



# Rochester Hills Minutes - Draft

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Home Page:  
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## Green Space Advisory Board

*Chairperson William Windscheif, Vice Chairperson Paul Funk*

*Members: Gerald Carvey, Tim Gauthier, Lynn Loeb, Lorraine McGoldrick, Dahlvin Peterson,  
Jack Robinson, Pamela Wallace  
Council Member Ravi Yalamanchi*

*Youth Representatives: Molly Graham, Leo Oriet, Orfeh Vahabzadeh*

*Staff Members: Kurt Dawson, Michael Hartner, Roger Moore*

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Tuesday, January 22, 2008

7:00 PM

1000 Rochester Hills Drive

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### CALL TO ORDER

*Chairperson Carvey called the Green Space Advisory Board meeting to order at 7:01 PM.*

### ROLL CALL

**Present** 9 - Paul Funk, Gerald Carvey, Tim Gauthier, Lorraine McGoldrick, Jack Robinson, Pamela Wallace, William Windscheif, Lynn Loeb and Dahlvin Peterson

*Non-Voting Members Present: Roger Moore, Ravi Yalamanchi, Molly Graham*

*Non-Voting Members Absent: Kurt Dawson, Mike Hartner, Leo Oriet, Orfeh Vahabzadeh*

*Others Present: Melinda Hill, Andy Krupp, Paul Miller*

*Committee Member Hartner provided previous notice he would be unable to attend and asked to be excused.*

### APPROVAL OF MINUTES

**2008-0023** Regular Meeting - October 23, 2007

**Attachments:** [102307 GSAB DRAFT Min.pdf](#)  
[Resolution.pdf](#)

**A motion was made by Paul Funk, seconded by William Windscheif, that this matter be Approved as Presented.**

**The motion CARRIED by the following vote:**

**Aye** 9 - Funk, Carvey, Gauthier, McGoldrick, Robinson, Wallace, Windscheif, Loeb and Peterson

Resolved that the Green Space Advisory Board Committee hereby approves the Minutes of the Regular Meeting of October 23, 2007 as presented.

## COMMUNICATIONS

Chairperson Carvey read a written update from Mr. Mike Hartner, Director of Parks & Forestry. The update was regarding the Villas property. Fuller Appraisal was hired and the appraisal should be received in 40 days.

## PUBLIC COMMENT

None.

## UNFINISHED BUSINESS

**2007-0056** GSAB Work Plan for 2008

**Attachments:** [Agenda Summary.pdf](#)  
[2008 Work Plan - draft 2.pdf](#)  
2008 Work Plan - draft 1.pdf

The Board commenced discussion on various ideas which included the following:

- \* Capture top priorities that are measurable achievements in 2008.
- \* Capture the core activity of GSAB which might be property identification, evaluation and recommendation.
- \* Show how properties can be most utilized, i.e. trailways, etc.
- \* Identify objectives of subcommittees.
- \* Request City Council to expand the current web site to show open space in Rochester Hills to educate the public.

Member McGoldrick volunteered to chair the Grant subcommittee. Member Funk would like to serve on the Grant subcommittee as well as the Promotion & Media subcommittee.

The consensus of the Board was that Members Funk, Robinson, Gauthier and Windscheif will combine ideas into one draft document to be circulated to members before the February meeting for discussion.

**This matter was Discussed**

## NEW BUSINESS

**2008-0012** Election of GSAB Chairperson - 2008

**Attachments:** [Chairperson Nomination Form.pdf](#)

Chairperson Carvey opened the floor for nominations.

Chairperson Carvey nominated himself. Mr. Funk nominated Mr. Windscheif.

Chairperson Carvey closed the floor for nominations.

Votes for Mr. Carvey: Carvey, Loeb, Peterson

Votes for Mr. Windscheif: Funk, Gauthier, McGoldrick, Robinson, Wallace, Windscheif

Mr. Windscheif was appointed Chairperson of Green Space Advisory Board for 2008.

