



**City of Rochester Hills
AGENDA SUMMARY
NON-FINANCIAL ITEMS**

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Legislative File No: 2007-0813

TO: Mayor and City Council Members
FROM: Leanne Scott, City Council Coordinator
DATE: November 30, 2007
SUBJECT: 2008 City Council Meeting Schedule

Wednesday Option:

City Council Rules of Procedure, Under Article III, Section .01(c) states that the first Regular Meeting in December of each year, the Council shall by resolution set the Regular Meeting schedule for the following calendar year.

A resolution has been prepared pursuant to the provisions of amended City Council Rules of Procedure, including the following:

- Regular meetings on the second and fourth Wednesday of each month, except for November and December where the Regular Meetings are only on the second Wednesday.
- Work Sessions on the first and third Wednesday of each month, except for January, July, November and December where the Work Sessions are only on the first Wednesday of the month.

Monday Option:

At their Regular Meeting on November 28, 2007 Council identified that they may want to change the day Council meets to Mondays rather than Wednesdays. This change would require an amendment to the City Council Rules of Procedure. Section .02 (2) states These rules may be amended or supplemented by a vote of a majority of the Council currently holding office, provided that ***no vote to amend shall take place at the same meeting at which such amendment or supplement is initially proposed.*** Therefore, pursuant to these Rules, Council must first present the rules and then adopt them at a subsequent meeting. If Council determines to change the date of their meetings to Mondays the following will need to take place:

Regular Meeting of December 5, 2007

- 1) Present changes to City Council Rules of Procedure

Section .02 Regular Meetings:

- (a) Regular Meetings of the Council shall be held on the second and fourth ~~Wednesdays~~ **Mondays** of each month, except for the month of December where the Regular Meeting

will be held on the second ~~Wednesday~~ **Monday** of the month. No meeting shall be held on ~~the Wednesday immediately preceding Thanksgiving in November or on the fourth Wednesday~~ **Monday** in December, or on any legal holiday.

Section .03 Work Sessions:

- (a) Work Sessions shall be held on the first and third ~~Wednesday~~ **Monday** of each month, except for the month of December when the Work Session will be held only on the first ~~Wednesday~~ **Monday** of the month. No Work Session shall be held on ~~the Wednesday immediately preceding Thanksgiving in November or on~~ any legal holiday.

Section .02 Agendas

(a) **Regular Meeting Agenda:**

- (ii) The City Clerk shall be responsible for causing an Agenda Packet to be prepared, which shall be available to each Council Member for pickup at a place designated by the Council by 5:00 p.m. on the ~~Friday~~ **Wednesday** preceding each Regular Meeting. A copy of the Agenda Packet shall be forwarded to the Rochester Hills Public Library, and the Mayor's Office. The City Clerk shall also make copies available to the news media.

Regular Meeting of December 12, 2007

- 1) Adopt the Revised City Council Rules of Procedure
- 2) Adopt the Meeting Schedule