



City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

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Legislative File No: 2021-0196

TO: Mayor and City Council Members
FROM: Leanne Scott, City Clerk
DATE: May 18, 2021
SUBJECT: Swearing-In of Deputy Clerk Sheila Brown

BACKGROUND:

An internal/external posting for the vacant Deputy Clerk position was published for 10 days; from Wednesday, April 14th through Friday, April 23rd. Seven applicants were selected as finalists to go through the interview process. The interview panel consisted of myself, Chelsea Ditz, Human Resources Director, and Sara Roediger, Planning & Economic Development Director. Upon completion of the interview process, scores were tallied and Sheila Brown received the highest scores from all three interviewers.

Ms. Brown has been employed by the City, working as the Youth Council Liaison in the Clerk's Office, since August 2020. Prior to that she has worked in both the public and private sector and brings with her a wealth of knowledge and experience. It is my absolute pleasure, and privilege, to be swearing her in as Deputy Clerk.