of Appeals for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - ZBA.pdf](#)

**Appointed Dale Hetrick to the Zoning/Sign Board of Appeals for a one-year term to expire December 2, 2018.**

### **Council Appointments to Technical Review Committees**

- 2017-0490** Appointment of one (1) City Council Member to the Capital Improvement Project (CIP) for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - CIP.pdf](#)

**Appointed Stephanie Morita to the Capital Improvement Project (CIP) for a one-year term to expire December 2, 2018.**

- 2017-0491** Appointment of one (1) City Council Member to the Cemetery Citizen Advisory Technical Review Committee for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Cemetery.pdf](#)

**Appointed Dale Hetrick to the Cemetery Citizen Advisory Technical Review Committee for a one-year term to expire December 2, 2018.**

- 2017-0492** Appointment of two (2) City Council Members to the Deer Management Advisory Committee (DMAC), each for a one-year term to expire December 2,

**Attachments:** [Nomination Form - DMAC.pdf](#)

**Appointed Dale Hetrick and James Kubicina to the Deer Management Advisory Committee (DMAC), each for a one-year term to expire December 2, 2018.**

- 2017-0493** Appointment of two (2) to three (3) City Council Members to the Human Resources Technical Review Committee, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - HRTRC.pdf](#)

**Appointed Susan Bowyer, Stephanie Morita and Mark Tisdell to the Human Resources Technical Review Committee, each for a one-year term to expire December 2, 2018.**

- 2017-0494** Appointment of two (2) to three (3) City Council Members to the Liquor License Technical Review Committee, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - LLTRC.pdf](#)

**Appointed Ryan Deel, James Kubicina and Jenny McCardell to the Liquor License Technical Review Committee, each for a one-year term to expire December 2, 2018.**

- 2017-0495** Appointment of two (2) City Council Members to the Public Safety and Infrastructure Technical Review Committee, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - PSITRC.pdf](#)

**Appointed Dale Hetrick and Jenny McCardell to the Public Safety and Infrastructure Technical Review Committee, each for a one-year term to expire December 2, 2018.**

- 2017-0496** Appointment of three (3) City Council Members to the Strategic Planning and Policy Review Technical Review Committee, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - Strategic.pdf](#)

**Appointed Ryan Deel, Stephanie Morita and Mark Tisdell to the Strategic Planning and Policy Review Technical Review Committee, each for a one-year term to expire December 2, 2018.**

- 2017-0497** Appointment of two (2) to three (3) City Council Members to the Water and Sewer Technical Review Committee, each for a one-year term to expire December 2, 2018

**Attachments:** [Nomination Form - WSTRC.pdf](#)

**Appointed Susan Bowyer, Dale Hetrick and Jenny McCardell to the Water and Sewer Technical Review Committee, each for a one-year term to expire December 2, 2018.**

- 2017-0580** Resolution to Appoint Council Members to Boards, Commissions and Technical Review Committees

***President Tisdell expressed his thanks to Council Members for their behind-the-scenes work to make the appointment process smooth.***

***He requested a motion to appoint the Council Members to the various Boards, Commissions and Committees as noted above.***

**A motion was made by Kubicina, seconded by Hetrick, that this matter be Adopted by. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0343-2017

**Resolved,** that the Rochester Hills City Council Members are hereby appointed to the Independent Boards, Commissions and Technical Review Committees stated above.

## NEW BUSINESS

- 2017-0093** Request for Purchase Authorization - DPS/GAR: Increase to Blanket Purchase Order for 21AA Natural Stone in the amount of \$15,000.00 for a new not-to-exceed amount of \$40,740.00 through December 31, 2018; Osburn Industries, Inc., Taylor, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[031317 Agenda Summary.pdf](#)  
[BID Tabulation.pdf](#)  
[031317 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Allan Schneck, Director of DPS/Engineering, stated that this and the next two items under consideration were similar. He noted that the City stockpiles some of the material it uses for various maintenance activities throughout the year. He commented that the City has stepped up its maintenance activities on gravel roads and noted that a fair amount of these materials were used for re-graveling. He mentioned that materials are also used in Water and Sewer work as backfill. He commented that DPS has done a great amount of work this year.*

*Mr. Kubicina commented that he participated in an informal speed study on Dutton Road with President Tisdell and stated that Dutton Road is in the best shape he has seen.*

**A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0344-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order for 21AA Natural Stone to Osburn Industries, Inc., Taylor, Michigan in the amount of \$15,000.00 for a new not-to-exceed amount of \$40,740.00 through December 31, 2018.

