

RFP-RH-06-027 Commercial and Industrial Plan Review Services						
	Doshi Associates Inc 1607 E Big Beaver -Ste 200 Troy MI 48083 Shailesh N. Doshi	Intern'l Code Council (ICC) 4051 W. Flossmore Rd Country Club Hills IL 60478 Christopher Reeves	Code Enforcement Svs(CES) 605 S Main - Suite 1 Ann Arbor MI 48104 Richard K. Carlisle	Stantec Consulting MI Inc 3959 Research Park Dr Ann Arbor MI 48108-2216 Mohan Sabapathy	Hubbell, Roth & Clark Inc 555 Hulet Drive Bloomfield Hills MI 48303 Walter H. Alix	Code Source PC 2939 Wilson - Ste. 100 Grandville MI 49418 Robert B. Bush
Firm Established	1991-established	1950-previously BOCA Int'l	1999-established	1954-established 52-yrs	1915-established	1993-established
Type of Organization	Corporation	Corporation	Corporation	Corporation	Corporation (teamed w/Berbiglia Assoc & Kors Engineering-See Page-1)	Professional Corporation
Full time employees	36-full time employees	350-full time employees	1-full time employee	6000 across North America	227-full time	2-full time
Part time employees	4-part time employees		3-part time employees	Ann Arbor 62-full; 16-part time	14-part time	
Yrs providing plan rev services?	Since 1998	Thirty plus years	7-years	25-years	16-years	13-years
How many clients served of this type?	8-listed	Services open to members & non-members	19-clients (not listed)	5-clients	Sev. Twps and Cities listed See Section 2 (over 16-yrs)	repeat clients approx. 60
Client references:	Provided	Provided	Provided	Provided	Provided	Provided
Describe services that you will provide for the City:	Provide bldg, elec, plumb & mech plan review services. Personnel w/20-30 yrs exp. in commercial & ind. Bldg design & const.	Provided	See attachment "B" Plan examination & code consultation described in detail.	See Section IV-Capacity Pick-up plans w/in 1-bus. day, (pick-up or Fed Ex or UPS) Expedited can be provided. Key contact person for RH contract.	See Section3 Methodology Plan review to be done out of Bloomfield Hills and Pontiac Offices; identified services.	Professional plan review svcs. Plan rev for bldg, mechanical, plumbing & electrical (also fire protection & energy cons.)
Description of your review process:	A 12-item list is provided	Provided	See attachment "C" for full explanation of review process	See Section III-Methodology Steps A-M describe at length methodology	See Section3 Methodology Review processes described in detail.	Explanation of plan review, process and approval and number of plans required, etc. explained in detail.
Provide copy of review checklist & sample review letter:	provided	Provided checklist	See attachment "D" "E" "F" Refer to several attachments.	See Attached	Section 6 Provided	Engineering review uses a set of Master Notes. Sample letters on file
What are the qualifications of staff? Include applicable regist. & certific:	Provided	Provided	See attachment "G" for resumes, licensure & registrations.	Provided	Provided	Provided
Do you perform structural review as part of the review process? Describe:	A full arch & eng company; have structural eng in house. Can provide structural plan review in City of Rochester. (note: many references to City of Rochester;not RochesterHills)	Yes, basic structural review; but not a "peer" review in detail of every line item in the structural elevations.	Yes, will verify structural loadings used to comply w/BldgCode Req. & const. docs comply w/structural calc	1.Review plans for compliance codes & tech. Intent; 2. Check accuracy of specified design loads; 3.Perform structural design checks of select/ critical members.	Yes, HRC Team will perform structural reviews. See Section 3-Methodology for complete description of structural review services.	Yes, completed by a licensed and registered structural engineer.
What is the average turnaround time to complete the first review? Re-review?	First review within 2-3 days after rec'd plan sets.	15-20 work days for first review; re-reviews are usually quicker depending on work load.	7-10 days for resid & small commercial. Large commercial will be 10-14 days.Re-reviews turned around in 2-4 days	First review 5-10 business dys Re-review 3-6 business days	Smaller proj-1-2 weeks; with larger/complex taking longer. Also influence will be quality & completeness of submitted drawings.	Generally within 10-working days after drawings rec'd. Re-reviews within 5-10 working days. Expedited may be requested.
Provide a fee schedule w/complete breakdown of fees for 2007 & 2008:	See Cost proposal below	See fee schedule below	See below fee schedule	See Section V	See Section 5- Cost Proposal	See Fee schedule.
How many re-reviews does the review fee cover?	One plan review; add'l fee will be requested for add'l plan reviews.	All first re-reviews for each code discipline are free. Mult. re-reviews may require an add't fee depending on scope of modifications.	One re-review is included in the fee; additional re-review will be billed at \$100/hr.	Two - 1st and 2nd re-reviews	Invoices based on hours spent; refer to cost data.	One re-review; with explanation. After one re-review will be billed at standard hrly rate, etc.
What responsibilities will the City of RH have in the review process?	City has to provide bldg plans which required plan review. After review, can provide review comments to bldr & copy to Roch Hills.		Providing CES w/copy of the approved site plan along w/any pertinent conditions for the site, bldg permit, local amend. to State Codes used in Rh	Where questions or interpret. arise, Stantec will consult with the Bldg Official for the City's views.	Review letters written to the City of RH: and the permit applicant will be informed of the comments. City resp. for ultim. accept/reject of permit applic.	1.Copies of Reviews, 2.Paymt to Code Source PC, 3.Bldg Official's Accountability, and 4. Submittal Requirements.
