



**City of Rochester Hills  
AGENDA SUMMARY  
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.  
Rochester Hills, MI 48309  
248.656.4630  
[www.rochesterhills.org](http://www.rochesterhills.org)**

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**Legislative File No: 2007-0043 and 2008-0011**

**TO:** Mayor and City Council Members  
**FROM:** Scott Cope, Director of Building/Ordinance Compliance & John Sage, Ordinance Inspector  
**DATE:** December 20, 2007  
**SUBJECT:** North Oakland County Household Hazardous Waste (No-Haz) – 2007 & 2008

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**REQUEST:**

City Council is requested to authorize an increase to the existing blanket purchase order for hazardous waste program and collection services through North Oakland County Household Hazardous Waste (No-Haz) 2007 Inter-Local Agreement between Oakland County and the City of Rochester Hills in the amount of \$546.41 for a new not-to-exceed total of \$30,546.41, through May 1, 2008.

Further, City Council is requested to authorize the Mayor to enter into the North Oakland County Household Hazardous Waste (No-Haz) 2008 Inter-Local Agreement between Oakland County and the City of Rochester Hills in the not-to-exceed total of \$40,000, through May 1, 2009.

**REASON FOR PURCHASE:**

Oakland County is continuing its coordination and facilitation in an agreement with various North Oakland County communities to continue to provide a comprehensive household hazardous waste management program. This program has provided consistent, reliable and convenient access to hazardous waste collection services for residents of northern Oakland County. Collections this year will also include latex paint. This program will also assist in further reducing toxic materials from entering waterways and landfills. The educational material inform residents about the disposal and reduction of these hazardous materials. Rochester Hills continues to take a significant roll in the NO-HAZ collection program as one of the leading participating communities.

Residents from participating communities will have the opportunity to drop off household hazardous waste at three (3) events scheduled during 2008. Each community will be billed separately for the events.

**PROCESS:**

**Vendor Name and Address:**

North Oakland County Household Hazardous Waste

**Reason for Selection:**

The County has reviewed and accepted a bid proposal from Small Quantity Specialists (SQS).

**Method of Purchase:**

Contract-Blanket Purchase Order

**BUDGET:**

Expenditures for hazardous waste collection services will be covered by 2007 and 2008 budgeted funds.

<b>Fund Name</b>	<b>Fund Account #</b>	<b>Description</b>	<b>Budget Amount</b>	<b>Cost</b>	<b>Remaining Budget</b>
General	372-807000	No-Haz, Contractual Serv 2007	\$55,000	\$546.41 new  \$30,546.41 total	\$24,453.59
General	372-807000	No-Haz, Contractual Serv 2008	\$55,000	\$40,000	\$15,000

**RECOMMENDATION:**

It is recommended that the Rochester Hills City Council authorize an increase to the existing blanket purchase order for hazardous waste program and collection services through North Oakland County Household Hazardous Waste (No-Haz) 2007 Inter-Local Agreement between Oakland County and the City of Rochester Hills in the amount of \$546.41 for a new not-to-exceed total of \$30,546.41, through May 1, 2008.

Further, it is recommended that the Rochester Hills City Council authorize the Mayor to enter into the North Oakland County Household Hazardous Waste (No-Haz) 2008 Inter-Local Agreement between Oakland County and the City of Rochester Hills, including a total administrative cost of \$40,000, through May 1, 2009.

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
<b>Department Review</b>		
<b>Department Director</b>		
<b>Budget Content: Finance Director</b>		
<b>Purchasing Process: Supervisor of Procurement</b>		
<b>Mayor</b>		
<b>City Council Liaison</b>		