**This matter was Approved**

**2008-0013** Election of GSAB Vice Chairperson - 2008

**Attachments:** [Vice Chairperson Nomination Form.pdf](#)

Chairperson Carvey opened the floor for nominations.

Chairperson Carvey nominated Mr. Funk. Mr. Peterson nominated Mr. Carvey. Ms. McGoldrick nominated Mr. Funk.

Chairperson Carvey closed the floor for nominations.

Votes for Mr. Carvey: None.

Votes for Mr. Funk: Carvey, Funk, Gauthier, Loeb, McGoldrick, Peterson, Robinson, Wallace, Windscheif.

Mr. Funk was appointed Vice Chairperson of Green Space Advisory Board for 2008.

**This matter was Approved**

**2008-0014** Adopt GSAB Meeting Schedule - 2008

**Attachments:** [Memo re 2008 Meeting Schedule.pdf](#)  
[Resolution.pdf](#)

The consensus was to continue meeting on the fourth Tuesday of each month, with the exception of November 18 and December 16, 2008 due to the holidays.

**A motion was made by William Windscheif, seconded by Jack Robinson, that this matter be Approved.**

**The motion CARRIED by the following vote:**

**Aye** 9 - Funk, Carvey, Gauthier, McGoldrick, Robinson, Wallace, Windscheif, Loeb and Peterson

Resolved that the Green Space Advisory Board establish their 2008 Meeting Schedule as the fourth (4th) Tuesday of each month at 7:00 PM, Michigan time, 1000 Rochester Hills Drive, Rochester Hills, Michigan, Oakland County; with the understanding that any meeting dates conflicting with holidays or elections will be rescheduled as needed.

Further Resolved that the meeting schedule will be posted in accordance with the Public Act 267 of 1976 as amended

**2008-0015** Amend GSAB Bylaws and Rules of Procedure

**Attachments:** [Agenda Summary.pdf](#)  
[022608 Bylaw amendmts - Draft 2.pdf](#)  
011708 Memo re amendmts.pdf  
011708 Bylaw amendmts - Draft 1.pdf

*The Board reviewed the current Bylaws and Rules of Procedures which included amendments to various Articles to reflect the increased membership from seven (7) to nine (9) voting members. In addition, the following suggestions were made:*

*\* Article II, Section 2.a.1., Membership: - It was suggested that GSAB should recommend to City Council that the terms of the new members be changed so that three (3) terms would expire in any given year for better continuity.*

*\* Article III, Objectives: - It was suggested that the mission should be condensed in a manner that does not limit the GSAB from accomplishing desired objectives.*

*\* Article V, Section 5., Secretary: - It was suggested to discuss this section with the Clerk's Office to determine if it is necessary to designate in the Bylaws an "ad-hoc" secretary position who would serve as a recordkeeper at GSAB meetings to comply with the Open Meetings Act. Member Gauthier offered to take notes for the first six (6) months in 2008.*

*The Board consensus was for Members Carvey, Funk and Peterson to re-word the mission/objectives along with other minor areas in the Bylaws and circulate a draft copy to members prior to the February meeting for discussion.*

**This matter was Discussed**

## **ANY OTHER BUSINESS**

*Member McGoldrick informed the Board of her new email address:  
lkmcgoldrick@wowway.com*

*Mr. Yalamanchi advised the Board to use the following phone number to contact him:  
248.396.4858.*

## **NEXT MEETING DATE**

*Tuesday, February 26, 2007 - 7:00 PM.*

## **ADJOURNMENT**

*There being no further business to discuss, former Chairperson Carvey adjourned the meeting at 9:04 PM.*

*Minutes prepared by Denise Mertz.*

*Minutes were approved as presented/amended at the \_\_\_\_\_, 2008 Regular GSAB Meeting.*

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*William Windscheif, Chairperson*