



City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS

1000 Rochester Hills Dr.
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www.rochesterhills.org

Legislative File No: 2010-0181 Version 2

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Facilities
DATE: July 25, 2012
SUBJECT: Janitorial Services

REQUEST:

City Council is requested to increase the blanket purchase order for janitorial services for Thundermop Maintenance Company, Hartland, Michigan in the amount of \$10,000.00 for a new not-to-exceed amount of \$200,800.00 through October 1, 2012.

REASON FOR PURCHASE:

Thundermop Maintenance Company is the current provider of janitorial services for City Hall and the DPS/Garage. With the award of a new janitorial contract to Du All Cleaning Inc., the City is working on the transition to a new company and acclimation of staffing with City personnel and job duties.

Thundermop Maintenance Company will continue to provide services until September 1, 2012 to facilitate the transition. The 2-year blanket purchase order approved by City Council in 2010 in the amount of \$200,800.00 through June 1, 2012 requires an increase in the amount of \$10,000.00 to cover the estimated cost of two additional months of janitorial services.

PROCESS:

Vendor Name and Address:

Thundermop Maintenance Company
3949 Country Way
Hartland MI 48353

Reason for Selection:

Best Value

Method of Purchase:

Blanket Purchase Order

BUDGET:

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Facilities	631.807000	Contractual Services	\$95,400.00	\$10,000.00	\$85,400.00

RECOMMENDATION:

It is recommended that the Rochester Hills City Council increase the blanket purchase order for janitorial services for Thundermop Maintenance Company, Hartland, Michigan in the amount of \$10,000.00 for a new not-to-exceed amount of \$200,800.00 through October 1, 2012.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		