



Rochester Hills

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Master

File Number: 2011-0351

File ID: 2011-0351

Type: Purchase

Status: Consent Agenda

Version: 1

Reference: 2011-0351

Controlling Body: City Council
Regular Meeting

File Created Date : 08/18/2011

File Name: Purchasing Card Program

Final Action:

Title label: Request for Contract Authorization - FISCAL: Contract authorization for the City's Purchasing Card Program and its administration by resolution to Fifth Third Bank, Southfield, MI

Notes:

Sponsors:

Enactment Date:

Attachments: Agenda Summary.pdf, Proposals Tabulation.pdf

Enactment Number:

Contact:

Hearing Date:

Drafter:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council Regular Meeting	09/19/2011					

Text of Legislative File 2011-0351

Title

Request for Contract Authorization - FISCAL: Contract authorization for the City's Purchasing Card Program and its administration by resolution to Fifth Third Bank, Southfield, MI

Body

Resolved, that the Rochester Hills City Council is authorized to obtain from Fifth Third Bank the right to use credit or purchasing cards and accounts on the credit of the City of Rochester Hills and thereby incur indebtedness and pay fees and finance charges on behalf of the City of Rochester Hills, and to enter into such agreement or agreements for the services as are required by Fifth Third Bank from time to time, including a Commercial Card Services Agreement or similar agreement, and related agreements each of which, when accepted or signed by an authorized person described below is authorized, approved and adopted by the City of Rochester Hills.

Resolved, that (a) each of the individuals identified below, (b) each person serving as an executive or senior finance officer or official of the City (such as the Chief Executive Officer, President, Chief Financial Officer, Controller and Vice President-Finance or person with similar title or authority (each, an "Executive Person")) from time to time, and (c) any other person designated by any such individual whose identity

and signature are provided to Fifth Third Bank (each, an "Authorized Person") is authorized on behalf of the City and in its name to do any of the following:

- execute and deliver any and all of the Card Agreements and any amendments to the Card Agreements;
- designate those employees, agents and other representatives, groups or divisions and other persons who will be authorized to receive and use cards and other rights to incur indebtedness in connection with the Service;
- designate and advise Fifth Third Bank of the identity of a person or persons who will serve as administrator with respect to the Service and have authority to, among other powers specified in the Card Agreements: manage the service on behalf of the Company; select and administer security and operating procedures; designate persons as authorized users of a service; and, enable and administer user identification codes, passwords and other identification data.

Resolved, that Fifth Third Bank is authorized to rely on the full and unrestricted authority as provided in these resolutions of any one Authorized Person unless otherwise certified to Fifth Third Bank by the Certifying Person.

Resolved, that the certifying persons is authorized to deliver a certified copy of these Resolutions to Fifth Third Bank and certify to Fifth Third Bank the name, title and specimen signature of each authorized person.

Resolved, that these resolutions do not conflict with or contravene the certificate or articles of incorporation or organization, the bylaws, operating agreement, empowering law or similar governing documents or law of, or any agreement, law or regulation applicable to the City; and

Resolved, that each of the following persons has been designated by the Governing Body or an Executive person as an authorized person with the authority specified in the foregoing resolutions:

Bryan K. Barnett, Mayor
Jean Farris, Supervisor of Procurement
Pamela Lee, City Accountant
Lisa Cummins, Senior Purchasing Analyst
Marilyn Paulsen-Tomaszewski, Purchasing Analyst
Deborah Hoyle, Fiscal Analyst

Resolved, the Mayor is authorized to execute the agreement(s) for services on behalf of the City.