- 2017-0094** Request for Purchase Authorization - DPS/GAR: Increase to Blanket Purchase Order for 22A Road Gravel in the amount of \$25,000.00 for a new not-to-exceed amount of \$49,260.00 through December 31, 2018; Tri-City Aggregates, Holly, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[031317 Agenda Summary.pdf](#)  
[BID Tabulation.pdf](#)  
[031317 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

*Allan Schneck, Director of DPS/Engineering, stated that similar to the previous item, 22A gravel is used on local gravel roads under the City's jurisdiction to address running, potholing, and address grades and proper cross slope.*

**A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0345-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order for 22A Road Gravel to Tri-City Aggregates, Inc., Holly, Michigan in the amount of \$25,000.00 for a new not-to-exceed amount of \$49,260.00 through December 31, 2018.

**2017-0097** Request for Purchase Authorization - DPS/GAR: Increase to Blanket Purchase Order for 21AA Crushed Concrete in the amount of \$8,000.00 for a new not-to-exceed amount of \$20,000.00 through December 31, 2018; B&W Landscape, Clinton Township, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[031317 Agenda Summary.pdf](#)  
[BID Tabulation.pdf](#)  
[031317 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Allan Schneck**, Director of DPS/Engineering, stated that 21AA crushed limestone is used for base repairs. He commented that it is cheaper than limestone and is as effective. He noted that the 21AA is also used in repairs to catch basins before restoring the permanent surface.

**A motion was made by Bowyer, seconded by McCardell, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0346-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the Blanket Purchase Order for 21AA Crushed Concrete to B&W Landscape, Clinton Township, Michigan in the amount of \$8,000.00 for a new not-to-exceed amount of \$20,000.00 through December 31, 2018.

**2017-0544** Request for Purchase Authorization - DPS/FLEET: Purchase of nine (9) new vehicles in the amount of \$282,024.00; seven (7) new vehicles in the amount of \$229,832.00 from Todd Wenzel Buick GMC, Westland, MI; two (2) new vehicles in the amount of \$52,192.00 from Berger Chevrolet, Grand Rapids, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Vehicle Purchase Summary.pdf](#)  
[1500 4x4 Pickup 18.pdf](#)  
[2500 4x4 Pickup.pdf](#)  
[3500 CC 4x4 Dump 17.pdf](#)  
[Savanna Cargo Van 18.pdf](#)  
[Traverse AWD 18.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Allan Schneck**, Director of DPS/Engineering noted that this request for the annual purchase of vehicles was included in the Budget. He explained that manufacturers take care of fleet purchases in the first part of the year, and orders must be placed. He noted that Fleet Manager Bruce Halliday provided a detailed explanation of the vehicles and why they are being purchased. He stated that once the vehicles are beyond their useful life and begin to incur more maintenance costs, they are auctioned off.

**Public Comment:**

**Lee Zendel**, 1575 Dutton, questioned why two vehicles were being purchased from a Grand Rapids dealer and whether there were additional delivery costs involved.

**Mr. Schneck** responded that the vehicles are delivered to the DPS facility along with title work and associated documents. He stated that there are no additional costs for delivery.

**President Tisdell** commented that historically not many dealers are anxious to sell vehicles at these prices.

**Dr. Bowyer** questioned who will receive the new vehicles.

**Mr. Schneck** responded that some vehicles will go to Facilities, others to Building, and some to Safety. One Parks vehicle and three DPS vehicles are included. He noted that the draft resolution provided had a typographical error in the total, and would be corrected.

**A motion was made by Bowyer, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0347-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of seven (7) new vehicles in the amount of \$229,832.00 from Todd Wenzel Buick GMC, Westland, Michigan and two (2) new vehicles in the amount of \$52,192.00 from Berger Chevrolet, Grand Rapids, Michigan for a total purchase cost not-to-exceed \$282,024.00.

