



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2008-0081

TO: Mayor and City Council Members
FROM: Roger Rousse, Director, Department of Public Service
DATE: February 11, 2008
SUBJECT: Geotechnical Engineering and Construction Inspection & Material Testing Services

REQUEST:

The Department of Public Service recommends extending the current contract between Schleede Hampton Associates and the City of Rochester Hills to provide Professional Services for Geotechnical Engineering and Construction Inspection & Material Testing Services for an additional two (2) years in the amount not-to-exceed \$250,000.00.

REASON FOR PURCHASE:

In 2004, the City of Rochester Hills received Requests for Proposals for Geotechnical Engineering and Construction Material Testing Services and Schleede Hampton Associates was recommended by the Department of Public Service. At the January 19, 2005 meeting, City Council adopted the resolution for a period of three (3) year and now the Department of Public Service would like to exercise the option to renew for the additional two (2) years.

Since 1991, Schleede Hampton Associates has provided the City with geotechnical engineering services for public work projects and construction inspection & material testing services on both public and private development projects. Schleede Hampton specializes in owner-based clients and does not represent private developments. The firm works almost exclusively in Oakland County and has always met the needs of the City even during times of high demand and short notification. The firm of Schleede Hampton has established an excellent working relationship with the City through written and verbal communication.

In 2007, private development paid for approximately 20% of this amount and was deducted from escrow accounts. The remainder 80% was used for public works projects and budgeted as part of the construction cost under roads, water, sewer and drains.

PROCESS:

Vendor Name and Address:

Schleede Hampton Associates, Inc.
2254 Cole Street
Birmingham, Michigan 48009

Reason for Selection:

RFP Process – Best Value; Most Qualified
Option to Renew

Method of Purchase:

Blanket Purchase Order/Contract

BUDGET:

Costs associated with the Geotechnical Engineering and Construction Inspection & Material Testing Services were identified in the 2008 annual operating budget and the capital budget. The funds are budgeted in water, sewer, drains, & major and local roads construction.

Fund Name	Department Account No	Account No. Description	Budget Amount	Cost	Remaining Budget
Local Roads	454.801000	Professional Service	10,000	5,000**	5,000
Drains	244.801000	Professional Service	100,000*	5,000**	95,000
Sewer	510.801000	Professional Service	91,950*	10,000**	81,950
Water	530.801000	Professional Service	121,250*	10,000**	111,250
Major Road	452.970000	Construction	2,154,350	42,340**	2,112,010
Local Road	454.970000	Construction	1,023,560	22,900**	1,000,660

*Plan review and wetland work expenditures will be expended out of the same budgeted line item, therefore a budget amendment may be required, depending on the FY2008 activity/demands.

**Anticipated costs for 2008 are \$95,240 plus \$29,760 for unforeseen needs before and during actual construction equaling \$125,000. In the proposed 2009 budget, the remaining blanket balance of \$125,000 will be requested.

RECOMMENDATION:

It is recommended that City Council extend the current contract between Schleede Hampton Associates and the City of Rochester Hills to provide Professional Services for Geotechnical Engineering and Construction Inspection & Material Testing Services for an additional two (2) years in the amount not-to-exceed \$250,000.00.

RESOLUTION

NEXT AGENDA ITEM

RETURN TO AGENDA

APPROVALS:	SIGNATURE	DATE
Department Review		

Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		

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