



City of Rochester Hills  
AGENDA SUMMARY  
NON-FINANCIAL ITEMS

1000 Rochester Hills Dr.  
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[www.rochesterhills.org](http://www.rochesterhills.org)

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Legislative File No: 2012-0342

**TO:** Mayor and City Council Members  
**FROM:** Keith Sawdon, Director of Finance, ext 2535  
**DATE:** October 8, 2012  
**SUBJECT:** FY 2012 – 3<sup>rd</sup> Quarter Budget Amendment

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**REQUEST:**

We are requesting that City Council approve the Mayor's proposed amendments to the 2012 Budget for the following funds: General Fund, Major Road Fund, Local Street Fund, Fire Fund, Special Police Fund, Pathway Maintenance Fund, Water Resources Fund, Pathway Construction Fund, Capital Improvement Fund, Water & Sewer Operating Fund, Water & Sewer Capital Fund, Facilities Fund, MIS Fund, Fleet Fund, and Insurance Fund.

**BACKGROUND:**

As required by the State's Uniform Budgeting and Accounting Act and City Charter Section 3.7, the Mayor's Office has prepared the following recommended budget amendments to the original adopted 2012 Budget.

**This 3<sup>rd</sup> Quarter 2012 Budget Amendment proposes a decrease in total revenues of (\$263,110) and a decrease in total expenses of (\$711,490). The net decrease in revenues less the decrease in expenses will have a net positive impact on citywide fund balances and retained earnings of \$448,380.** The amounts requested for amendment is detailed on the attached Overview Report.

Attached is a Budget Amendment Overview report which shows the requested budget amendments at the total budget level and at the fund level, a description of the requested changes is provided in the tables used throughout the attached report. Also attached is a Budget Amendment Line-item Detail report to help with understanding of the requested budget amendments.

In addition, the Uniform Budgeting and Accounting Act authorize City Council to permit the Mayor to execute *adjustments* to the budget within limits. Adjustments are intended to reduce the amount of insignificant budget amendments and to allow for more efficient and uninterrupted City operations. Administrative adjustments are not intended to increase a fund's total expenditures previously approved by City Council or make changes to a capital expenditure account. We have enclosed a list of administrative adjustments that were made in the 3<sup>rd</sup> Quarter.

**RECOMMENDATION:**

We recommend that City Council approve the Mayor's proposed 3<sup>rd</sup> Quarter Budget Amendment to the FY 2012 Budget as proposed.

**RESOLUTION:**

Attached

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<b>APPROVALS:</b>	<b>SIGNATURE</b>	<b>DATE</b>
Department Review		
Department Director		
Mayor		
City Council Liaison		