**2017-0550** Request for Purchase Authorization - DPS/FLEET: Blanket Purchase Order for purchase of unleaded gasoline and diesel fuel in the amount not-to-exceed \$732,460.00 through January 31, 2020; RKA Petroleum Companies, Romulus, MI; Ports Petroleum Company, Inc., Wooster, OH

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Supporting Documentation.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Allan Schneck**, Director of DPS/Engineering, stated that the solicitation for gas and fuel was made through the Michigan Intergovernmental Trade Network. He noted that the vendors have been very responsible and a two-year option is requested to extend the contract. He explained that Purchasing has reached out to the vendor and they have indicated that they will honor pricing.

**A motion was made by Bowyer, seconded by Deel, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0348-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase

Order for unleaded gasoline and diesel fuel to RKA Petroleum Companies, Romulus, Michigan and Ports Petroleum Company, Inc., Wooster, Ohio in the amount not-to-exceed \$732,460.00 through January 31, 2020.

- 2017-0555** Request for Purchase Authorization - DPS/GAR: Blanket Purchase Order for the purchase of water meters and equipment in the amount not-to-exceed \$275,000.00 through December 31, 2018; ETNA Supply Company, Grand Rapids, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Allan Schneck**, Director of DPS/Engineering, stated that this is a budgeted item. He explained that the City purchases water from the Great Lakes Water Authority which runs through the City's distribution system and into buildings which record consumption for invoicing. He commented that the City has been experiencing a significant amount of building, and new meters are needed as well as predictive and proactive replacement of aging meters and reading equipment.

**A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0349-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Blanket Purchase Order for the purchase of water meters and equipment to ETNA Supply Company, Grand Rapids, Michigan in the amount not-to-exceed \$275,000.00 through December 31, 2018.

- 2015-0530** Request for Purchase Authorization - BLDG: Increase to the Contract/Blanket Purchase Order for fire suppression and fire alarm plan review and inspection services in the amount of \$25,000.00 for a new not-to-exceed amount of \$225,000.00 through December 31, 2017; Fire Safety Consultants, Inc., Elgin, IL; Fire Savvy Consultants and Services. L.L.C., Commerce, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[121415 Agenda Summary.pdf](#)  
[Proposal Spreadsheet.pdf](#)  
[121415 Resolution.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Scott Cope**, Director of Building/Ordinance Compliance, explained that the Building Department has been busy with the amount of construction activity occurring in the city. He noted that the expenditure will stay within the budgeted amount.

**A motion was made by Bowyer, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0350-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes an increase to the Contract/Blanket Purchase Order to Fire Safety Consultants, Inc., Elgin, Illinois, as primary vendor and Fire Savvy Consultants and Services, L.L.C., Commerce, Michigan as

the secondary vendor for fire suppression and fire alarm plan review and inspections services in the amount of \$25,000.00 for a new not-to-exceed amount of \$225,000.00 through December 31, 2017.

- 2017-0548** Request for Purchase Authorization - BLDG: Contract/Blanket Purchase Order for Fire Suppression and Fire Alarm Plan Review and Inspection Services for 2018 and 2019 in the amount not-to-exceed \$225,000.00 through December 31, 2019; Fire Safety Consultants, Inc., Elgin, IL; Fire Savvy Consultants and Services LLC, Commerce, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Scott Cope**, Director of Building/Ordinance Compliance, explained that similar to the previous item, the city has had significant construction activity and more is expected for 2018 and 2019 and these services are needed.

**A motion was made by Hetrick, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0351-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes a Contract/Blanket Purchase Order to Fire Safety Consultants, Inc., Elgin, Illinois as the primary vendor and Fire Savvy Consultants and Services LLC, Commerce, Michigan as the secondary vendor for fire suppression and fire alarm plan review and inspection services for 2018 and 2019 in the amount not-to-exceed \$225,000.00 through December 31, 2019 and further authorizes the Mayor to execute a contract on behalf of the City.

- 2017-0556** Request for Purchase Authorization - FIRE: Purchase of four (4) new vehicles for replacement of current vehicles in the amount of \$162,421.00; Todd Wenzel Buick GMC, Westland, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[4WD GMC Yukon.pdf](#)  
[4WD GMC Sierra Crew Cab.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Sean Canto**, Chief of Fire and Emergency Services, stated that four new vehicles are requested to replace those used by the Chief, Deputy Chief, Fire Marshal and Captain of Training and Safety. He noted that these vehicles were slated for replacement in late 2016, but were pushed back to this year. He mentioned that the City is seeing approximately a 30 percent return rate of investment on the old vehicles. He commented that the current vehicles will begin requiring repairs and showing corrosion and they are being sold while they still have a good resale value.

