

Bryan K. Barnett, Mayor

City Council Members: Erik Ambrozaitis J. Martin Brennan Greg Hooper Vern A. Pixley James Rosen Michael Webber Ravi Yalamanchi

**DEPARTMENT OF  
BUILDING /ORDINANCE  
COMPLIANCE**

Scott Cope  
Director

Kelly Winters  
Deputy Director

Richard Young  
Supervisor of  
Inspection Services

Robert White  
Supervisor of  
Ordinance Services

Telephone  
248.656.4615  
FAX  
248.656.4623

Inspection Requests Only  
24 Hrs. 248.656.4619

**Building**  
Permits/Plan Review:  
State Construction Code  
(Res. & Commercial)  
Residential Zoning  
Review  
Residential Grade Review

Inspections:  
Building  
Electrical  
(signs, fire alarm)  
Plumbing  
Mechanical  
(heat, air conditioning,  
fire suppression)

**Ordinance Compliance**  
Addressing  
Zoning Compliance  
Signs  
Weed Control

**Construction / Fire  
Board of Appeals**

City Hall  
General Information  
248.656.4600

Bryan K. Barnett  
Mayor  
248.656.4664

March 17, 2008

Dear Commercial Property Owner,

We need your HELP! We have developed a new economic development strategy and enhanced our resources to retain our existing businesses and entice new businesses to join our community. As the City and real estate professionals' work to market the building and properties in Rochester Hills we need your help in maintaining the existing buildings so they provide an inviting, robust atmosphere that will showcase the benefits of being a part of the Rochester Hills business family.

We invite you to join in our effort to keep our business community vibrant and alive by doing your part to make your building and property look their best. A general site maintenance checklist has been provided to help you understand some of the areas where a lack of maintenance can diminish the value and appearance of your property.

Our current city ordinance addresses many of these maintenance concerns by requiring all properties to be maintained in accordance with the approved site plan. A City ordinance inspector will be contacting you regarding the maintenance of your property. Please take a look at your site using the checklist to determine improvements that need to be made prior to our visit. We look forward to developing a partnership that will allow us to work together to make Rochester Hills the preeminent place to live, work and raise your family.

Please contact us by phone (248) 656-4615 or email  
[building@rochesterhills.org](mailto:building@rochesterhills.org) if you have any questions.

Thank you for your time and consideration.

Sincerely,

The Rochester Hills Building Department  
Ordinance Compliance Division

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