



**City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No:** 2008-0112

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Building Department, 248-656-4615  
**DATE:** March 7, 2008  
**SUBJECT:** Commercial Site Maintenance

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**REQUEST:**

The Building Department will provide City Council with an overview of our enhanced Commercial Site Maintenance Program.

**BACKGROUND:**

The Ordinance Compliance staff has concentrated on proactive patrols to discover site maintenance violations. The Ordinance staff will inform Council at this workshop of a new initiative in which the property owners will be given a letter and checklist several months prior to an inspection that will hopefully encourage them to examine their property and make corrections voluntarily prior to the visit from our ordinance inspector.

**RECOMMENDATION:**

Staff's intention is to advise Council of the Site Maintenance initiative.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		