**Dr. Bowyer** expressed her thanks to the Department for extending the life of their current vehicles through this year.

**A motion was made by Hetrick, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0352-2017

**Resolved**, that the Rochester Hills hereby authorizes the purchase of four (4) new vehicles for replacement of current vehicles to Todd Wenzel Buick GMC, Westland, Michigan in the amount of \$162,421.00.

**2017-0527** Request for Purchase Authorization - FIRE: Purchase of one (1) 105' Heavy Duty Aerial Ladder in the amount of \$966,459.33 with a project contingency in the amount of \$15,000.00 for a purchase amount not-to-exceed \$981,459.33; Halt Fire Incorporated, Wixom, MI

**Attachments:** [120417 Agenda Summary.pdf](#)  
[Truck Cost Summary.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Sean Canto**, Chief of Fire and Emergency Services, noted that this aerial ladder will replace two vehicles. He stated that it was originally budgeted to be replaced in 2019; however, the Department received notice from the DPS staff that the vehicle is having significant corrosion and rust issues within the torque box and frame. He mentioned that the City will use the same Pierce contract that it used in 2015, which will save money. He noted that to date \$344,000 was saved, and if this apparatus is approved, another \$142,000 will be saved. In addition, the purchase is \$218,000 under the \$1.2 million budgeted line item for 2019. He stated that it will take 10 to 11 months to receive the vehicle leading to delivery in October or November of 2018. He noted that in speaking with the Chief Financial Officer, funds are available for this unit and a budget amendment would be required reflecting the purchase if approved.

**Dr. Bowyer** questioned whether replacing the two vehicles with one will hinder operations.

**Chief Canto** responded that it will not. He noted that two ladder trucks will be replaced. He explained that when he first came on board, the City had six different manufacturers of fire apparatus. He stated that American LaFrance went out of business in 2013 and all parts, manufacturing, and service facilities were closed, making parts difficult to obtain. He noted that the City is one breakdown away from having an unusable vehicle. He mentioned that DPS staff had to fabricate a bracket to hold a window up in one of the current vehicles which took that truck out of service for over a week. He noted that the City is working toward standardizing its apparatus.

**Mr. Hetrick** requested Chief Canto repeat the savings.

**Chief Canto** responded that three apparatus were purchased under the request for proposal, saving \$344,677 in prepayment and other discounts. With this apparatus, the City will receive a Pierce discount of \$97,627 and a pre-pay discount of \$45,178, for a total of \$142,505. The apparatus total is \$981,459.33 and the City budgeted \$1.2 million. Without discounts, the truck would have come in at \$1,123,965. He pointed out that in the last two years the City saved almost a half-million dollars through the RFP process.

**Mr. Hetrick** stated that this is good news, and recognized that the savings will go back into the Fire Capital Fund, useful for future purposes. He commented that while it is being pulled ahead, it is with a very sharp eye for the purpose of keeping residents safe.

**Mr. Kubicina** questioned whether all of the City's American LaFrance vehicles are now gone.

**Chief Canto** responded that one engine is used as a reserve piece. He mentioned that the City has a LaFrance tanker; however, it is on a Freightliner chassis.

**A motion was made by Bowyer, seconded by Morita, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0353-2017

**Resolved**, that the Rochester Hills City Council hereby authorizes the purchase of one (1) 105' Heavy Duty Aerial Ladder to Halt Fire Incorporated, Wixom, Michigan in the amount of \$966,459.33 with a project contingency in the amount of \$15,000.00 for a purchase amount not-to-exceed \$981,459.33.

**2017-0558** Request for Adoption of the City of Rochester Hills Support Emergency Operations Plan

**Attachments:** [120417 Agenda Summary.pdf](#)  
[City of Rochester Hills Emergency Operations Support Plan 2017.pdf](#)  
[City of Rochester Hills Hazard Mitigation Plan 2017.pdf](#)  
[Sara Title III Binder 2017.pdf](#)  
[Sara Title III Facilities 2017.pdf](#)  
[Resolution \(Draft\).pdf](#)

**Sean Canto**, Chief of Fire and Emergency Services, stated that the City operates under the Oakland County Emergency Management Program, and Rochester Hills must have their own plan in place, which should be updated every four years. He noted that the responsibilities of each department are outlined.

