



# Rochester Hills

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## Master

**File Number: 2008-0545**

**File ID:** 2008-0545

**Type:** Policy

**Status:** Passed

**Version:** 1

**Reference:**

**Controlling Body:** City Council  
Regular Meeting

**File Created Date :** 10/17/2008

**File Name:** Request for Approval of the City of Rochester Hills  
Records Retention and Disposal Schedule, to  
authorize the Mayor to execute the document and to  
authorize the Clerk to send the appropriate  
documents to the State of Michigan

**Final Action:** 10/27/2008

**Title label:** Request for Approval of the Records Retention and Disposal Schedule (RRDS)  
for the City of Rochester Hills

### Notes:

### Sponsors:

**Enactment Date:**

**Attachments:** Agenda Summary.pdf ,Retention Schedule.pdf  
,Resolution.pdf

**Enactment Number:** RES0343-2008

**Contact:**

**Hearing Date:**

**Drafter:**

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:	
1	City Council Regular Meeting	10/27/2008	Adopted by Resolution				Pass	
	<b>Action Text:</b>	This Matter was Adopted by Resolution on the Consent Agenda.						
	<b>Notes:</b>	Aye 7 Ambrozaitis, Brennan, Hooper, Pixley, Rosen, Webber and Yalamanchi						

### Text of Legislative File 2008-0545

#### Title

Request for Approval of the Records Retention and Disposal Schedule (RRDS) for the City of Rochester Hills

#### Body

**Resolved,** that the Rochester Hills City Council approves the Records Retention and Disposal Schedule (RRDS) for the City of Rochester Hills as presented, authorizes the Mayor to execute the paperwork on behalf of the City and further authorizes the City Clerk to submit the appropriate documents to the State of Michigan, History Arts and Library, Records Management Services for approval by the three State Agencies - Michigan Historical Center -

Records Management Services, Michigan Historical Center - State Archives of Michigan and the State Administrative Board.