



City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS

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Legislative File No: 2021-0191

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building/Ordinance/Facilities
SUBJECT: DTE Energy Manager Program

REQUEST:

City Council is requested to authorize the Mayor to enter into the “On-Site Energy Manager Participation Agreement” with DTE to monitor City facilities, assess energy usage and identify energy saving opportunities.

BACKGROUND:

The DTE account manager that services the City of Rochester Hills contacted our Facilities Division to let us know about a free On-site Energy Management Program DTE is implementing. This program will assess building performance by monitoring energy usage and identifying energy waste reduction opportunities.

The on-site DTE energy manager will help the City in the following areas.

1. Establish a strategic energy plan
2. Prioritize energy projects
3. Analyze energy savings
4. Manage project implementation
5. Submitting DTE Energy Waste Reduction rebate applications

The City has the following responsibilities in the agreement.

1. Allow the Energy Manager to complete the Energy Manager Duties for a minimum of 12 months.
2. Provide DTE access to specifications, records, facilities, personnel, equipment or material necessary to provide the services noted above.
3. Provide operational support, work supplies and a suitable workspace and network access to the Energy Manager to allow them to perform their duties.
4. Provide any safety training and orientation related to City facilities to the Energy Manager.
5. Engage with the Energy Manager to identify and support the implementation of projects.
6. Endeavor to implement projects that meet the Simple Payback Threshold.

The Facilities Division has several HVAC replacement and lighting replacement projects that will be necessary in the near future. Having the expertise of a DTE energy manager will be helpful in evaluating and prioritizing these projects. The DTE agreement has been reviewed and found acceptable by our City attorney. A DTE representative will be providing a brief presentation describing the program and answer any questions.

RECOMMENDATION:

It is recommended that City Council authorize the Mayor to enter into the “On-Site Energy Manager Participation Agreement” with DTE to monitor City facilities and assess energy usage and identify energy saving opportunities.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Mayor		
Deputy Clerk		

Contract Reviewed by City Attorney Yes N/A