He stated that he received a question from Vice President Morita regarding continuity of government should the Mayor not be present, and he noted that it would go to the Council President. He commented that this could be included in the plan.

**Vice President Morita** stated that she has seen these types of plans before and is excited to see one for Rochester Hills. She noted that it should be clear in the plan that the President of Council is technically the Mayor Pro-Tem and would be able to step in to follow the Bylaws and Charter. She suggested that the City Attorney review the Plan and noted that the Attorney is also listed as a contact. She noted that after-hours and cellphone numbers should be listed for the Attorney and those others listed. She stated that the plan approval should be modified to require the addition of succession specifics and to include contact information for all individuals including the City Attorney.

**A motion was made by Morita, seconded by Hetrick, that this matter be Adopted by. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0354-2017

**Whereas**, the City of Rochester Hills elected to be incorporated into the Oakland County Emergency Management Program and that by becoming part of the Oakland County Emergency Management Program, the City of Rochester Hills, and Oakland County have certain responsibilities to each other.

**Whereas**, this Emergency Operations Support Plan has been developed to identify the responsibilities between the City of Rochester Hills and Oakland County in regards to emergency management activities.

**Whereas**, the plan provides a framework for the City to use in performing emergency functions before, during, and after a natural disaster, hostile attack, technological incident or other emergency.

**Whereas**, this support plan is to be used in concurrence with Oakland County's Emergency Operations Plan as it is a supporting document.

**Whereas**, the support plan will be maintained in accordance with the current standards of the Oakland County Emergency Operations Plan. Review of this plan shall be accomplished every four years.

**Now, Therefore, Be It Resolved**, that the Rochester Hills City Council hereby adopts this Emergency Operations Support Plan, in support to the Oakland County Emergency Operations Plan with the addition of succession specifics and to include contact information for all individuals including the City Attorney. The motion carried by the following vote:

**2017-0498** Adoption of the 2018 City Council Meeting Schedule

**Attachments:** [120417 Agenda Summary.pdf](#)  
[2018 City Council Meeting Dates.pdf](#)  
[Resolution \(Draft\).pdf](#)

**President Tisdell** noted that a draft City Council Meeting Schedule was included for consideration, and the schedule has no apparent conflicts with school holidays or otherwise.

**A motion was made by Morita, seconded by Kubicina, that this matter be Adopted by Resolution. The motion carried by the following vote:**

**Aye** 7 - Bowyer, Deel, Hetrick, Kubicina, McCardell, Morita and Tisdell

Enactment No: RES0355-2017

**Resolved**, that the Rochester Hills City Council establishes the Year 2018 Regular Meeting Schedule for City Council on Monday evenings as follows:

**Regular Meetings**

January 8, 22  
February 5, 26  
March 12, 26  
April 9, 23  
May 7, 21  
June 4, 18  
July 16, 30  
August 13, 27  
September 10, 24  
October 8, 22  
November 12  
December 3, 10

**Further Resolved**, that the Rochester Hills City Council Meetings will begin at 7:00 p.m., Michigan Time, and will be held at the City of Rochester Hills Municipal Offices, 1000 Rochester Hills Drive, Rochester Hills, Michigan.

**Further Resolved**, that the City Clerk shall provide proper notice of the 2018 Meeting Schedule pursuant to 15.265, Section 5 (3) of the Michigan Open Meetings Act, Public Act No. 267 of 1976 as amended.

**ANY OTHER BUSINESS**

**NEXT MEETING DATE**

*Regular Meeting - Monday, December 11, 2017 - 7:00 p.m.*

**ADJOURNMENT**

*There being no further business before Council, it was moved by Morita, seconded by Kubicina, to adjourn the meeting at 10:32 p.m.*

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*MARK A. TISDEL, President  
Rochester Hills City Council*

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*TINA BARTON, MMC, Clerk  
City of Rochester Hills*

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*MARY JO PACHLA, CMMC  
Administrative Secretary  
City Clerk's Office*

*Approved as presented at the (insert date, or dates) Regular City Council Meeting.*