

# Rochester Hills Agenda Report

1000 Rochester Hills Drive Rochester Hills, MI 48309 (248) 656-4660 Home Page: www.rochesterhills.org

File Number: 2007-0050

File Number:	2007-0050	File Type: Policy	Status: Consent Agenda
Version:	1	Reference:	Controlling Body: City Council Regular Meeting
Requester:	Clerk's Office	Cost:	Introduced: 01/16/2007
File Name:	Amendments to RHGYC Bylaws and Rules of Procedure		Final Action:
Title:	Adoption of Amendments to Rochester Hills Government Youth Council (RHGYC) Bylaws and Rules of Procedure		
Notes:			
Code Sections:			Agenda Date:
Indexes:			Agenda Number:
Sponsors:			Enactment Date:
Attachments:	Agenda Summary. 0050 Resolution.pd	pdf, RHCYC Bylaws 012407.pdf, df	Enactment Number:
History of Legi	slative File		

## Text of Legislative File 2007-0050

..Title

**Acting Body:** 

Ver-

sion:

Adoption of Amendments to Rochester Hills Government Youth Council (RHGYC) Bylaws and Rules of Procedure

Action:

Date:

Sent To:

Due Date:

Return

Date:

Result:

..body

RESOLVED: That the Rochester Hills City Council amends the Rochester Hills Government Youth Council (RHGYC) Bylaws and Rules of Procedure as follows:

# ARTICLE II: MEMBERSHIP AND TERMS

## Section 1.

- a. The Youth Council shall consist of thirteen (13) Youth Representatives from grades nine (9) through twelve (12) who are residents of the City of Rochester Hills appointed by City Council, with the following preferable representation:
  - i. Two (2) Representatives from each of City Council's Districts

ii. Five (5) Representatives at large

<u>Pursuant to the City Council Policy - Rochester Hills Government Youth Council (RHGYC) General Guidelines, City Council has the authority to increase or decrease the number of Youth Representatives for a specific year based on the recommendation of the Interview Committee</u>

b. <u>Each December</u> The City Council Vice President shall serve as the City Council Liaison to the Youth Council will select one of its Members to serve as the City Council Liaison to the Youth Council.

#### **ARTICLE III: OBJECTIVES**

# Section 2. Participation at City Council Meetings/Work Sessions Participation at City Council Meetings/Work Sessions

- a. Each Youth Representative will be appointed by the Youth Council to one of the following City Council Communication Committees:
  - i. Administration and Information Services Committee (AIS) two (2) Representatives
  - ii. Community Development and Viability Committee (CDV) three (3) representatives
  - iii. Financial Services Committee (FS) two (2) representatives
  - iv. Leisure Activities Committee (LAC) three (3) representatives
  - v. Public Safety Committee (PS) three (3) representatives
  - b. Youth Representatives are required to attend a minimum of one (1) meeting of their assigned City Council Communication Committee on a quarterly basis.
- a. Each Youth Representative will be required to attend at least one (1) City Council Meeting and one (1) City Council Work Session each year and participate in the meeting/work session as a non-voting member.
  - i. At each RHGYC meeting, Youth Representatives will assign themselves to attend the next month's Council Meetings and Work Sessions
  - ii. If a Youth Representative is unable to attend his/her assigned meeting he/she must find a replacement.
  - iii. In an emergency situation, if a Youth Representative is unable to attend his/her assigned meeting, he/she must contact the City Clerk or his/her designee prior to the meeting and request to be excused.

## **Section 3.** Annual Projects

b. The Youth Council may provide additional/alternative projects that must be approved by the Administration & Information Services Committee City Council Liaison to the Youth Council, the

City Clerk and the Adult Advisor prior to implementation.

#### ARTICLE IV: APPLICATION AND SELECTION PROCESS

#### **Section 1. Application**

b. To be considered for a position on the Youth Council, interested Rochester Hills youth shall submit a Rochester Hills Government Youth Council Application to the City Council Liaison Adult Advisor by the designated due date.

#### Section 2. Interview

- a. The Interview Team shall consist of the following members:
  - i. Two (2) senior Youth Representatives selected by the Youth Council
  - ii. City Council Vice President Liaison to the Youth Council or his/her designee
  - iii. The City Clerk or his/her designee
  - iv. One (1) City Council Communication Committee Citizen Representative person selected by the City Council Liaison to the Youth Council, the City Clerk and the Adult Advisor
- b. The Interview Team shall make final recommendation to City Council regarding appointments to the Youth Council based on the following:
  - i. Application Quality
  - ii. Adult reference and interview
  - iii. Representation
  - iv. Any tenure as a Youth Representative
  - v. School grade level

#### ARTICLE V: OFFICERS AND THEIR DUTIES

## Section 3. Chairperson

e. The Chairperson, with the Vice Chairperson, shall publish a bi-annual report to City Council at the last regular meeting in February January and the last regular meeting in August.

## Section 4. Vice Chairperson

d. The Vice Chairperson, with the Chairperson, shall publish a bi-annual report to City Council at the last regular meeting in February January and the last regular meeting in August.

#### ARTICLE VII: ORDER OF BUSINESS

#### Section 1.

The order of business for meetings shall be:

Call to Order

Roll Call

Approval of Minutes

## **Public Comment**

Communications

# **Council Meeting Assignments**

**Unfinished Business** 

**New Business** 

Any Other Business

Next Meeting Date

Adjournment

# ARTICLE VIII: QUORUM AND VOTING

## Section 1.

A quorum shall be seven (7) one more than one-half of the total number of Youth Representatives currently serving including one (1) elected officer

## ARTICLE IX: ADOPTION AND AMENDMENTS

#### Section 1.

b. These Bylaws may be changed or added to by the City Council. The Youth Council may recommend changes or additions by affirmative vote of at least seven (7) one more than one-half of the total number of Youth Representatives currently serving.