



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org

Legislative File No: 2011-0311

TO: Mayor and City Council Members
FROM: Scott Cope, x-2445
DATE: June 15, 2011
SUBJECT: Uninterrupted Power Supply (UPS) System Maintenance & Repair

REQUEST:

City Council is requested to authorize an increase to the existing blanket purchase order for the purchase of Uninterrupted Power Supply (UPS) Maintenance & Repair to Gruber Technical Inc, of Phoenix, AZ, in the increased amount of Fifteen Thousand (\$15,000) Dollars for a new not-to-exceed total of Forty Thousand (\$40,000) Dollars through April 12, 2012.

REASON FOR PURCHASE:

The City of Rochester Hills solicited proposals from qualified and experienced firms to provide UPS System Preventive Maintenance & Repair for the systems located at City Hall and the Communications Center.

Request for proposals were opened on January 22, 2009 an Evaluation Team reviewed the proposals and Gruber Technical Inc was selected to perform the services for a three (3) year term to expire on April 12, 2012.

The UPS batteries are required to be replaced every three years in order to provide adequate protection to the City's electronic equipment and to provide back-up power in the event of a power interruption. The replacement of batteries in two City systems resulted in additional labor and material costs and created a shortfall in the Blanket Purchase Order. At this time, an increase is requested in order to maintain the systems.

PROCESS:

Vendor Name and Address:

Gruber Technical Inc, 21613 N 2nd Avenue, Phoenix, AZ 85027

Reason for Selection:

Most responsible, responsive, capable vendor

Method of Purchase:

Blanket Purchase Order

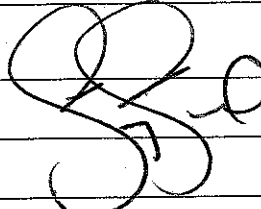
BUDGET:

Funding for Uninterrupted Power Supply Maintenance and Repair are available under the Repairs and Maintenance account.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
631 Facilities Fund	631.929000	929000 Repairs and Maintenance	\$15,000	\$15,000	\$0

RECOMMENDATION:

It is recommended that the Rochester Hills City Council authorize an increase to the existing Blanket Purchase Order to Gruber Technical Inc, of Phoenix, AZ, for Uninterrupted Power Supply Maintenance and Repair in the increased amount of Fifteen Thousand (\$15,000) Dollars for a new not-to-exceed total of Forty Thousand (\$40,000) Dollars through April 12, 2012.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		7/8/11
City Council Liaison		