What are your billing procedures?	Submit invoices 1st day of every month; pymt term 30-days	Bill upon completion. All materials, plans, plan review comments, forms & invoice are returned directly to applicant unless otherwise instructed.	CES will invoice the City on a monthly basis for projects/ services completed during the previous month.	Monthly basis for work completed (ie.hours spent)	Monthly & provides final invoice w/letter of recommend to approve. HRC's current clients pass the review cost on to the Applicant.	After review is completed, invoice provided via email or paper. The invoice can only be issued after initial review since the fees relate to the area of the building.
Additional information/points not addressed:	None			Providing multi-disciplinary full- service consulting services for 52-years.etc.		
Hold Harmless provided?	Yes	Yes -modified	No; will provide alternate	Yes	Yes -modified	Yes
W-9 provided?	Yes	No	Yes	Yes	Yes	Yes
Can you meet City's Insurance Requirements?	Indicated Yes	Indicated Yes	Indicated yes	Indicated Yes	Indicated Yes	Indicated Yes

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	1607 E Big Beaver -Ste 200	4051 W. Flossmore Rd	605 S Main - Suite 1	3959 Research Park Dr	555 Hulet Drive	2939 Wilson - Ste. 100
	Troy MI 48083	Country Club Hills IL 60478	Ann Arbor MI 48104	Ann Arbor MI 48108-2216	Bloomfield Hills MI 48303	Grandville MI 49418
	Shailesh N. Doshi	Christopher Reeves	Richard K. Carlisle	Mohan Sabapathy	Walter H. Alix	Robert B. Bush
COST PROPOSAL:				2007		
	Cost includes:	One re-review per discipline	CES will provide plan rev svcs to	Standard Plan Review Fee	2006 Hrly rate & reimb Sched	Fees relate to ICC Fee Schedule
	out of pocket expenses	is covered by original plan	determine compliance w/Code	Senior Plans Examiner \$119	provided for HRC	and are updated when ICC bldg
	administrative charge	review at no add'l fee with	at 90% of the plan review fee	Plans Examiner \$100	Category Billable Rates	valuation schedule changes.
	travel time	very few exceptions.Tenant	charged by RH. Consultation	Expedited Plan Review Fee:	Sr Assoc/Mg Eng \$135.43-145.	Refer to Section 4 for plan review
	Normal plan review per person	fit-out drawings & alternations	Services , including attendance	Senior Plans Examiner \$119x2	Assoc/Mg Eng \$112.96-140.65	Building Plan Rev Fees for:
	for 2007 hourly rate:	to existing bldgs may be billed	at meetings as required by the	Plans Examiner \$100x2	Sr Proj Eng/Arch \$107.30-130.50	New Construction, building shell,
	Architectural \$65.00	at \$125/hour (members)	City will be billed at \$100/hr.	Rate/hr includes travel time,	Proj Eng/Arch \$92.08-107.30	remodeling, tenant space, fast
	Mechanical \$65.00	and \$150/hr (non-members).	Add'l re-review will be billed	mileage, admin charges & other	Grad Eng/Arch II \$75.40-90.05	track project, expedited service and
	Plumbing \$65.00	Detailed plan review fee	at \$100/hr.	out-of-pocket expenses.Rates	Tech I \$49.30-51.48	High Hazardous Occupancies (gp H).
	Electrical \$65.00	schedule provided based on		subject to change Jan 1 each yr.	*Billable rates are based on 2.9	Also, Mechanical, Plumbing &
	Project Manager \$65.00	the estimated construction		2008	times actual payroll.	Electrical Plan Rev Fees, Fire
	Normal plan review per person	value calc in accord. w/square		Standard Plan Review Fee	Billable rates for HRC include	Sprinkler System Plan Rev Fees,
	for 2008 hourly rate:	foot const costs table.		Senior Plans Examiner \$124	Unemp & Payroll taxes, contrib for	Fire Alarm Plan Rev Fees, other
	Architectural \$72.00			Plans Examiner \$105	SS, Retirement benefits, Med & Life	Fire Suppression Systems.
	Mechanical \$72.00			Expedited Plan Review Fee:	Ins benef, normal printing cost,	Refer to square footage tables.
	Plumbing \$72.00			Senior Plans Examiner \$124x2	telephones, fax, computer time,	New construction 75% of ICC Plan
	Electrical \$72.00			Plans Examiner \$105x2	mileage or other overhead costs	Review Fee; accessibility and
	Project Manager \$72.00			Rate/hr includes travel time,	& profit.	structural systems at no additional;
	Expedites plan review will be			mileage, admin charges & other	Reimb. exp will be invoiced at our	minimum fee is \$375.00
	\$75.00 per person hour for 2007;			out-of-pocket expenses.Rates	cost which is defined as the direct	Bldg Shell: charged at 80%
	\$80.00 per person-hour for 2008.			subject to change Jan 1 each yr.	costs plus 10% to allow for MI	Remodeling minimum fee \$375
					Single Bus Tax & Prof Liab Ins.	Tenant space: Min \$375/review
					2006 Hrly rate & reimb Sched	fees based same as New Const.
					Kors Engineering/Berbiglia Assoc	Fast Track Projects: increased 10%
					Category Billable Rates	for each add'l rev.
					Engineering \$100.00	Expedited Serv: 150% above standard
					Designer \$75.00	rate/
					CAD \$65.00	Fire Alarm: range \$500 - \$1,030 to 150