



**City of Rochester Hills
AGENDA SUMMARY
FINANCIAL ITEMS**

**1000 Rochester Hills Dr.
Rochester Hills, MI 48309
248.656.4630
www.rochesterhills.org**

Legislative File No: 2010-0524

TO: Mayor and City Council Members
FROM: Scott Cope, Director of Building Department
DATE: November 23, 2010
SUBJECT: Re-Roofing/Insulation at Fire Station #1

REQUEST:

The Building Department requests approval for the purchase of re-roofing/insulation at Fire Station #1 to ESKO Roofing, Shelby Township, Michigan in the amount of \$28,914.00 with a contingency of \$2,891.40 for a total not-to-exceed amount of \$31,805.40 and authorizes the Mayor to execute a contract on behalf of the City.

REASON FOR PURCHASE:

Recognizing the need to improve energy efficiencies in public buildings, the City included in its submission for American Recovery and Reinvestment Act (ARRA) funds and received EECBG funding approval of \$142,500.00 with a 10% contingency for roofing insulation at Fire Station #1.

Request for Proposals (RFP) were solicited in September, 2010, with six (6) proposals received. Upon evaluation by a committee consisting of Scott Cope, Ron Walker, Jackie Hoist, THA Architects-Engineers, and Jean Farris, ESKO Roofing was selected as the most qualified and experienced firm providing best value. ESKO Roofing has performed roofing work for the City in the past, including the City Hall building, providing quality workmanship and reasonable pricing. During the evaluation process ESKO Roofing received the highest overall scores. References were also contacted with positive responses. The cost of the project includes compliance with Federal requirements attached to the stimulus funding, including but not limited to, Davis Bacon and Buy American.

The re-roofing/insulation project at Fire Station #1 includes two sections of roof to be replaced. The project also includes removal of the ballast, scoring, adding insulation and a new roof membrane as well as new scuppers and copings. This project is the second phase of the insulation project for Fire Station #1.

The estimate energy savings for both phases of the insulation project is \$5,000.00 per year.

PROCESS:

Vendor Name and Address:

ESKO Roofing
14000 Simone
Shelby Twp, MI 48315

Reason for Selection:

Best Value

Method of Purchase:

Contract/Blanket Purchase Order

BUDGET:

- Funding for this project is included as part of the 4th Qtr 2010 Proposed Budget Amendment
- All funding is anticipated to be reimbursed at 100% by the EECBG Grant

Fund Name	Department Account No	Account No. Description	2010 Proposed Budget Amount	Cost	Remaining Budget
631-Facilities	480.807000	EECBG-Contractual	*\$22,897	\$31,805.40	(\$8,908.40)

*Project budget remaining after #2010-0521

RECOMMENDATION:

It is recommended that the Rochester Hills City Council approve the purchase of re-roofing/insulation at Fire Station #1 to ESKO Roofing, Shelby Township, Michigan in the amount of \$28,914.00 with a contingency of \$2,891.40 for a total not-to-exceed amount of \$31,805.40 and authorizes the Mayor to execute a contract on behalf of the City.

APPROVALS:	SIGNATURE	DATE
Department Review		
Department Director		
Budget Content: Finance Director		
Purchasing Process: Supervisor of Procurement		
Mayor		
City Council Liaison		